

1. Name

Library Services and Community Space Advisory Group

2. Purpose

The Library Services and Community Space Advisory Group (Advisory Group) will examine and guide the requirements for community library services and future planning of a community hub in the Berri Barmera Council.

Key objectives for the Advisory Group are to:

- 2.1 Provide input into the planning and development of the proposed location of the public library at 29 Riverview Drive, Berri.
- 2.2 Provide input into the future planning and provision of a central community hub.
- 2.3 Assist Council with community and key stakeholder consultation where appropriate.
- 2.4 Optimise the involvement of the community in the review of needs and provision of library services and community space in the Berri Barmera area.
- 2.5 Act as a conduit between the Berri Barmera Council and community.

3 Advisory Group Membership

- 3.1 Nine members in total
- 3.2 Six community members
- 3.3 One Elected Member
- 3.4 Two Council Administration staff members (one Library staff member and relevant Council staff member, where appropriate)
- 3.5 Any new members of the Advisory Group are at the discretion and approval of the CEO.
- 3.6 Any removal of existing members of the Advisory Group is at the discretion and approval of the CEO.

The Advisory Group may elect its own Chairperson annually from within the Advisory Group

4 Quorum

The quorum for all meetings of the Group will be a minimum of four members, including the Chairperson.

5 Meeting Frequency

- 5.1 The Advisory Group will meet as often as it determines is necessary.
- 5.2 The Advisory Group may request the attendance of ELT members or Councillors with a minimum of 7 days' notice.

6 Location of Meetings

Advisory Group meetings will be held in the Berri Library or Council Offices.

7 Reporting & accountability

- 7.1 Administrative support will be provided by Council through direction of the CEO.
- 7.2 A copy of the agenda of each meeting will be provided to the CEO for discussion at Executive Leadership Team meetings. At the discretion of the CEO, minutes may be presented at other relevant meetings.

8 Review and amendment of the Group Charter

The Advisory Group may recommend amendment to this charter at any time. Amendments proposed by the Advisory Group are subject to approval of the CEO. Alternatively, Council may at any time amend or alter this Charter by resolution.

9 Cessation of the Advisory Group

The Advisory Group may be suspended as required, subject to the authorisation of the CEO. The Advisory Group may be dissolved by decision of Council.

| Committee History | Date | Motion |
|---|-------------|---------------|
| Establishment of Advisory Group and Charter | | |