Driveways (Crossings)

Keywords: Enter any Policy keywords

Strategic Plan:	*Vibrant Communities, Resilient Economy, Greener Future and Accountable Leadership*
Classification:	*Infrastructure Services – Infrastructure – 'Crossings (driveways)'*
First Issued/Approved:	
Review Frequency:	*Every 4 years*
Last Reviewed:	*May 2026*
Next Review Due:	*May 2030*
Responsible Officer(s):	*Manager Infrastructure and Operations* *General Manager Infrastructure, Environment and Regulatory Services*
Council File Reference:	*Council Policies (P)*
Applicable Legislation:	*Local Government Act 1999* *Road Traffic Act 1961* *Planning and Design Code Standards* *Planning, Development and Infrastructure Act 2016* *By Law No 4 – Roads*
Relevant Policies:	*Fees and Charges*
Related Procedures:	*Private Works; Township and Rural Trees; Footpath Construction*
Delegations:	*Berri Barmera Council Delegations Register*

1. Introduction

The Driveways (Crossings) Policy (the "Policy") provides the process required for the installation and construction of an invert to allow allotment vehicle access

2. Definitions

Council	Berri Barmera Council
Applicant	the owner of the property where the crossover/driveway is intended
Crossover or Driveway	the area of road reserve that acts as the point of vehicular access for a property between the road carriageway and the property boundary
Permit	the official, documented authorisation required to conduct a specific, often restricted, activity within Council area under the Local Government Act 1999
Property owner	the owner of the property that utilises the crossover to access the road carriageway.
Public Road	shall have the same definition as the Local Government Act 1999.
Vehicle	shall have the same definition as the Road Traffic Act 1961.

3. Principles

3.1. The Policy applies to

3.1.1. Properties where one (1) or more vehicle crossovers are to be constructed or modified to gain or increase access from a road carriageway to the property boundary of an allotment;

3.1.2. The process for obtaining Council approval to modify the construction of an existing approved access point or, to apply for a new access point; and

3.1.3. The ongoing maintenance and responsibilities of property owners associated with existing crossovers.

Any cost incurred in the relocation or replacement of existing kerb and water table inverts, shall be borne by the owner of the property. All Driveways (Crossings) as part of a subdivision are to be borne by the property developer.

Any additional crossing place may be constructed only with the prior approval of Council and at cost to the landowner.

All new Driveways (Crossings) will require a permit and are to be constructed from concrete or pavers to the specifications adopted by Council. Any variation to the specification must be approved by Council.

3.2. Fees and Charges

All applications for works involving Driveways (Crossings) and associated infrastructure that require approval under Section 221 of the Local Government Act 1999 will be subject to a single flat application fee, as determined by Council and published in Council's Schedule of Fees and Charges.

This flat fee applies to all relevant applications regardless of the type or complexity of the proposed works and reflects the administrative, assessment, and inspection processes required to issue and finalise a permit.

The application fee will be:

- Reviewed annually as part of Council's Fees and Charges process; and
- Adjusted in accordance with the Consumer Price Index (CPI), or as otherwise determined by Council.

No works shall commence until the applicable fee has been paid and formal approval has been granted by Council.

4. Policy Statement

4.1. The aim of this Policy is to define Berri Barmera Council principles and procedures for the approval of Driveways (Crossings) and associated infrastructure from a constructed road carriageway, across the road reserve (verge) to a property access point. The policy will ensure governance and operations procedures and activities align with legislative requirements and best engineering practice and quality infrastructure outcomes.

4.2. This Policy is subject to all relevant legislation and defines the responsibilities for the construction, maintenance, removal and repair of crossovers, other than those works undertaken directly by Council.

4.3. The Driveways (Crossings) Policy is to be read and implemented in conjunction with Council's other relevant policies, strategies and documents, including:

4.3.1 Local Government Act 1999 – Section 221 Alteration of a Road

(1) A person (other than the council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council. Maximum penalty: $5000.
(2) A person makes an alteration to a public road if the person –
    a) Alters the construction or arrangement of the road to permit or facilitate access from an adjacent property.
(3) An authorisation is not required under this section an alteration to a road if
    a) The person who proposes to make the alteration has some other statutory authorisation to make the alteration; or
    b) The purpose of the alterations to permit vehicular access to and from land adjoining the road and the alteration is approved as part of a development authorisation under the Development Act 1993.

4.4 Where the crossover abuts a road under the care, control and maintenance of the Department for Infrastructure and Transport (DIT), written approval must be granted by the relevant DIT representative or delegate.

Electronic version on the website is the controlled version.
Printed copies are considered uncontrolled.
Before using a printed copy, verify that is the current version.

VERSION CONTROL

The electronic version of this policy stored on the website is the controlled version.

Printed copies are considered uncontrolled.

Before using a printed copy, verify that it is the current version.

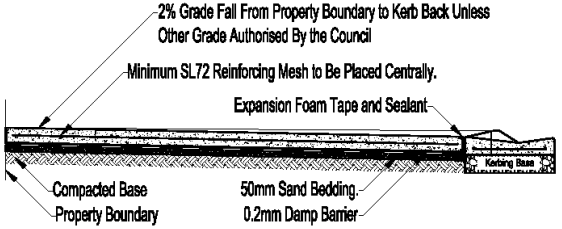
Date	List of amendments
15 May 2026	- Changed the title from ‘Crossings (Driveways)’ to ‘Driveways (Crossings)’ - Updated relevant areas within the Table including: Strategy Plan, Review Date, responsible officer and relevant policies - Under Principles added a new section on Fees & Charges, making a single flat fee for all section 221 permit applications.

CONCRETE VEHICLE DRIVEWAY CROSSOVER

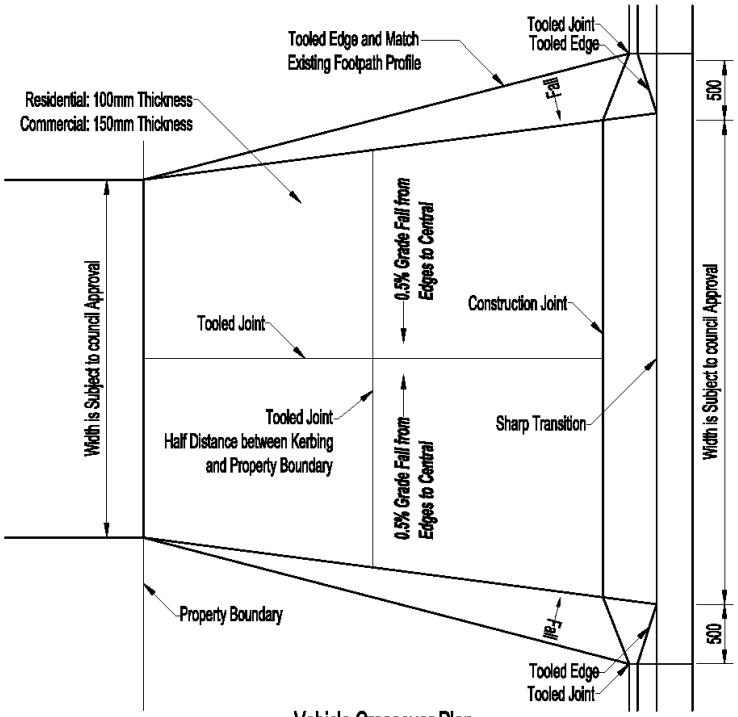
1. Concrete strength to be fc = 25MPa.
2. All concrete to be broom or wood float finished and tooled edges and joints. Finish other than broom or wood float concrete to be specifically approved by Council, with regards to long term skid resistance and durability.
3. Crossover / driveway to be offset at least 0.6m from property side boundary; and at least 1m clearance between driveway and power pole / street tree must be maintained.
4. Crossover / driveway to be offset at least 1m from an existing permanent obstruction
5. Control joints lay out as per AS3600
6. The central line of crossover is to be perpendicular to the road central line, with joints adjusted as required (except expansion joints)
7. Existing sealed road surface and pavement is to be reinstated if damage caused during crossover construction.
8. Crossover / driveway shall be a minimum of 6m offset from tangent point of any side streets.
9. Where existing concrete footpath is 125mm thick, the footpath is not required to be replaced. Joint between new concrete and existing path shall be dowell-ed.
10. Crossover is to be constructed to Council approved level and grade. Any proportion of crossing must not be steeper adjacent footpath
11. If width of Crossover / driveway is greater than 3000mm, provide construction joint at central line of crossing.
12. Expansion material to be rigid polyethylene filler(full depth)
13. When constructing new crossover, the existing kerbing and gutter channel section to be saw cut then removed.
14. Provision and maintenance of crossover are the responsibility of the property owner. the property owner is also responsible for footpath, road restoration after construction to original conditions.
15. Under Local Government Act, Clause 217, the Council may, by order in writing to the owner of crossover, require the owner to carry out specified work to maintain or repair the Crossover / driveway
16. Should driveway cannot be constructed as per drawings, the Council must be contacted and a special permission will be required prior to the commencement of any driveway construction work
17. All dimensions in millimeters unless shown otherwise

KERBING

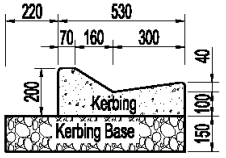
1. All materials and construction shall comply with AS 2876 except where specified on this drawing.
2. Concrete strength to be fc = 25MPa.
3. Machine placed concrete shall comply with AS 1379 and AS 3600.
4. Precast or in-situ concrete to be strength 32MPa and comply with AS 1379 and AS 3600.
5. Steel reinforcement to comply with AS 4671.
6. All kerbing sections to be bedded on top of the road pavement base layer, or a 150mm minimum compacted crushed rock base unless directed otherwise by the Berri Barmera Council.
7. Provide contraction or shrinkage control joints at regular intervals not exceeding 3m by forming grooves 20mm deep by 6mm wide unless directed otherwise by the Council.
8. Existing road surface, pavement and footpath are to be reinstated if damaged during kerbing construction.
9. When re-constructing a section of kerbing, all edges of the section of kerb must be cut with a straight clean edge using the appropriate cutting saw.
10. All dimensions in millimeters unless shown otherwise.



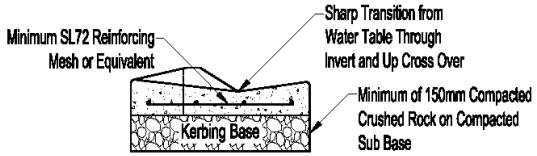
Vehicle Crossover Section View



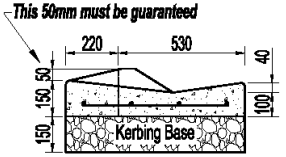
Vehicle Crossover Plan



Rollover Kerbing Section



Rollover Kerbing Crossover Section



Rollover Kerbing Crossover Section

E			
D			
C			
B	Reviewed by G.P & D.G	G.P.	27/07/2017
A	Initial Issue		
MK	DETAILS OF AMENDMENTS	APPR.	DATE

DRAWN	H. DU	06 / 12 / 2016
CHECKED	D.G	24/07/2017
APPROVED	G.P	27/07/2017

Berri Barmera COUNCIL

VEHICLE CROSSOVER & DRIVEWAY DETAILS FOR ROLLOVER KERBING (TYPE 1)

SHEET		OF	
SCALE	Not to Scale	ON	A3
STANDARD DRAWING No.			

CONCRETE VEHICLE DRIVEWAY CROSSOVER

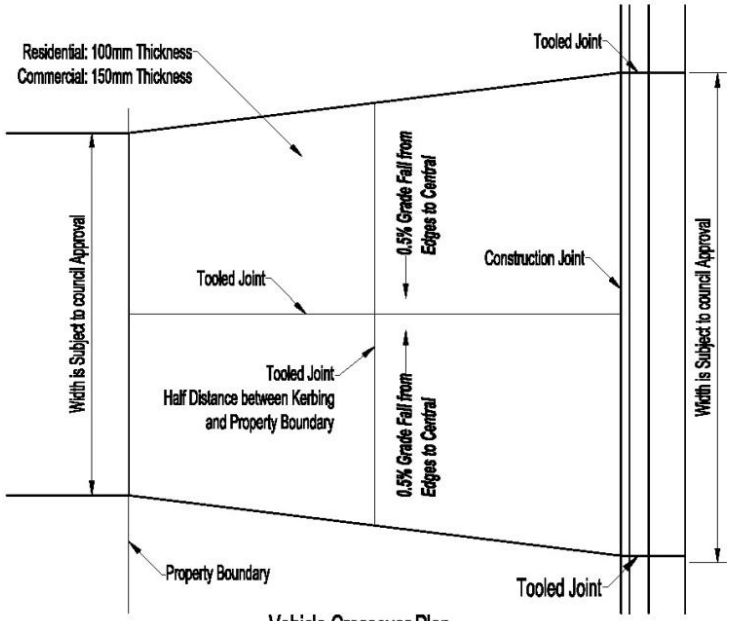
1. Concrete strength to be fc = 25MPa.
2. All concrete to be broom or wood float finished and tooled edges and joints. Finish other than broom or wood float concrete to be specifically approved by Council, with regards to long term skid resistance and durability.
3. Crossover / driveway to be offset at least 0.6m from property side boundary; and at least 1m clearance between driveway and power pole / street tree must be maintained.
4. Crossover / driveway to be offset at least 1m from an existing permanent obstruction
5. Control joints lay out as per AS3600
6. The central line of crossover is to be perpendicular to the road central line, with joints adjusted as required (except expansion joints)
7. Existing sealed road surface and pavement is to be reinstated if damage caused during crossover construction.
8. Crossover / driveway shall be a minimum of 6m offset from tangent point of any side streets.
9. Where existing concrete footpath is 125mm thick, the footpath is not required to be replaced. Joint between new concrete and existing path shall be dowell-ed.
10. Crossover is to be constructed to Council approved level and grade. Any proportion of crossing must not be steeper adjacent footpath
11. If width of Crossover / driveway is greater than 3000mm, provide construction joint at central line of crossing.
12. Expansion material to be rigid polyethylene filler(full depth)
13. When constructing new crossover, the existing kerbing and gutter channel section to be saw cut then removed.
14. Provision and maintenance of crossover are the responsibility of the property owner. the property owner is also responsible for footpath, road restoration after construction to original conditions.
15. Under Local Government Act, Clause 217, the Council may, by order in writing to the owner of crossover, require the owner to carry out specified work to maintain or repair the Crossover / driveway
16. Should driveway cannot be constructed as per drawings, the Council must be contacted and a special permission will be required prior to the commencement of any driveway construction work
17. All dimensions in millimeters unless shown otherwise

KERBING

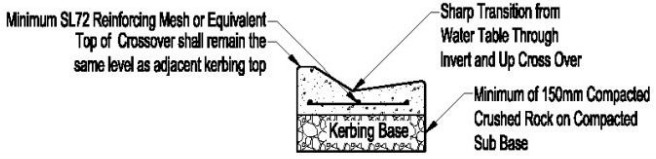
1. All materials and construction shall comply with AS 2876 except where specified on this drawing.
2. Concrete strength to be fc = 25MPa.
3. Machine placed concrete shall comply with AS 1379 and AS 3600.
4. Precast or in-situ concrete to be strength 32MPa and comply with AS 1379 and AS 3600.
5. Steel reinforcement to comply with AS 4671.
6. All kerbing sections to be bedded on top of the road pavement base layer, or a 150mm minimum compacted crushed rock base unless directed otherwise by the Berri Barmera Council.
7. Provide contraction or shrinkage control joints at regular intervals not exceeding 3m by forming grooves 20mm deep by 6mm wide unless directed otherwise by the Council.
8. Existing road surface, pavement and footpath are to be reinstated if damaged during kerbing construction.
9. When re-constructing a section of kerbing, all edges of the section of kerb must be cut with a straight clean edge using the appropriate cutting saw.
10. All dimensions in millimeters unless shown otherwise.



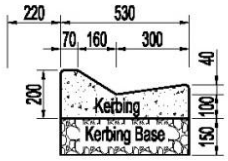
Vehicle Crossover Section View



Vehicle Crossover Plan



Rollover Kerbing Crossover Section



Rollover Kerbing Section

0 10 20 30 40 50 60 70 80 90 100

E				DRAWN	H. DU	06 / 12 / 2016	VEHICLE CROSSOVER & DRIVEWAY DETAILS FOR ROLLOVER KERBING (TYPE 2)	SHEET OF
D				CHECKED	D.G	24/07/2017		SCALE Not to Scale ON A3
C				APPROVED	G.P	27/07/2017		STANDARD DRAWING No.
B	Reviewed by G.P & D.G	G.P.	27/07/2017					
A	Initial Issue							
MK	DETAILS OF AMENDMENTS	APPR.	DATE					

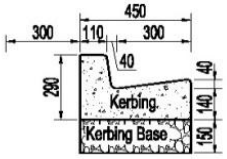
Berri Barmera COUNCIL

CONCRETE VEHICLE DRIVEWAY CROSSOVER

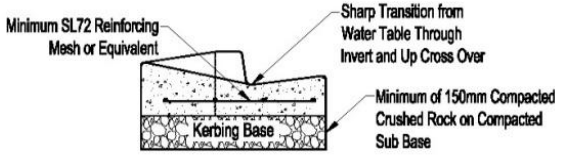
1. Concrete strength to be fc = 25MPa.
2. All concrete to be broom or wood float finished and tooled edges and joints. Finish other than broom or wood float concrete to be specifically approved by Council, with regards to long term skid resistance and durability.
3. Crossover / driveway to be offset at least 0.6m from property side boundary, and at least 1m clearance between driveway and power pole / street tree must be maintained.
4. Crossover / driveway to be offset at least 1m from an existing permanent obstruction
5. Control joints lay out as per AS3600
6. The central line of crossover is to be perpendicular to the road central line, with joints adjusted as required (except expansion joints)
7. Existing sealed road surface and pavement is to be reinstated if damage caused during crossover construction.
8. Crossover / driveway shall be a minimum of 6m offset from tangent point of any side streets.
9. Where existing concrete footpath is 125mm thick, the footpath is not required to be replaced. Joint between new concrete and existing path shall be dowell-ed.
10. Crossover is to be constructed to Council approved level and grade. Any proportion of crossing must not be steeper adjacent footpath
11. If width of Crossover / driveway is greater than 3000mm, provide construction joint at central line of crossing.
12. Expansion material to be rigid polyethylene filler(full depth)
13. When constructing new crossover, the existing kerbing and gutter channel section to be saw cut then removed.
14. Provision and maintenance of crossover are the responsibility of the property owner. the property owner is also responsible for footpath, road restoration after construction to original conditions.
15. Under Local Government Act, Clause 217, the Council may, by order in writing to the owner of crossover, require the owner to carry out specified work to maintain or repair the Crossover / driveway
16. Should driveway cannot be constructed as per drawings, the Council must be contacted and a special permission will be required prior to the commencement of any driveway construction work
17. All dimensions in millimeters unless shown otherwise

KERBING

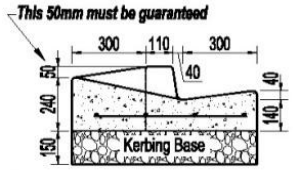
1. All materials and construction shall comply with AS 2876 except where specified on this drawing.
2. Concrete strength to be fc = 25MPa.
3. Machine placed concrete shall comply with AS 1379 and AS 3600.
4. Precast or in-situ concrete to be strength 32MPa and comply with AS 1379 and AS 3600.
5. Steel reinforcement to comply with AS 4671.
6. All kerbing sections to be bedded on top of the road pavement base layer, or a 150mm minimum compacted crushed rock base unless directed otherwise by the Berri Barmera Council.
7. Provide contraction or shrinkage control joints at regular intervals not exceeding 3m by forming grooves 20mm deep by 6mm wide unless directed otherwise by the Council.
8. Existing road surface, pavement and footpath are to be reinstated if damaged during kerbing construction.
9. When re-constructing a section of kerbing, all edges of the section of kerb must be cut with a straight clean edge using the appropriate cutting saw.
10. All dimensions in millimeters unless shown otherwise.



Up Right Kerbing Section



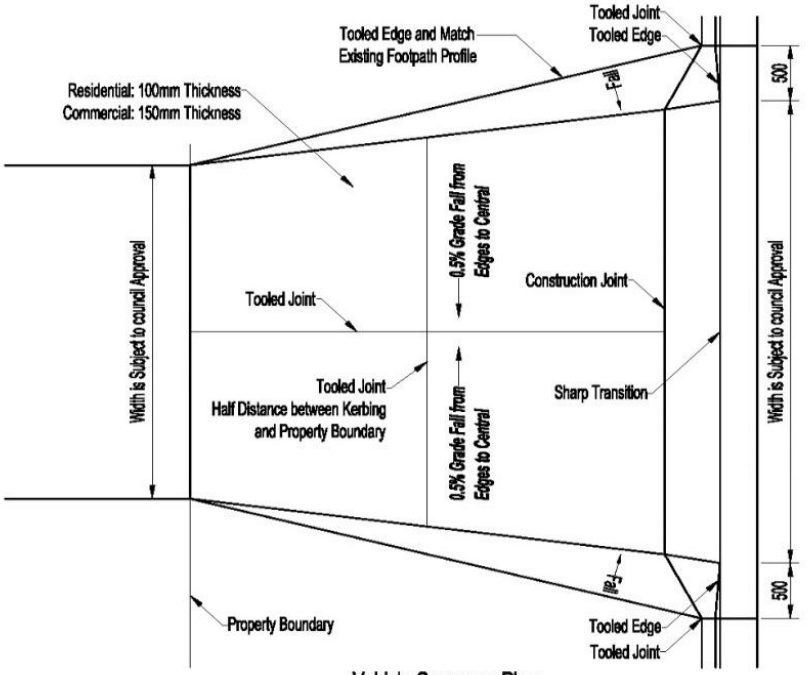
Up Right Kerbing Crossover Section



Up Right Kerbing Crossover Section



Vehicle Crossover Section View



Vehicle Crossover Plan

E				DRAWN	H. DU	06 / 12 / 2016	Berri Barmera COUNCIL	VEHICLE CROSSOVER & DRIVEWAY DETAILS FOR UP RIGHT KERBING
D				CHECKED	D.G	24/07/2017		SHEET OF
C				APPROVED	G.P	27/07/2017		SCALE Not to Scale ON A3
B	Reviewed by G.P & D.G	G.P.	27/07/2017					STANDARD DRAWING No.
A	Initial Issue							
MK	DETAILS OF AMENDMENTS	APPR.	DATE					