Berri Barmera

Request for Services In-Kind Support



FORM 6

General Activities Funded

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The Berri Barmera Council has made a commitment to support local groups and organisations through the provision of donations to offset costs of using Council Facilities and Services. The fees charged for the hire of facilities or provisions of other Council services are there to offset the costs associated with providing the venue or service. This application process has been introduced to ensure budget lines accurately reflect the utilisation and that support levels are monitored and provided in a fair and equitable manner. No applicant can be guaranteed assistance nor can any applicant be guaranteed to receive the full amount requested free of charge.					Assistance is subject to Administration Policy "Community Support Donations" and include the following: The availability of resources and equipment; Maximum assistance cost limits apply; Council budgetary limitations; Assessment of community benefit; Capacity of organisation participants to fund other expenses relating to the activity. Incoming Records Reference No.						
Ann	olicant Details										
1	Organisation										
2	Invoice address	3				Contact Name					
_	Contact Email					Contact Phone	:				
		<u>'</u>		I							
3	Please provide of the project/a	a description a ctivity	nd location								
	Dates/times										
	Please list the i	n-kind assistan	ce (including o	quantities and detail) that you	ou		Financial Details				
are requesting. Note that delivery to s and room booking permits are still rec			ery to site (if a	if available) will cost extra. Even		No of items	Item Cost Totals	Approved Amount	Account Code		
lall F	lire Fees	Which venue?									
load Closure attach details)											
other st)	Items (Please										
				S	ubtota	al of Item Costs					
		(Office Use Only	- Approved Support amour	nt and	Account Source		\$			
ı ı £b.	orisation / Ap	proval Giver									
		provai Given									
omn	nents:										
Authorising Officer			Dat	Date							
Signature						Final Records No					
Processed by Accounts			Added to Support Register \square Added to grants spreadsheet \square								