

Berri  Barmera

COUNCIL

Building a better community

Environmental Management and Sustainability Grants Program

FORM ENV001



Grants of up to \$5,000 maximum per applicant
CLOSING DATE 5.00PM MONDAY 28 APRIL 2025

Applicant Details

1	Organisation Name				
2	Postal Address				
3	Total Adult Members		Total Junior Members (U18)		% of membership residing within the Council District
4	Contact Person			Role	
5	Email			Phone No.	

Organisational Status

6	Is your organisation incorporated	<input type="checkbox"/> Yes	Incorporation Number		
		<input type="checkbox"/> No			
	Does your organisation have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	ABN No:	
	Is your organisation registered for GST?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Financial Status

7	Is your organisation required to undertake an annual financial audit as per the rules of incorporation?	<input type="checkbox"/> Yes	Please attach a full copy of the latest audited statement		
		<input type="checkbox"/> No	Please attach a copy of your organisations latest treasurer's report covering the previous 12 months		
7a	Have you applied for any other grant programs in the past 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	If yes, please outline below application details, amount and what funds used for:				
	Grant Name:	Project	Amount Requested	Status	
				<input type="checkbox"/> Successful <input type="checkbox"/> Pending <input type="checkbox"/> Unsuccessful	
				<input type="checkbox"/> Successful <input type="checkbox"/> Pending <input type="checkbox"/> Unsuccessful	
				<input type="checkbox"/> Successful <input type="checkbox"/> Pending <input type="checkbox"/> Unsuccessful	

Activity or project Details

8	Title				
	Amount requested from Council	\$	In-kind Support	\$	Note Council's in-kind assistance will be included when assessing total grant contributions
	Start Date:		End Date:		
	Will your organisation be able to	<input type="checkbox"/> Yes	Please provide details why?		

	proceed with the activity or project if Council awards a grant of a lower value than that requested?	<input type="checkbox"/> No	
Activity or project Overview			
9	Please write a detailed description about the activity or project for which funding is requested?		
	<p>You may wish to include:</p> <ul style="list-style-type: none"> - The goals and aims? - How will your activity or project meet the goal of the strategy? - How will it meet a need of the strategy? - Please attach quotes for items over \$500 		
	<input type="checkbox"/> Tick if you require more space and attach additional information.		
10	Which of the following will best describe the main focus participants that will benefit from your activity or project? (Only tick one in each column)		
	<input type="checkbox"/> Members of your organisation <input type="checkbox"/> Volunteers of your organisation <input type="checkbox"/> Community members	<input type="checkbox"/> Visitors to the Region <input type="checkbox"/> Environmental Development <input type="checkbox"/> Environmental Education	
11	Has this activity or project been staged before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If No, please indicate how your organisation identified that this activity or project was needed.
12	What venue/facility will your activity or project take place at?		
13	Has this venue/facility been booked? (Note: Council owned areas/venues will need to be booked or authorised before funds can be released)		<input type="checkbox"/> Yes <input type="checkbox"/> No
14	How many participants do you expect?		
15	Do you plan for other organisations, sponsors or funding bodies to be involved?		
	Organisation		Role
	Organisation		Role
	Organisation		Role
	Organisation		Role

16	How will your activity or project meet Berri Barmera Council's Environmental Management and Sustainability Strategy? The full list of assessment criteria can be found by following the link		
	P1. HEALTHY ECOSYSTEMS	P2. QUALITY LIFESTYLE	P3. REGIONAL PROSPERITY
	1.1 Sustainable water supply and management 1.2 Healthy biodiversity systems 1.3 Climate change readiness	2.1 Green towns and built form 2.2 Sustainable consumption patterns 2.3 Zero waste 2.4 Planned and environmentally (sustainable) tourism	3.1 Energy security and low carbon 3.2 Productive horticulture 3.3 Connected transport and infrastructure

Promotional Activities

17	How will you promote your activity or project in the community? Please specify what media outlets you will be using	
18	How will Council's Contribution be recognised or promoted? (i.e., media release, newspaper, radio, website, poster logo)	
19	How will you know if you have achieved the aims and objectives of your activity or project? e.g., surveys, attendance, business trade	

*If you require in-kind support from Council (ie road closures, extra bins, hall hire fees), please complete the [Request for Service form](#) on our website in order for Council to ascertain whether they have the resources to undertake and also calculate an approximate cost of your request.

Please note that the section below is required to be completed for your application to be considered.

If you require assistance, please call our office on 8582 1922.

20 Budget				
INCOME		Amount	EXPENSES	Amount
Activity or project Income (ie sponsors, grants, user fees, ticket sales, merchandise etc)			Activity or project Income (ie sponsors, grants, user Costs (ie marketing, printing, hire fees, permits, road closures, catering, equipment hire etc)	
Berri Barmera Council Contribution Requested		\$		\$
Your Organisations Contribution		\$		\$
				\$
Other Income (Sponsorship/Grants)		Confirmed		\$
Sponsors	<input type="checkbox"/>	\$		\$
Other grants	<input type="checkbox"/>	\$		\$
	<input type="checkbox"/>	\$		\$
	<input type="checkbox"/>	\$		\$
TOTAL INCOME - SECTION A		\$	TOTAL EXPENSES- SECTION C	\$
SECTION B IN KIND CONTRIBUTION (including voluntarily labour – skilled voluntary labour \$45/hr; unskilled labour \$20/hr)		AMOUNT	PROFIT/LOSS (Section A minus Section C)	\$
Berri Barmera Council in kind support *		\$	If your activity or project will make a loss, how will this loss be funded?	
		\$		
		\$		
		\$		
TOTAL – SECTION B		\$		

Application Submission Agreement			
21	I hereby verify that:		
	<input type="checkbox"/> Yes		I have been authorised to prepare and submit this application on behalf of the above-mentioned group/organisation
	<input type="checkbox"/> Yes		The information contained in this application is true and correct
	<input type="checkbox"/> Yes		I have read and understood the Environmental Management and Sustainability Grant Program Guidelines and eligibility criteria
	<input type="checkbox"/> Yes		All sections of the application are complete
	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	Additional information has been attached
	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	Any Council in-kind assistance relating to your activity has been requested by the Request for Service Form (Form 6) and cost information added to the budget section
	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	Attached quotes for any activity/service/equipment over \$500
	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	Attached copy of applicable Public Liability Insurance
	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	Attached copy of financial statement or reports
	Name (Printed)		
	Role in Organisation		
	Signature		Date

Applications must be received by:

Round 1:

5.00pm on **Monday 28 April 2025**

All enquiries: Tracey Alexander
Manager Environment and Regulatory Services
Phone: 08 8582 1922
or Email: bbc@bbc.sa.gov.au

Return completed applications to:
Environment and Sustainability Grants
Berri Barmora Council,
5 Riverview Drive,
BERRI SA 5343
(or PO Box 229, BERRI SA 5343
Email: bbc@bbc.sa.gov.au