**Temporary Road Closure and Traffic Management Plan**

Council has the authority to approve the closure of all roads under its care and control, as per delegation by the Minister for Transport and in accordance with the Road Traffic Act 1961 (Section 33) and the Ministers Notice, dated April 27 2009.

Event organisers must:

* Provide a safe environment for all road users, pedestrians and cyclists;
* Provide protection to event participants, organisers and the general public from traffic hazards that may arise as a result of the event;
* Minimise the disruption, congestion and delays to all road users;
* To ensure accessibility and inclusion for all community members
* Ensure access to nearby commercial and residential premises is maintained at all times

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| --- | --- |
| EVENT NAME  |  |
| EVENT ORGANISER |  |
| EVENT DATE / TIME |  |
| EVENT LOCATION |  |

ROAD CLOSURE RATIONAL

**Please provide reasons for the necessity of the closure**

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ROAD CLOSURE DETAILS

**Please provide road closure details**

|  |  |  |  |
| --- | --- | --- | --- |
| #  | Road Name | Time ofClosure From | Time of Closure To |
| 1 |  |       am [ ]  pm [ ]  |       am [ ]  pm [ ]  |
| 2 |  |       am [ ]  pm [ ]  |       am [ ]  pm [ ]  |
| 3 |  |       am [ ]  pm [ ]  |       am [ ]  pm [ ]  |
| 4 |  |       am [ ]  pm [ ]  |       am [ ]  pm [ ]  |
| 5 |  |       am [ ]  pm [ ]  |       am [ ]  pm [ ]  |
| Are there any proposed detours to be put in place? Yes [ ]  No [ ] *If yes, please define proposed detours: (in between which streets, directions and times of application)* |
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APPROVALS

Provide details about the appropriate approvals from SAPol and Department for Transport (DIT)

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COMMUNICATION

Provide details about communication with nearby commercial and residential premises within a 1km radius.

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DISABILITY ACCESS

Provide details about access arrangements for those people with a disability

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EMERGENCY SERVICES

Provide details about access points and arrangements for Emergency Services vehicles

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PARKING

Provide details about parking arrangements and marshalling (including overflow parking)

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CHECKLIST

**Ensure the following items are all included in your TMP to**

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| --- | --- | --- |
| Accessibility | provisions for people with disabilities e.g. ramps at entries and exits | [ ]  |
| Parking | parking provisions and pedestrian access from the parking site | [ ]  |
| Pedestrian Routes | Pathways for vehicles and pedestrians must be separate and clearly identified | [ ]  |
| Traffic Controllers | the location of traffic controllers and how they will communicate  | [ ]  |
| Traffic Control Measures | including the layout of barriers, walkways, signs and general arrangements to warn and guide traffic around, part or within the site | [ ]  |
| Vehicle Access Paths | details for vehicle entry, exit and movement throughout the event.  | [ ]  |

TRAFFIC PLAN (attach if you have a separate plan)

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