AGENDA

COUNCIL MEETING

22ND JANUARY 2019

at 6:00 p.m.
BERRI BARMERA COUNCIL

Notice is hereby given pursuant to Section 83 of the Local Government Act 1999, the next Ordinary Meeting of Council will be held in the Council Chambers, 19 Wilson Street Berri SA, on Tuesday 22nd January 2019 commencing at 6:00 p.m.

KARYN BURTON
ACTING CHIEF EXECUTIVE OFFICER

17/01/2018
Opening: Council Prayer / Acknowledgement of Country

1: PRESENT:

2: APOLOGIES:

3: ADJOURNED ITEMS: Nil

4: MEMBERS DECLARATION OF INTEREST:

5: CONFIDENTIAL ITEMS CONSIDERATION:

6: CONFIRMATION OF MINUTES:

7: PETITIONS:

8: QUESTIONS FROM THE GALLERY:

9: DEPUTATIONS / ADDRESS:
   9.1 Ms Hayley Ashworth, STARCLUB Community Development Officer, Renmark Paringa Council; Ms Stephanie Coughlin, Community Development Team Leader, Renmark Paringa Council and Ms Gabriella Vikor Office for Recreation, Sport and Racing’s Senior Project Officer, Local Government Liaison re STARCLUB program.

10: MOTIONS WITH NOTICE:

11: QUESTIONS ON NOTICE:
   11.1 New vehicle and equipment purchasing – Cr Scott 2-3

12: ELECTED MEMBERS REPORTS:
   12.1 Mayor’s Report
   12.2 Councillors / Delegates / Representatives Reports

13: EXECUTIVE / CORPORATE SERVICES:
   13.1 Executive and Corporate Services Activities Update 6-12
   13.2 Riverland G3 Alliance Agenda and Riverland Local Government Forum Notes; from meetings held 13 December 2018 13-161
13.3 Budget Review – 31 December 2018 162-169
13.4 Section 41 Committee Membership 170-209
13.5 Customer Charter and Service Standards, Customer Service Charter Framework 210-217
13.6 STARCLUB Community Development Officer Role 218-227
13.7 Murray Darling Association Inc. Region 5, Minutes from meeting held 10 December 2018 228-231
13.8 Status of Resolutions, January 2019 232-239

14: COMMUNITY SERVICES:
14.1 Library Services Monthly Report 240-243
14.2 Policy Review – Library Policies 244-273

15: INFRASTRUCTURE SERVICES:
15.1 Shortt Road – Request for sealing 274-290
15.2 Berri Rowing Club Inc. – Letter of appreciation regarding RowingSA Regatta 291
15.3 Street Bin Audit 292-296

16: ENVIRONMENTAL SERVICES:
16.1 Environmental Services and Major Projects – December / January Activity Report 297-306
16.2 Master Planning (3 community precincts) 2019/2020 307-310
16.3 Growth Strategy – Berri and Barmera townships 2019/2020 311-314
16.4 Proposed road closure under Section 10 of the Roads (Opening and Closing) Act 1991 315-318
16.5 Hawdon Chambers Community Lease 319-320

17: QUESTIONS WITHOUT NOTICE:

18: MOTIONS WITHOUT NOTICE:

19: CONFIDENTIAL ITEMS: Nil

20: CLOSURE: 322
Opening: Council Prayer / Acknowledgement of Country

1: PRESENT:

2: APOLOGIES:

3: ADJOURNED ITEMS: Nil

4: MEMBERS DECLARATION OF INTEREST:
   Elected members are required to:
   1. Consider Section 73 and 75 of the Local Government Act 1999 and determine whether
      they have a material, actual or perceived conflict of interest in any matter to be considered
      in this Agenda.
   2. Disclose those interests in accordance with the requirements of Section 74 and 75A of
      the Local Government Act 1999 on the approved form.

5: CONFIDENTIAL ITEMS CONSIDERATION:
   Elected Members request for additional information required for the ‘public interest test’ for
   proposed confidential items in the Agenda.

6: CONFIRMATION OF MINUTES: Ordinary Meeting of Council held on 18th December 2018, Special
   Meeting of Council held on 21st December 2018 and Special Meeting of Council held on 8th January 2019.

   RECOMMENDATION:
   That the Minutes of the Ordinary Meeting of Council held on 18th December 2018, Special Meeting
   of Council held on 21st December 2018 and Special Meeting of Council held on 8th January 2019
   be taken as read and confirmed.

7: PETITIONS: Nil

8: QUESTIONS FROM THE GALLERY:

9: DEPUTATIONS / ADDRESS:
9.1 Ms Hayley Ashworth, STARCLUB Community Development Officer, Renmark Paringa
    Council; Ms Stephanie Coughlin, Community Development Team Leader, Renmark Paringa
    Council and Ms Gabriella Vikor Office for Recreation, Sport and Racing’s Senior Project
    Officer, Local Government Liaison re STARCLUB program.
10: MOTIONS WITH NOTICE: Nil

11: QUESTIONS ON NOTICE:

11.1 New vehicle and equipment purchasing - Cr Trevor Scott

Question: What is the process of purchasing new vehicle and equipment?

Answer ACEO:
Council staff with appropriate delegations and authority purchase vehicles and equipment in accordance with Council’s Procurement (Contracting and Tendering) Policy and within the limitations of budget allocations.

Purchasing Methods and Limits are set at –

<table>
<thead>
<tr>
<th>Method</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Petty Cash</td>
<td>Less than $100</td>
</tr>
<tr>
<td>Direct Purchase</td>
<td>Less than $1,000</td>
</tr>
<tr>
<td>1 Quotation</td>
<td>$1,001 - $5,000</td>
</tr>
<tr>
<td>2 Quotations</td>
<td>$5,001 - $10,000</td>
</tr>
<tr>
<td>3 Written Quotations</td>
<td>$10,000 - $50,000</td>
</tr>
<tr>
<td>Tender (Select or Open)</td>
<td>Greater than $50,000</td>
</tr>
</tbody>
</table>

In applying the principles of the Procurement (Contracting and Tendering) Policy and to ensure competitive neutrality, Council Officers are mindful to “ensure that Council purchases at the best price and that all potential suppliers are given equal opportunity to provide the required goods and services.”

Question: Do we as a council decide on the staff vehicle?

Answer ACEO:
No. The provision of staff vehicles is an operational matter being a component of staff remuneration packages and is within the scope of the CEO’s responsibilities. Section 104 of the Local Government Act allows that “the remuneration and other conditions of service of an employee of a council will be as determined by the chief executive officer.”

Question: Do we need a council directive to staff to ensure purchases are made within our Council area?

Answer ACEO:
Council’s Procurement (Contracting and Tendering) Policy is due for review and presentation to the next Audit Committee meeting for endorsement.
To ensure staff compliance a council directive may be by way of an amendment to the Procurement (Contracting and Tendering) Policy.

Suggested Motion –

1. That the Procurement (Contracting and Tendering) Policy be reviewed and presented for endorsement at the next Audit Committee of Council.
2. That the Procurement (Contracting and Tendering) Policy be amended to include the following statement –

USE OF LOCAL GOODS AND SERVICES
Wherever appropriate, local suppliers are to be given the opportunity to tender and quote for the supply of goods and services. With regard to all other the matters
set out in this Policy and when deciding on the purchase of goods and services, consideration to the following priority will be given:

1. Berri Barmera Council area
2. Riverland
3. South Australia
4. Australia

12: ELECTED MEMBERS REPORTS:

12.1 MAYOR’S REPORT:

RECOMMENDATION:
That the Mayor’s Report be received.

12.1.1 SUBJECT: Passing of Former Residents

Since the last meeting of Council held on 18th December 2018 the following Deaths have been noted:-
Christopher STOECKEL; Sylvia Mearl "Bonney" BAGG; Christine Anne ROGERS; Christine Evelyn DALBY; Elsie May TANNER; Dr Robert Seymour "Bob" TANKO; Lloyd “Butt” REECE.

12.1.2 CITIZENSHIP CEREMONIES HELD SINCE LAST MEETING:
No Citizenship ceremonies have been held since the last meeting of Council.

12.1.3 SUBJECT: Functions / Meetings attended since last meeting:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 December</td>
<td>Attended the Mandatory Elected Member Training in Loxton</td>
</tr>
<tr>
<td>16 December</td>
<td>Attended the 410 Army Cadet Unit End of Year Parade at the Berri Barracks</td>
</tr>
<tr>
<td>18 December</td>
<td>Naturalized five New Australian Citizens</td>
</tr>
<tr>
<td>18 December</td>
<td>Attended the Ordinary Meeting of Council</td>
</tr>
<tr>
<td>19 December</td>
<td>Attended a Special Meeting of the SAROC Committee in Adelaide</td>
</tr>
<tr>
<td>19 December</td>
<td>Attended a SAROC/GAROC Workshop</td>
</tr>
<tr>
<td>21 December</td>
<td>Attended a Special Meeting of Council</td>
</tr>
<tr>
<td>21 December</td>
<td>Attended the Council break up Christmas Lunch at the Berri Bowling Club</td>
</tr>
<tr>
<td>8 January</td>
<td>Attended the Special Meeting of Council</td>
</tr>
<tr>
<td>11 January</td>
<td>Attended an Interview with the Advertiser at the Lakefront</td>
</tr>
<tr>
<td>15 January</td>
<td>Attended the Council Informal Gathering Bus Tour of the district</td>
</tr>
</tbody>
</table>

12.2 COUNCILLORS / DELEGATES / REPRESENTATIVES REPORTS:

Cr Scott:
18 December  Attended ordinary Council Meeting and then Australia Day Awards Meeting
21 December  Attended Special Meeting of Council.
8 January    Attended Special Meeting of Council.
15 January   Unable to make the Informal Gathering due to work commitments.

Have had even more feedback in relation to the river front development in relation to the narrow road way and the sharp ‘s’ bend. There is damage there now and I believe we need to re-visit this ASAP to correct this. Also the designer needs to explain why it is so tight and so narrow.
Cr Fuller:

Cr Winnall:
19 December  Attended Destination Riverland Launch of River Time and Visitor Guide
21 December  Attended Council end of year wind up at Berri Bowling Club
8 January  Attended special meeting of Council
15 January  Attended Informal Gathering of Council - Tour of district
16 January  Attended Riverland Community Suicide Prevention Network meeting as proxy for Cr Centofanti
18 January  Attended committee meeting - CEO Recruitment Panel

Cr Kassebaum:

Cr Little:

Cr Evans:
19 December  Cr. Centofanti and I attended the Official Opening of the Berri Riverside Caravan Park Mini Golf Course.
21 December  Special meeting of Council
21 December  Council Christmas Break-up.
8 January  Special Meeting of Council.
15 January  Inspection Tour of District.

Cr Sindos:
14 December  Attended Barmera Pageant. Mayor and Councillors Little, Fuller, Scott, Centofanti and Winnall also attended
15 December  Attended Elected Member mandatory training at Loxton Hotel
18 December  Ordinary Council Meeting
19 December  Attended opening of Berri Caravan Park Mini Golf Course. Management and committee members appreciated all the help Council provided during the construction period. Councillors Centofanti, Evans and Kassebaum also attended.
19 December  Attended Destination Riverland 2019 Rivertime launch along with Cr Winnall
21 December  Council Christmas breakup
21 December  Special Council meeting
15 January  Informal gathering bus tour of the area

Cr Centofanti:
14 December  Attended and judged the Barmera Pageant together with Rosemary Gower and John Beech
15 December  Attended the Detail Update Elected Member Mandatory Training at the Loxton Hotel
18 December  Attended a Citizenship Ceremony in the Council Chambers
18 December  Attended December Ordinary Meeting of Council
19 December  Attended the opening of the Berri Caravan Park’s Mini Golf Course - Crs Evans OAM and Kassebaum were also in attendance
19 December  On behalf of Mayor Hunt and the Berri Barmera Council welcomed attendees to the Barmera Carols night held at Bonney Lodge
21 December  Attended the Berri Barmera Council staff and Elected Members Christmas lunch at the Berri Bowling Club
23 December  Attended the Riverland Suicide Prevention Network ‘Blue Christmas Service’ at
the Berri Uniting Church

8 January  
Attended a Special Meeting of Council

11 January  
Attended the Riverland Inaugural Super Kick Competition on the Berri Riverfront

15 January  
Attended the Berri Barmera Council Informal Gathering and Bus tour of the district

Followed up various concerns received by residents through emails, phone calls and in person:

- Moritz Road, Berri - build up postponement
- Rumball Road, Winkie - development - also met with our Planning Officer in regards to the development
- Langdon Terrace, Barmera - family concern with weeds etc
- 2 x Hayden Stoeckel Swimming Pool - lack of shade and suggestions to council
- Riverview Drive / Berri Riverfront - caravan sign needed prior to bottom of Vaughan Terrace - vehicles towing caravans are turning instead of continuing on Riverview Drive
- Berri Visitor Information Centre - concerns with closure
- Wade Street near Woolworths - state of road
EXECUTIVE / CORPORATE SERVICES:

13.1 Executive and Corporate Services Activities Update

REPORT AUTHOR: ACEO, EA
RESPONSIBLE MANAGER: ACEO
RECORDS REF: N/A
STRATEGIC LINKS: Yes; Strong Internal Capability and Capacity; Objective 2
FINANCIAL IMPLICATIONS: Impact Nil
Budget Description Various
Allocation Various
Expenditure to Date N/A

SUMMARY:
This report provides an overview of relevant information, correspondence, activities and programs in progress within the Executive and Corporate Services Department.

REPORT:
Discussion:
Review Visitor Information Services / Expression of Interest Berri Visitor Information Centre (VIC)

- Members of the public and tourism stakeholders have been invited to take part in a survey regarding the delivery of tourism information services in the Berri Barmera area. A media release has been issued (Murray Pioneer article 15/1/19) providing details regarding the survey.
- Expressions of Interest in the Berri Visitor Information Centre building has been put on hold until outcomes of the survey are known and key positions within Council are filled.

Accommodation Review
- Grieve Gillet Architect (GGA) have been engaged to provide design services for the refurbishment of Council office accommodation at 19 Wilson Street, Berri
- An initial workshop with the staff project working group occurred 4 December 2018, with a follow up meeting scheduled for mid February 2019.
- Plans for GGA to attend a Council workshop to present concept design and high level cost estimates in March 2019. The presentation is expected to prompt Council with further thought stimulus as to the mid to long term future of Council accommodation/Civic Centre provisions for the community.

Recruitment – Manager Infrastructure Services
- Hender Consulting have been engaged to assist in the recruitment of the above position.
- Short listed interviews were conducted Monday 14th January 2019.

Communication - Community Guide
- The Community Guide printing has been finalised and will mailed out in late January 2019.
- Brochure distribution will be an insert in the 3rd quarter rates notice, hard copies available from Council offices and libraries, insert in an edition of the Murray Pioneer (copies only sold/distributed in the Berri Barmera Council area) and to local real estate agents for distribution to new residents.
- An A4 version of the guide will also be available via Council’s website, which will allow for
more user friendly viewing and printing. In addition, an A4 printable calendar for kerbside waste collection extracted from the guide is available from Council's website and Council offices.

Council Strategic Planning

- It is a requirement of the Local Government Act that a Council must adopt a suite of Strategic Management Plans which has regard to the Council’s objectives for its area.
- It is also a requirement that Council’s Strategic Management Plans be comprehensively reviewed within 2 years after each general election.
- CEO discussions with neighbouring councils have identified opportunities for collaboration with regards to the review process and to identify areas of concentration with regional emphasis and direction while still maintaining individual Council plans.
- To assist the 3 Councils consulting firm Strategic Matters has been approached to provide each council with a scope of engagement which includes deliverables, timeframes, price per council and additional options for a subsequent regional collaboration plan derived from the Councils’ individual plans.
- Both the Master Planning and Growth Strategy projects described at reports 16.2 and 16.3 later in this agenda demonstrate plans that would ‘feed’ into Council’s Strategic and Corporate Plans.

Correspondence In

Letter of Appreciation, St Vincent de Paul Society

- A letter of appreciation has been received on behalf of Barmera St Vincent de Paul thanking Council for partnering with Cleanaway to share the disposal fees to discard of dumped mattresses at the Barmera St Vincent de Paul charity store.
- The letter of appreciation is attached at Appendix for Members information.

Roads to Recovery program, Mr Tony Pasin MP – Federal Member for Barker

- Correspondence has been received from Mr Tony Pasin MP – Federal Member for Barker informing Council federal funding allocations to local governments through the Roads to Recovery program has been confirmed from 2019/20 to 2023/24.
- The Roads to Recovery program provides assistance to Councils to “maintain and improve road infrastructure, better connect communities and improve safety”.
- Berri Barmera Council will receive $870,641 in funding over this period
- The correspondence is attached at Appendix for Members Information

Invitation to Independent Commissioner Against Corruption (ICAC) forum 28 February 2019

- Correspondence has been received from The Hon. Bruce Lander QC, Independent Commissioner Against Corruption (ICAC), extending an invitation to all Elected Members to attend a forum the Commissioner is hosting in Adelaide on 28th February 2019.
- Elected Members of Council are public officers for the purpose of the ICAC Act 2012, and need to understand the objectives and functions of the ICAC Act, the Ombudsmans Office and the OPI. These topics are to be presented on at the forum and to provide Elected Members an understanding of the integrity oversight under which Council operates.

RECOMMENDATION:
That Council, having considered Report 13.1 titled “Executive and Corporate Services Activities Update” as presented to the Ordinary meeting of Council, receive and note the report.
ATTACHMENTS: Yes

List
Attachment 1 – Letter of Appreciation, Barmera St Vincent de Paul
Attachment 2 – Correspondence from Mr Tony Pasin MP – Federal Member for Barker re Roads to Recovery program
Attachment 3 – Correspondence from The Hon. Bruce Lander QC Independent Commissioner Against Corruption
The CEO,
Berri Barmera Council,
19 Wilson St,
Berri,
South Australia 5345

28th November, 2019

Dear Sir,
On behalf of the Barmera St Vincent de Paul, I wish to thank the Council for its generous donation of helping with the cost of disposing of discarded mattresses which had been dumped at our charity shop.

I believe that the Berri Barmera Council and Clenaway agreed to share the cost of the dump fees, on this occasion. We have a constant problem with people dumping unwanted and unsaleable goods outside our shop and disposing of these goods is an expense to our organization.

We sincerely thank you for your generosity.

Yours sincerely,

Josie Spriggs
Voluntary Manager,
Barmera St Vincent de Paul.
14 December 2018

Mayor Peter Hunt
Berri Barmera Council
PO Box 229
BERRI SA 5343

By email: mayorhunt@bbc.sa.gov.au

Dear Mayor Peter,

I am writing to inform you that the Coalition Government has confirmed funding allocations to local governments across Australia through the Roads to Recovery program for the years 2019/20 to 2023/24.

This decision will provide certainty to Councils in their capacity to provide important road improvements over the next five years.

The total annual base allocation through the Roads to Recovery program nationwide is increasing from $350 million to $400 million.

I am pleased to advise that as a result, the Berri Barmera Council will receive funding from 2019/20 to 2023/24 of $870,641.

Through the Roads to Recovery program, the Coalition Government is providing assistance to Councils to maintain and improve road infrastructure, better connect communities and improve safety.

The Coalition Government’s strong economic management means the government is able to continue to fund these important programs that make such a positive difference to our community.

The Department of Infrastructure, Regional Development and Cities will be in touch shortly to formalise Council’s funding allocation.

Yours sincerely,

Tony Pasin MP
Federal Member for Barker

Ref: TP/MP

Cc Ms Karyn Burton, Acting Chief Executive Officer
Dear Mayor Hunt

Congratulations on your election to Council.

Elected members of council are public officers for the purpose of the Independent Commissioner Against Corruption Act 2012 (the ICAC Act). It is important that as public officers, elected members of council understand the objectives of the ICAC Act and the functions performed by my office and the OPI, in addition to the oversight provided by other integrity agencies.

To that end I invite your elected members to attend a forum which will include a morning tea that I am hosting in Adelaide on 28 February 2019. At this forum I will speak about the impact of ICAC and what the ICAC Act expects of you as an elected representative of your council.

The Ombudsman, Mr Wayne Lines and the Auditor-General, Mr Andrew Richardson have also agreed to attend to address the role of their respective offices.

This is an opportunity for you to understand the integrity oversight under which your Council operates. The Ombudsman and Auditor-General and I will encourage and welcome questions from the audience.

The morning tea will also provide you with the opportunity to network with local government elected members from across South Australia.

I ask that you encourage your fellow elected members at council to attend. You can register via my website www.icac.sa.gov.au or by emailing education@icac.sa.gov.au

Yours faithfully

The Hon. Bruce Lander QC
INDEPENDENT COMMISSIONER AGAINST CORRUPTION
invites you to share morning tea with him, the Ombudsman, Mr Wayne Lines and the Auditor-General, Mr Andrew Richardson.

As elected members of local government, you are subject to the scrutiny and oversight of South Australia’s public integrity regime.

The Commissioner would like to provide you the opportunity to learn about the expectations that his office, the office of the Ombudsman and the Auditor-General have on you as an elected member. All three speakers will give you an overview of the role and functions of their respective offices, and provide you the opportunity to ask questions.

THE ICAC ELECTED MEMBERS FORUM
THURSDAY, 28 FEBRUARY 2019 9.30AM - 12.30PM
THE ADELAIDE FESTIVAL CENTRE - THE BANQUET ROOM
King William Street, Adelaide SA
REGISTER online at icac.sa.gov.au/elected-members-forum
13.2 Riverland G3 Alliance Agenda and Riverland Local Government Forum Notes; from meetings held 13 December 2018

REPORT AUTHOR: EA
RESPONSIBLE MANAGER: ACEO
RECORDS REF: N/A
STRATEGIC LINKS: Yes; Strong Internal Capability and Capacity; Objective 3
FINANCIAL IMPLICATIONS: Impact Nil
Budget Description N/A
Allocation N/A
Expenditure to Date N/A

SUMMARY:
To provide the Notes from the Riverland Local Government Forum and G3 Riverland Procurement Alliance meetings held on the 13th December 2018.

REPORT:
Background:
N/A

Discussion:
The Notes from the Riverland Local Government Forum meeting hosted by Berri Barmera Council on the 13 December 2018 are attached for member’s information. Mayor Peter Hunt and Acting CEO Karyn Burton were in attendance.

The Agenda from the Riverland G3 Alliance is included for information only.

The next Riverland Local Government Forum and Riverland G3 Alliance meetings are scheduled for Wednesday 6th February 2019 in Waikerie, hosted by District Council of Loxton Waikerie.

Berri Barmera Council’s role as Chair and Administrator for the G3 Procurement Alliance concluded at this meeting with District Council of Loxton Waikerie assuming the role for 2019.

Conclusion:
N/A

RECOMMENDATION:
That Council, having considered Report 13.2 titled “Riverland G3 Alliance Agenda and Riverland Local Government Forum Notes; from meetings held 13 December 2018” as presented to the Council meeting, receive and note the report.

ATTACHMENTS: Yes
List
Attachment 1 – Riverland G3 Alliance Agenda for meeting 13 December 2018
Attachment 2 – Riverland Local Government Forum Notes for meeting 13 December 2018
Riverland G3 Alliance meeting
To be held at the Berri Barmera Council chambers
Thursday 13 December 2018
commencing at 9.30am

Agenda

1. Present:

2. Apologies:

3. Confirmation of notes of previous meeting 3 October 2018 (Attachment 1)
   Recommendation
   That the notes of the G3 Alliance meeting 3 October 2018 be received.

4. Deputations –
   4.1 PMH Insights, Strategic Management Planning – Mr Mark Preece
       (scheduled for 9:30am, via webinar link) (Attachment 2)
   4.2 IOT / LoRaWAN - Leo and Andrew from OpenSensing (scheduled for 10:00am,
       Mr Andrew Sargent in person, Mr Leo Gaggl via webinar link) (Attachment 3)

   Item 7.2 to be brought forward due to staff availability and discussed following 4.2 (scheduled
   for 10:30am)

5. Investment Requests

   5.1 Corporate/Economic & Community Panel
   5.1.1 STARCLUB Community Development Officer – (RPC) Hayley Ashworth to
       present (scheduled for 10:45am) (Attachment 4)
   5.1.2 Riverland Trails – (RPC) Myles Fauser to present (scheduled for 11:00am)
       (Attachment 5)

   5.2 Investment Requests outstanding - Corporate/Economic & Community Panel
   5.2.1 Football Federation SA – Regional Round (DCLW)
5.3 WHS Risk & Emergency Management - Nil

5.4 Investment Requests outstanding – WHS Risk & Emergency Management – Nil

5.5 Infrastructure & Environment Panel – Nil

5.6 Investment Requests outstanding – Infrastructure & Environment Panel – Nil

6. One Page Project reports

**Purpose** – To inform G3 Panel of projects progress

6.1 Corporate/Economic & Community Panel

**One Page Reports Received** –

6.1.1 Social Indicators Report (RPC) (Attachment 6)
6.1.2 Election Preparation (DCLW) (Attachment 7)
6.1.3 ICT Strategy Implementation (RPC) (Attachment 8 – provided separately)
6.1.4 Destination Riverland/Tourism Coordination (DCLW) (Attachment 9)

**One Page Reports outstanding** –

6.1.5 Regional Support for Projects Policy (RPC)

**Completed Projects** –

6.1.6 Audit Committees (BBC)

6.2 WHS Risk & Emergency Management

**One Page Reports Received**

6.2.1 WHS & Risk Implementation (BBC) (Attachment 10)

**One Page Reports outstanding** - Nil

6.3 Infrastructure & Environmental Panel

**One Page Reports Received** –

6.3.1 Joint Planning Board Feasibility Investigations (BBC) (Attachment 11)

**One Page Reports outstanding** –

6.3.2 Joint Purchasing (BBC)

**Completed Projects** –

6.3.3 Regional Roads Freight Movement Study (DCLW)
6.3.4 Regional Roads Commodity Route Assessment Study (DCLW)
7. **Any Other Business**
   7.1 Delegations proposal – Kelley Jones (BBC) to provide verbal update
   7.2 Waste Contract – (RPC)

8. **Next Meeting** 1st Wednesday of every 2nd month
   6th February hosted by District Council of Loxton Waikerie

   *This meeting concludes Berri Barmera Council’s role as Chair and Administrator for the G3 Alliance for the 2018 year. District Council of Loxton Waikerie will assume the role for 2019.*

9. **Closure**
Riverland G3 Alliance meeting
Held at the Berri Barmera Council chambers
Wednesday 3 October 2018
commencing at 10.36am

Notes

1. Present:
   André Stuyt, Chief Executive Officer, Berri Barmera Council (Chair)
   David Beaton, Chief Executive Officer, District Council of Loxton Waikerie
   Gordon Thomson, Director Corporate and Community Services, District Council of Loxton Waikerie
   Tony Siviour, Chief Executive Officer, Renmark Paringa Council
   Melissa Amos Director Corporate and Community Services, Renmark Paringa Council
   Peter Bond Murraylands & Riverland Local Government Association, Chief Executive Officer
      (via teleconference 11.03am – 12.15pm )
   Jesse Lang, Executive Assistant, Berri Barmera Council, Note Taker

2. Apologies:
   Matthew Morgan, Chief Executive Officer, District Council of Karoonda East Murray

3. Confirmation of notes of previous meeting 1 August 2018

   Motion:
   That the notes of the G3 Alliance meeting 1 August 2018 be received.
   David Beaton/Tony Siviour  CARRIED

4. Deputations –
   4.1 Matt Clemow Director, Social Policy Solutions State Government Housing Authority future transfers - opportunities and challenges
      Chair Mr Stuyt welcomed Mr Clemow to the meeting at 10:37am.
      Points noted:
      • Introduction of Mr Clemow’s role and changes to State Government departments following elections, leading to the State and external providers looking to transfer housing stock.
      • Purpose of deputation to discuss potential for Local Government/State Government partnership for State Government housing, what the next 5,000 housing stock transfers may look like and percentage of State Government transfers.
• Numbers of current social and community housing stocks for the Riverland area are

<table>
<thead>
<tr>
<th>Town</th>
<th>SAHA</th>
<th>Junction Women’s Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berri</td>
<td>227</td>
<td>14</td>
</tr>
<tr>
<td>Renmark</td>
<td>184</td>
<td>6</td>
</tr>
<tr>
<td>Barmera</td>
<td>114</td>
<td>2</td>
</tr>
<tr>
<td>Loxton</td>
<td>99</td>
<td>23</td>
</tr>
<tr>
<td>Waikerie</td>
<td>81</td>
<td>6</td>
</tr>
<tr>
<td>Morgan</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Paringa</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Riverton</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Glossop</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>728</strong></td>
<td><strong>51</strong></td>
</tr>
</tbody>
</table>

• David Beaton spoke to his research and reports previously compiled on housing stock and Local Government.
• Discussed Partnership models, highlighting Asset Management Plans for replacement/renovations of housing stock.

Mr Stuyt thanked Mr Clemow for his presentation and he left the meeting at 11:00am.

Discussion was held following the presentation amongst the about the project and the future potential.

4.2 Darryl Glover, Emergency Management Partner, Local Government Association, Council Ready
Chair Mr Stuyt welcomed Mr Glover to the meeting at 11:05am.
Points noted:
• the three year Council Ready program aims to support councils with their overall emergency management planning, split into two stages
• Emergency Management Health Check - process aims to identify strengths and gaps with respect to each council’s emergency management planning. 37 Health Checks have been carried out so far 93% positive return.
• Discussed upcoming dates for Councils to participate in a health check workshop. It was agreed that a combined workshop between the three Councils would be supported. Dates to be confirmed for the second half of November, coordinated by Veronica Rothe, Berri Barmera Council.

Mr Stuyt thanked Mr Glover for his presentation and he left the meeting at 11:32am.

4.3 Mark Huxtable, IT Business Transformation Analyst, Renmark Paringa Council, ICT Strategy update
Chair Mr Stuyt welcomed Mr Huxtable to the meeting at 11:34am.
Points noted:
• Mr Huxtable spoke to the 2018/2019 ICT Strategy projects for delivery (spreadsheet attached at Appendix)
• Vendor panel for cloud transition – pushed to 2019. Discussed the need for peer review of tender specifications documents for the Cloud services prior to release – ITBT Analyst to initiate peer review.
• Discussed the term of the contract and potential cost benefits. G3 advised that the tender is likely to go over the original budgeted amount.
• Discussed that the Events Permit project be a G3 project, not just RPC.
• Planning Portal 2020 – unsure of responsibility at this stage

Mr Stuyt thanked Mr Huxtable for his presentation and he left the meeting at 12:15pm.
5. Investment Requests

5.1 Corporate/Economic & Community Panel

5.2.1 Destination Riverland/Tourism Coordination (DCLW)
Mr Thomson (DCLW) spoke to report.

MOTION:
That the G3 Alliance endorse the Draft Funding Agreement as presented to the meeting including a reporting structure of reporting to a G3 sub committee and recommend to Council a one year agreement proposal.  

David Beaton/Tony Siviour CARRIED

5.2 Investment Requests outstanding - Corporate/Economic & Community Panel

5.2.2 Football Federation SA – Regional Round (DCLW)

5.3 WHS Risk & Emergency Management
- Nil

5.4 Investment Requests outstanding – WHS Risk & Emergency Management
- Nil

5.5 Infrastructure & Environment Panel
- Nil

5.6 Investment Requests outstanding – Infrastructure & Environment Panel –
Discussed Street Lighting from discussions with Mr Adam Gray and Mr Steve Nollis from the LGA SA. Agreed to wait and see what comes from the LGA. Potential for energy audits across the region and that the G3 Alliance invite a representative from the LGA Procurement/Commercial to speak with the Councils in regards to potential projects (energy audits, HR testing).

6. One Page Project reports
Purpose – To inform G3 Panel of projects progress

6.1 Corporate/Economic & Community Panel

One Page Reports Received –

6.1.1 Election Preparation (DCLW)
Mandatory training for Elected Members will be combined for the three Councils. Quotes being obtained.

6.1.2 Audit Committees (BBC)

MOTION:
That the G3 Alliance endorse the recommendation of the G3 Corporate Sub Committee of the appointment of Mr Tim Mulhausler as Independent Audit Committee Presiding Member to the individual Audit Committees of the three Councils.  

David Beaton/Tony Siviour CARRIED
6.1.3 Social Indicators Report (RPC)
Ms Amos provided a verbal update to the meeting. Additional funding has been unsuccessful, however other funding streams are being explored. Due to the funding short comes, the project completion has been refocused for early 2019.

6.1.4 ICT Strategy Implementation (RPC)
As per Item 4.3, presentation from Mr Huxtable.

One Page Reports outstanding –

6.1.5 Destination Riverland/Tourism Coordination (DCLW)

6.1.6 Regional Support for Projects Policy (RPC) Early 2019

Completed Projects - Nil

6.2 WHS Risk & Emergency Management

One Page Reports Received
6.2.1 WHS & Risk Implementation (BBC)

One Page Reports outstanding - Nil

6.3 Infrastructure & Environmental Panel

One Page Reports Received – Nil

One Page Reports outstanding –

6.3.1 Joint Purchasing (BBC)
6.3.2 Joint Planning Board Feasibility Investigations (BBC)
6.3.3 Regional Roads Freight Movement Study (DCLW) COMPLETED
6.3.4 Regional Roads Commodity Route Assessment Study (DCLW) COMPLETED

7. Any Other Business
7.1 Delegations proposal – Kelley Jones
Reminder to respond to Myles Somers, BBC.

7.2 Tony Pasin MP – Petition – MRI Services
BBC advised the other Councils of the petition for media distribution.

7.3 Plant Renewal
BBC and RPC to coordinate and discuss with DCLW.

7.4 Community Land Management Plans –
RPC and BBC to coordinate on jointly sourcing a consultancy to undertake a review of the Community Land Management Plans DCLW to advise.

8. Next Meeting
1st Wednesday of every 2nd month
28th November 2018 hosted by Berri Barmera Council

9. Closure: 12.59pm
Council Ready Program Overview

Councils play an important role in the prevention of and preparedness for emergency events. This reduces the level of risk that communities are exposed to, and improves disaster response and recovery.

Much of what councils contribute to emergency management happens outside of emergency events, through everyday business in areas such as asset management, environmental health, land use planning, community development and risk management.

It is also important to recognise that councils play different roles in emergency management, based on circumstance, experience and priorities.

The Council Ready program has been initiated to support councils with emergency management planning, and activities that strengthen disaster resilience in communities.

Aims

The Council Ready program aims to:
1. Support councils with emergency management planning
2. Clarify the roles and responsibilities of local government in emergency management across prevention, preparedness, response and recovery
3. Facilitate strategic whole-of-council approaches that embed emergency management into regular activities across departments
4. Enable consistent approaches to emergency management, including in the hierarchy of plans and use of consistent terminology across the local government sector
5. Support councils to increase community awareness of risk and build community resilience.

Program staging

The program comprises two stages. Stage 1 aims to develop and implement a local government emergency management health check to:

- Identify individual council strengths and gaps with respect to emergency management planning; and
- Consider the best ways for the LGA to support councils with emergency management planning.

Stage 2 aims to provide practical assistance to councils with emergency management planning through a network of project officers.
Emergency Management Health Check Workshop

The first stage of the program is to conduct a health check workshop with each council to understand strengths and gaps in relation to emergency management planning. The health check outcomes will be used to guide the work of project officers who will provide tailored support to councils across the state over a 3 year period.

The workshops will cover:

- Emergency management culture
- Mitigation (prevention)
- Operational preparedness
- Recovery
- Community engagement
- Support from the LGA.

The workshops will target people from the range of business units within council that contribute, directly and indirectly, to emergency management outcomes.

Program governance and funding

The program being overseen by a Governance Group that includes representation from the LGA, MLS, City of Charles Sturt, City of Playford, Mid Murray Council, Wattle Range Council and four State Government agencies.

This program is funded under the Natural Disaster Resilience Program by the South Australian State Government and the Commonwealth Department of Home Affairs. There are no financial costs for councils to participate as the proponent co-contribution is being covered by the LGA Mutual Liability Scheme.

Views and findings associated with this program are expressed independently and do not necessarily represent the views of the funding bodies.

More information

For more information, please contact Michael Arman, Manager Local Government Emergency Management Planning at the LGA on michael.arman@lga.sa.gov.au or 0436 691 123. Project updates are also available via the members-only section of the LGA website.
Emergency Management Health Check for Councils

Councils play an important role in the prevention of and preparedness for emergency events. This reduces the level of risk that communities are exposed to, and improves disaster response and recovery.

Much of what councils contribute to emergency management happens outside of emergency events, through everyday business in areas such as asset management, environmental health, land use planning, community development and risk management.

The Council Ready program has been initiated to support councils with emergency management planning, and activities that strengthen disaster resilience in communities.

Health Check Workshop

The first stage of the project is to conduct a health check workshop with each council to understand strengths and weaknesses in relation to emergency management planning. The health check outcomes will be used to guide the work of project officers who will provide tailored support to councils across the state over a 3 year period.

You are invited to participate in a workshop to gather information about what your council is currently doing that contributes to the prevention of, preparedness for, response to and recovery from emergency events.

The workshop will cover:

- Emergency management culture
- Mitigation (prevention)
- Operational preparedness
- Recovery
- Community engagement
- Support from the LGA.

No prior knowledge of emergency management is required.

For more information, please contact Michael Arman, Manager Local Government Emergency Management Planning at the LGA on michael.arman@lga.sa.gov.au or 0436 691 123.
Visibility:
We help Councils Track, Monitor & Report against Strategic, Operational and Master Plans

Philip Hicks & Mark Preece
AGENDA

1. Background
2. Strategic Management Planning
3. Common Challenges
4. Needs Analysis
5. Consultation
6. Solution Tour
PMH Insights are a Local Government specialist in Strategic Management Planning.

We assist CEO's/GM's **demonstrate progress** in Local Government.

**How is progress demonstrated?**
- Operational efficiency & effectiveness
- Customer service levels
- Transparency

**What are the challenges in obtaining this visibility?**
- Workload
- ELT staff changes
- Change management
- Planning cycle refresh
- Inadequate systems
PMH Insights - what we do.

Specialist Services

(IP&R Audit and Gap Analysis, Staff Performance, Training & Development)

Integrated Planning & Reporting (IP&R), Corporate Strategic Plan, LT Financial Plan, Asset Management Plan, Operational Plans, Performance Management, Ongoing Support

Specialist in System Implementation

(where staff workload, change management, leadership changes & strategic planning refresh is BAU)

Implementation Partner of web-based tools that help councils track, monitor and report against strategic, operational and master plans.
PMH Insights offers a range of professional services to help build the capacity of your managers to plan and report more effectively over a 4-year time frame.

We focus on:

1. Progress Reporting
2. Next year planning
3. End of year reviews
4. Post budget planning
5. Strategic plan maintenance
7  CUSTOMERS - INTERNATIONAL

![Customer Logos]

Customers - International

[Image of various customer logos]
PMH Insights, partnering with Cascade Strategy, were selected by Townsville City Council through a global competitive tendering process for a 1,700 user implementation.

Cascade Strategy’s superior planning and reporting functionality together with PMH Insight’s knowledge of Local Government were decisive factors in our selection.
PAYBACK — SMALL COUNCIL

A council with just 4 Business Units and 20 staff Tracking/Reporting

01 Strategic Plan reporting
02 Operational Plan reporting
03 Master Plans reporting
04 Service Level reporting
05 Employee Performance

3,658 plus hours every year of time is spent inefficiently working through manual/out of date systems.

80% of this task time is eliminated by The Cascade Strategy system.

6.4 months is PMH insights payback period.
A council with 25 Business Units and 250 staff Tracking/Reporting

01 Strategic Plan reporting
02 Operational Plan reporting
03 Master Plans reporting
04 Service Level reporting
05 Employee Performance

19,303 plus hours every year of time is spent inefficiently working through manual/out of date systems.

80% of this task time is eliminated by The Cascade Strategy system

4.0 months is PMH insights payback period
See how Councils can Demonstrate Progress in Strategic Management Planning with a 45 Min GoTo Meeting
LoRaWAN network base station
Web based data dashboard/storage
People counter
Smart parking dome
Smart bin sensor
Environment sensor
GPS asset tracker
smart city starter kit

What you get

It is widely accepted that you can’t fully leverage the power of the Internet of Things (IoT) without a Low Power Wide Area Network (LPWAN). Opensensing has assembled the basic building blocks of a ‘smart city’ solution to provide the LPWAN and all the essentials to get you started:

• LoRaWAN Network base station
• Web based data dashboard/storage
• Mounting kit and accessories
• Smart city sensor selection
  • People counter *
  • Parking dome
  • GPS asset tracker
  • Smart bin sensor
  • Environment sensor
• Free public access and connectivity
• The Things Network cloud-based network server access
• 1 year data visualisation dashboard subscription
• Opensensing configuration & support services
• 2 years warranty and maintenance
• 1 hour phone Q&A/install support
• Everything ready to go out of the box

You provide

• A suitable site for the gateway
• A pole/structure for mounting it
• Electrical services to provide power

This package establishes a managed Low Power Wide Area Network at the lowest possible cost using the wildly popular LoRaWAN™ protocol backed by giants such as Cisco, IBM, Honeywell and hundreds of other manufacturers in the LoRa Alliance™. From here you can add up to 1000 sensors per base-station (approximately) and continue to build your ‘smart city’ solution.

Features

• Carrier grade LoRaWAN gateway equipment
• Free connectivity for anyone in range
• Free connectivity for Council projects
• Powerful dashboard visualisation
• Ability to send alerts and actuations
• Sensors configured to work out of the box
• Hundreds of sensors available for LoRaWAN

Popular sensors

• Soil moisture probe
• Indoor security - movement, light, temp
• Smart street light controller
• Weather station
• Water level - tank/flood level sensor
• Water meter
• Water leak detection
• Water quality station
• Air quality station - pollution, dust, pollen
• Urban heat/noise
• Council BBQ sensor - usage, temp, power
• Public toilet usage/monitoring
• GPS - lone worker beacon
• Car park counting/bike path counting
• Remote location security
• Dry contact electrical circuit monitor

For more information

Leo Gaggl
e leo@opensensing.com
w opensensing.com

* People Counter device is currently in prototype form. Opensensing will deliver a prototype device or a finished production device as it becomes available. Prototype devices will be replaced by production device at no extra charge when available.
smart farm starter kit

LoRaWAN network base station
Web based data dashboard/storage
Soil temperature & moisture probe
Tank/trough monitor
GPS asset tracker
Environment sensor
smart farm starter kit

What you get

Opensensing has assembled the basic building blocks of a ‘smart farm’ solution to provide you with a network and all the essentials to get you started:

• LoRaWAN Network base station
• Web based data dashboard/storage
• Mounting kit and accessories
• Smart farm sensor selection
• Meter 5TE soil moisture/temp
• Tank/trough monitor
• GPS asset tracker
• Environment sensor
• Up to 10km coverage
• Secure and private data
• You own the data
• No SIM cards
• No contracts
• Add as many sensors as you want
• Opensensing configuration & support services
• 12 months warranty and maintenance
• 2 hours prepaid technical support
• Everything ready to go out of the box

Features

• Carrier grade LoRaWAN gateway equipment
• Free connectivity for your projects
• Powerful dashboard visualisation
• Ability to send alerts and actuations
• Sensors configured to work out of the box
• Hundreds of sensors available for LoRaWAN

Popular sensors

• Rain Gauge - tipping bucket
• Soil moisture probe - multi-level capacitance
• Soil moisture, nitrogen, pH
• Weather station
• Wind anemometer & direction
• Milk Vat monitor
• Indoor security - movement, light, temp
• Water Flow monitor
• Water level - tank/flood level sensor
• Water meter monitor - wireless
• Water leak detection
• Water quality station
• Foliage monitor
• Vehicle on-off vibration sensor
• Electric fence monitor
• Vine dendrometer
• Pump monitoring
• GPS asset tracker
• Remote location security
• Dry contact electrical circuit monitor
• Push button - actuator/send message

You provide

• A suitable site for the gateway
• A pole/structure for mounting it
• Electrical services to provide power

This package establishes a managed Low Power Wide Area Network at the lowest possible cost using the wildly popular LoRaWAN™ protocol backed by giants such as Cisco, IBM, Honeywell and hundreds of other manufacturers in the LoRa Alliance™. From here you can add up to 1000 sensors per base-station (approximately) and continue to build your ‘smart farm’ solution.

For more information

Leo Gaggl

✉ leo@opensensing.com

🌐 opensensing.com

Opensensing © 2018 - Leo Gaggl - Commercial in confidence
G3 Project - Investment Request

Project Name: STARCLUB Community Development Officer  
Project Manager: Stephanie Coughlin

Panel: Corporate Economic Community  
Responsible Council: Renmark Paringa Council

Project Team Members: Hayley Ashworth  
Stephanie Coughlin  
Sue Schultz  
Andrew Haigh

CLASSIFICATION

Project type (Efficiency or Collaboration?) Collaboration

Is this project rolling over from the last FY?

INVESTMENT REQUEST FOR FY 2019/2020

<table>
<thead>
<tr>
<th></th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Required</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
</tr>
<tr>
<td>Total Accumulative</td>
<td>15,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Investment Summary

Summary of where the investment expenditure will occur, will there be grant funding and explain the breakdown between Council contribution (if required)

<table>
<thead>
<tr>
<th></th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount Cash</td>
<td>Amount in-kind</td>
</tr>
<tr>
<td>Renmark Paringa Council</td>
<td>$30,000</td>
<td></td>
</tr>
<tr>
<td>Berri Barmera Council</td>
<td>$15,000</td>
<td></td>
</tr>
<tr>
<td>District Council of Loxton Waikerie</td>
<td>$15,000</td>
<td></td>
</tr>
<tr>
<td>Total Partner Contributions</td>
<td>$60,000</td>
<td></td>
</tr>
<tr>
<td>Office for Recreation, Sport &amp; Racing</td>
<td>$50,000</td>
<td></td>
</tr>
<tr>
<td>Total Cash and In kind</td>
<td>$110,000</td>
<td></td>
</tr>
</tbody>
</table>

BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Expected Benefit Realisation $’000</th>
<th>Expected Date of Realisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Collaboration Opportunity</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2. Regional Strategic Planning

3. Office for Recreation, Sport & Racing will have a regional presence

**Enter narrative of each benefit**

1. This collaboration will allow for the three Riverland Council's to work together to ensure all sporting and recreation clubs across the Riverland are more sustainable.
2. This project will better enable local government to understand the issues clubs face and their needs, which will allow better strategic planning in terms of regional sporting facility plans etc.
3. As the Office for Recreation, Sport and Racing are based in Adelaide, having a STARCLUB Community Development Officer who is based in our region will ensure that the Office for Recreation, Sport and Racing have a presence in the Riverland which will allow the Office to become aware of any issues or trends there are in our region.

**ESTIMATED NET BENEFIT OPPORTUNITY ($’000)**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
<td>$'000</td>
</tr>
<tr>
<td>Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Saving</td>
<td>$15,000</td>
<td>$15,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assumptions/Data Sources**
List any assumptions either from a cost or resource perspective to achieve the outcomes/benefits.

Each Council will need to provide the following:
- Council pool car made available
- Office/Desk space
- A staff member to sit on the Riverland STARCLUB Management Committee

**METHODOLOGY**
Outline key milestones and dates that will occur to deliver the project.

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present at Council Meetings</td>
<td>Present a PowerPoint presentation outlining the STARCLUB Program and the role of the STARCLUB Community Development Officer including the achievements to date.</td>
<td>January 2019</td>
</tr>
<tr>
<td>Submit Council recommendation reports</td>
<td>Write recommendation reports for Berri Barmera Council and District Council of</td>
<td>February 2019</td>
</tr>
<tr>
<td><strong>requesting financial support</strong></td>
<td>Loxton Waikerie requesting financial support for the role in 2019-2021</td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td>---------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>Finalise MOU</strong></td>
<td>Once support has been received, finalise a MOU for all three Councils and receive approval from CEO’s.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>February 2019</td>
<td></td>
</tr>
<tr>
<td><strong>Submit Grant Application</strong></td>
<td>Submit a grant application for the role for the next 2 years.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>March 2019</td>
<td></td>
</tr>
<tr>
<td><strong>Grant Response</strong></td>
<td>Receive notification if the Grant Application has been successful</td>
<td></td>
</tr>
<tr>
<td></td>
<td>June 2019</td>
<td></td>
</tr>
<tr>
<td><strong>Commence project</strong></td>
<td>As of July 1 2019 the STARCLUB Community Development Officer will work across all three Councils.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>July 2019</td>
<td></td>
</tr>
</tbody>
</table>

Enter a summary of how the project will be resourced, project managed, and any implication on Council resources.
Renmark Paringa Council will be the nominal employer of the Riverland STARCLUB Officer. For day to day administration it is important that the Field Officer has a nominal employer. A Riverland STARCLUB Management Committee will be formed and will become the overall advisory body. The committee will be involved if/when any major decisions are required.

**INVESTMENT REQUEST SIGN OFF**

Panel Chair: ________________________________  
G3 Chair: ________________________________
STARCLUB Community Development Officer Role

Purpose of Brief

The STARCLUB Community Development Officer role at Renmark Paringa Council is currently funded until 30 June 2019. Office for Recreation, Sport and Racing will only consider two more years of funding if 1-2 other Riverland Councils agree to co-fund the position.

Background

The STARCLUB Development program is an initiative of the South Australian Office for Recreation, Sport & Racing (ORSR) and is all about continuous improvement and ongoing development for sport and recreational clubs. This program has been in place since 2012.

STARCLUB web tool is used to measure your club against the STARCLUB criteria and get information and support to continue the development of your club to provide the best environment possible for your members and the wider community.

The program has 5 key areas:

- Well Managed
- Coaches & Officials
- Volunteers Valued
- Positive & Welcoming
- Safe for All

There are 4 levels in the program:

**Level 1 - Registered**
Sport and Recreation organisations have registered for the STARCLUB Program

**Level 2 - Submitted**
All questions have been answered online with Yes, No or in progress

**Level 3 - Provisional Online Status Achieved**
At least 3 questions in each part 1-5 must be answered online with YES including all mandatory questions

**Level 4 - Full STARCLUB Recognition Achieved**
1 - 2 hour face to face consultation with STARCLUB Officer to go through program to confirm all documents are up to standard

Clubs can choose to just register at Level 1 or progress through to Level 4 to receive full STARCLUB Recognition. If a club reaches Level 4, they would have reached the highest level of governance in the program which means they will be a better managed club and will have created a safe and suitable environment for their members which will result in more people participating.
Clubs who are completing the STARCLUB Program are also seeing the following benefits:

- Successful Active Club Program funding applications
- Developing a Strategic Plan that assists with the club’s direction
- Succession Plans in place including developing position descriptions for committee members
- Having updated documents and policies that are assisting them with grant applications and complaint handling
- Gaining sponsorship

**STARCLUB Community Development Officer Role**

There are currently 11 STARCLUB Field Officers (SFO) working with over 30 councils throughout regional South Australia.

The STARCLUB Community Development Officer provides a key link to Office for Recreation, Sport & Racing to provide resources, direction, trends and training to the regions and build the capacity of the sporting clubs and community organisations in Renmark Paringa Council.

The STARCLUB Community Development Officer is currently assisting clubs with the following:

- volunteer management (recruiting, retaining and rewarding);
- understanding compliance such as police checks / screening and responsible service of alcohol;
- amending constitutions;
- understanding the roles and responsibilities of committees and governance structures;
- Infrastructure enquiries;
- understanding work health and safety (WH&S) legislation and how it impacts them;
- assisting clubs with lease enquiries;
- assisting clubs to find appropriate grants;
- assisting clubs with writing grants and reviewing grant applications;
- being the main person that sporting and community groups deal with at Council to ensure consistency;
- funding opportunities; and
- amalgamations.

**Benchmark Murraylands STARCLUB**

The Murraylands STARCLUB Field Officer currently services five councils including Coorong District Council, District Council of Karoonda East Murray, Mid Murray Council, Southern Mallee District Council and the Rural City of Murray Bridge which covers a total of 29,035km².
The Murraylands STARCLUB position has been part of the STARCLUB Field Officer and Club Development Program since its inception by the Office for Recreation, Sport & Racing's six years ago.

In 2018 Mid Murray Council received a Local Government Excellence Award in the category of Excellence in Cross Council Collaboration for pioneering the five council partnership with the SA Office for Recreation, Sport and Racing and the STARCLUB Development Program.

There has been a progressive growth in sport and recreation clubs within the Murraylands from 2014/2015 to currently which has resulted in some key strategic outcomes including a higher success rate of clubs securing grants through the Office for Recreation, Sport and Racing this is through the Active Club Funding Program having a requirement that clubs have to at least registered with the STARCLUB Program and the STARCLUB Field Officer provides clubs with information on what grants are available to them and provide's assistance and feedback on their applications. Also the STARCLUB Field Officer assists with building the capacity of club volunteers which results in less pressure on council resources as they are better equipped, more effective and efficient.

Table 1 - Murraylands STARCLUB Data

<table>
<thead>
<tr>
<th>Year</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Total</th>
<th>Gap</th>
<th>ORSR Grant income*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>45</td>
<td>27</td>
<td>27</td>
<td>10</td>
<td>109</td>
<td>$971,700</td>
</tr>
<tr>
<td>2017/18</td>
<td>39</td>
<td>30</td>
<td>29</td>
<td>3</td>
<td>101</td>
<td>$236,345</td>
</tr>
<tr>
<td>2016/17</td>
<td>39</td>
<td>27</td>
<td>29</td>
<td>2</td>
<td>97</td>
<td>$720,000</td>
</tr>
<tr>
<td>2015/16</td>
<td>38</td>
<td>24</td>
<td>26</td>
<td>2</td>
<td>90</td>
<td>$415,779</td>
</tr>
<tr>
<td>2014/15</td>
<td>6</td>
<td>28</td>
<td>15</td>
<td>0</td>
<td>49</td>
<td>$341,675</td>
</tr>
</tbody>
</table>

Riverland STARCLUB Proposal

Renmark Paringa Council have received funding through the STARCLUB Field Officer program since 2015. In the first three years the position was called Club and Volunteer Development Officer and worked mainly with clubs located within Renmark Paringa Council and provided occasional minimal support to clubs located in Berri Barmera Council and District Council of Loxton Waikerie. The focus of the role in the first three years was very much volunteer focused and didn’t have a huge emphasis on STARCLUB. Therefore in 2018 the decision was made to rename the position to STARCLUB Community Development Officer and focus solely on clubs located within Renmark Paringa Council and also Riverland Associations. Since the role was introduced there have been increases in...
clubs completing the STARCLUB program however there were no recognised STARCLUB within the Riverland until this year, which include the following clubs:

- Riverland Dinghy Club
- Loxton Kindergym
- Berri Swimming Club
- Vitor Renmark Swimming Club
- Renmark Hockey Club

The proposal moving forward is for this position to work across all three Riverland Councils so the benefits can be seen across the whole region.

Table 2 - Riverland STARCLUB Data

Total Potential STARCLUB clubs within the area: ~130

<table>
<thead>
<tr>
<th>Year</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Total</th>
<th>Gap</th>
<th>ORSR Grant income*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>31</td>
<td>36</td>
<td>16</td>
<td>5</td>
<td>87</td>
<td>43</td>
<td>$193,683</td>
</tr>
<tr>
<td>2017/18</td>
<td>29</td>
<td>34</td>
<td>18</td>
<td>0</td>
<td>81</td>
<td>49</td>
<td>$1,417,322</td>
</tr>
<tr>
<td>2016/17</td>
<td>32</td>
<td>29</td>
<td>15</td>
<td>0</td>
<td>76</td>
<td>54</td>
<td>$26,079</td>
</tr>
<tr>
<td>2015/16</td>
<td>28</td>
<td>25</td>
<td>12</td>
<td>0</td>
<td>65</td>
<td>65</td>
<td>$231,817</td>
</tr>
<tr>
<td>2014/15</td>
<td>16</td>
<td>15</td>
<td>8</td>
<td>0</td>
<td>39</td>
<td>91</td>
<td>$211,580</td>
</tr>
</tbody>
</table>

* Excludes funding for the development of major sporting complexes

STARCLUB Community Development Officer Achievements to date

May - October 2018 (5 months)

- 30 face to face consultations
- 5 workshops to 30 different community groups
- Communication database of 220
- 5 recognised STARCLUB's across the Riverland
- $188,683 worth of Office for Recreation, Sport and Racing grant income into Renmark Paringa Council area
- 6 new clubs registered with the program
- 3 clubs progressed from Level 1 to Level 2
- 1 club progressed from Level 2 to Level 3
- 2 clubs progressed from Level 3 to Level 4
- 5 proposed 19/20 Annual Business Plan projects
- Strategic review of Masterplan with a recommendation to Executive
- Commenced work on a review of current Renmark Paringa sporting clubs and links to regional and state sporting body strategies and plans
The face to face consultations and follow ups are key to the STARCLUB Community Development Officer position. These meetings help build relationships with club representatives and Council and help build the capacity of clubs in the region.

During the one on ones, the STARCLUB Community Development Officer is able to offer support and resources to clubs so they have the capacity to review, write and update documents and processes that will assist the club to improve their governance and in turn make their clubs more sustainable.

**IAMP & 2019/2020 Annual Business Plan Projects**

During consultations with sporting clubs several potential 2019/2020 Annual Business Plan projects have been identified. The STARCLUB Community Development Officer has worked on including these in the Infrastructure Asset Management Plan and has assisted these clubs with collecting the relevant information they need to present to Council in order for the project to receive the best chance at receiving funding. This information has now been collected and is being presented to Executive. This process has allowed strong relationships to be built between council and the sporting clubs and has made clubs more aware of the process.

**Strategic Reviews**

This year the STARCLUB Community Development Officer reviewed the 2008 Renmark Recreational Masterplan. This review included looking at the Masterplan and finding out what projects had been competed and what is still yet to be completed. During this process it was discovered that majority of the projects that the user groups wanted have been completed. This information was complied into a report and presented to Executive to inform them of some projects that are still a priority for these groups.

The STARCLUB Community Development Officer is currently in the process of reviewing all Regional and State Sporting Bodies strategic documents and plans and linking them to local sporting clubs. This process has involved contacting all State Sporting Organisations to receive a copy of these documents and then determining if any of the information aligns with clubs within Renmark Paringa Council and how we can use these plans to assist our clubs.

**Testimonials**

**Riverland Dinghy Club**

Just as there are many layers that make up a community there are many layers required to make a successful club. Not having a state governing body requires that our club conducts its own self-regulation process. The STARCLUB program supported us through what was basically an audit to review our constitution, rules, policies and procedures. Whilst we had a lot in place the recognition process highlighted several areas to be updated. Club Secretaries input a large amount of time behind the scenes to ensure their club meets...
required standards. The STARCLUB program provides the direction to do this. Gaining STARCLUB recognition it is a very rewarding outcome for all involved.

Renmark Vitor Swimming Club

Over the last few months I have been working with the local Renmark Paringa Council’s Starclub Community Development Officer Hayley and have now achieved STARCLUB recognition. I have found that the STARCLUB program is very worthwhile and helpful to me and my committee to run a successful club. We now have all our policies up to date as well as a strategic plan and up to date constitution and bylaws. But most importantly we are now a child safe club.

Without the assistance from Hayley, Council and STARCLUB we would not be able to achieve our true best as a club and committee. Hopefully this program continues in the Riverland.

Renmark Hockey Club

With support through the Renmark Paringa Council and in particular the STARCLUB Officer, The Renmark Hockey Club has achieved so much from 2017 to present.

- Attended many courses and trainings around governance, meetings, constitution, child safety, obtaining volunteers, grant writing
- Strategic planning, visions and missions adopted
- We have successfully updated and adopted policies
- Updated our constitution that was written in 1981
- Have child safe accredited volunteers
- Applied for and have been successful in receiving grant funding—where we have been able to purchase equipment and new playing uniform
- STARCLUB sessions have enabled us to network with other clubs

Starting the STARCLUB process may appear at first to be time consuming and hard work, most of us are working parents and where do you find the time? The idea is to share the load, form a sub-committee of like-minded passionate members and you will set out to achieve great things for your club and soon start to see benefits.

Loxton Kindergym

The Loxton Kindergym were proud to achieve the highest level of STARCLUB recognition this year, being the second Riverland club to do so. By becoming a STARCLUB member it helped us to improve our practices and ensure that all of our documentation, ranging from policies through to our Constitution, were up to date and met all legislative requirements. This is important for the Loxton Kindergym as it shows our members that we are running a professional club. Thanks to Tim White and Hayley Ashworth for their advice and support in helping us to achieve this recognition.
Memorandum of Understanding
STARCLUB Field Officer Program 2019-2021

This Memorandum of Understanding is between Renmark Paringa Council, Berri Barmera Council and District Council of Loxton Waikerie.

BACKGROUND INFORMATION

The consortium (outlined above) has secured two years of funding from the Office for Recreation, Sport and Racing (ORSR) to support a STARCLUB Field Officer. The Field Officer will work closely with regional recreation and sport providers, local government, schools and other key agencies in the Riverland area to promote and coordinate the implementation of initiative, as per the Key Performance Indicators outlined in the funding agreement with the Office for Recreation, Sport and Racing.

FUNDING AGREEMENT

The partners of the consortium have agreed to provide the following financial contribution over the next two years.

<table>
<thead>
<tr>
<th></th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>Cash</td>
<td>in-kind</td>
</tr>
<tr>
<td>Renmark Paringa Council</td>
<td>$30,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Berri Barmera Council</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>District Council of Loxton Waikerie</td>
<td>$15,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>Total Partner Contributions</td>
<td>$60,000</td>
<td>$60,000</td>
</tr>
<tr>
<td>ORSR</td>
<td>$50,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>Total Cash and In kind</td>
<td>$110,000</td>
<td>$110,000</td>
</tr>
</tbody>
</table>

RESPONSIBILITIES OF THE CONSORTIUM

Organisations within the consortium are required to provide office space, access to a Council pool car and resources for the Riverland STARCLUB Field Officer as needed.

Each partner within the consortium will elect a representative who will act as a key contact person for the Riverland STARCLUB Field Officer within their organisation. The representatives from each organisation will together form the Riverland STARCLUB Committee.

The Committee will be responsible for the following (as outlined in the Terms of Reference):

- Recruitment, selection and induction of the Field Officer
- Ensure the activities of the Field Officer meet the Key Performance Indicators outlined in the Funding agreement with the Office for Recreation, Sport and Racing
- Report on outcomes achieved by the Field Officer as directed by the Office for Recreation, Sport and Racing

EMPLOYING BODY

Renmark Paringa Council will be the nominal employer of the Riverland STARCLUB Officer, as Renmark Paringa Council is utilising the services of the Field Officer more than any other partner. For day to day administration it is important that the Field Officer has a nominal employer. The Riverland STARCLUB Management Committee is the overall advisory body and will be involved if/when any major decisions are required.

COMMUNICATION AND CONFLICT RESOLUTION

All partners committed to providing the best possible service to communities within the Riverland area of South Australia. In the event that part of this agreement is not fulfilled and is unable to be resolved by the Riverland STARCLUB Management Committee, the matter will be referred to the respective CEO's who will be charged with the responsibility of resolving the conflict.

DURATION OF THE AGREEMENT AND REVIEW

This agreement shall be valid for the period of 1 July 2019 to 30 June 2021 (2 years) and is subject to review or renegotiation at the completion of the 2 year period.
G3 Project - Investment Request

Project Name: Riverland Trail.

Project Manager: Myles Fauser (RPC Environmental Officer, RP Landcare and Riverland Landcare Officer).

Panel: Renmark Paringa Council.

Project Team Members: TBA.

CLASSIFICATION

Project type (Efficiency or Collaboration?) 
Efficient collaboration.

Is this project rolling over from the last FY? 
No.

INVESTMENT REQUEST FOR FY 2018/19

<table>
<thead>
<tr>
<th></th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Required</td>
<td>$’000</td>
<td>$’000</td>
<td>$’000</td>
<td>5000</td>
</tr>
<tr>
<td>Total Accumulative</td>
<td></td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
</tbody>
</table>

Project Summary

The Riverland is home to stunning conservation parks, iconic wetlands, thriving industry, acclaimed cultural heritage sites, and the beautiful Murray River that passes through the middle. These are all factors that contribute towards making the Riverland a fantastic place to visit. However, this vast array of attractions are scattered across the region, and are not physically or strategically connected for the community or visitors to conceptualise, view, and access the Riverland as a whole, rather than a sum of its parts.

There are currently approximately 50 kilometres of walking and riding trails scattered across the Riverland, with no formal connection. Many of these trails would be considered to be in, or adjacent to iconic Riverland destinations. This presents an opportunity to establish a regionally, nationally and internationally significant trail that connects and enhances regionally significant sites. There is strong evidence to suggest that a regionally significant trails that connect areas of significant natural, cultural or economic importance, would have appeal to international visitors and is very likely to attract economic development opportunities as well as social, health and environmental benefits.

Considering the many old, new and emerging South Australian case studies of long distance walking trails, and the alignment with many regional and state strategic goals and targets, Renmark Paringa Council and Riverland Landcare have further explored the idea of a Riverland Tail. This project, the Riverland Trail, aims to develop and deliver a new iconic...
Australian tourism experience that attracts visitors, generates substantial economic benefits, increases recreationally opportunities, enhances conservation, and makes a significant contribution to the lifestyle, health and social wellbeing in our communities.

Compared to other infrastructure projects, off-road trails constitute a relatively low-cost investment with strong economic return, and when delivered at regional scale, these benefits have been shown to increase significantly. Ultimately, the evidence suggests that a comprehensive, connected regional trail in the Riverland would enhance community access, connection, and deliver a range of social, economic and environmental benefits.

A concept plan for the Riverland Trail will:

1. Engage with key stakeholders and form a preliminary working group.
2. Identify the preferred trail location, user groups and develop a concept map.
3. Provide background about the environment within which the trail will be sited.
4. Highlight trail management considerations.
5. Identify educational and interpretive opportunities along the trail.
6. Provide specifications and indicative costings for trail tread construction.
7. Provide infrastructure suggestions.
8. Identify appropriate locations for camp sites.
9. Identify economic opportunities presented by the trail.

It is proposed that this concept plan will feed into a regional strategy. G3 support is required to facilitate the development of Riverland Trail Concept Plan by Renmark Paringa Council and Riverland Landcare.

Please see attachment 1A for a full project description.

Investment Summary

- $5000 contribution per Council
- $5000 in-kind contribution from Riverland Landcare

**BENEFITS**

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Expected Benefit Realisation $'000</th>
<th>Expected Date of Realisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter narrative of each benefit

1. 
2. 
3. 
4.
### ESTIMATED NET BENEFIT OPPORTUNITY ($’000)

<table>
<thead>
<tr>
<th></th>
<th>2016/17 $’000</th>
<th>2017/18 $’000</th>
<th>2018/19 $’000</th>
<th>2019/20 $’000</th>
<th>2020/21 $’000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Saving</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assumptions/Data Sources**

List any assumptions either from a cost or resource perspective to achieve the outcomes/benefits.

- 

### METHODOLOGY

Outline key milestones and dates that will occur to deliver the project.

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and Design</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implementation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finalisation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter a summary of how the project will be resourced, project managed, and any implication on Council resources.

- 
- 

### INVESTMENT REQUEST SIGN OFF

**Panel Chair:**

___________________________

**G3 Chair:**

___________________________
**TITLE:** Riverland Trail Project

**CONTEXT: What's going on, background?**

The Riverland region is rich in natural and human-made features and is home to many iconic sites that are fragmented across 9,386 square kilometres along the Murray River. Currently there are approximately 50 kilometres of disconnected walking trails across the Riverland at destinations such as Chowilla, Banrock Station, Murray River National Park (Katarapko, Lyrup Flats, and Bulyong Island), Loch Luna, and Maize Island Lagoon Conservation Park.

These trails, and many others are not only disconnected, but they are generally ill promoted, do not meet user needs, fail to offer the journey and connection that people seek, and in some cases, are not accessible. Therefore, they are generally underutilised, and some areas do not receive the visitation that they could have. There has been a lack of communication and collaboration on how this situation could change, and Riverland tracks, trails and icon sites could be connected and better utilised.

It is becoming well recognised that access to trails plays a significant role in encouraging participation in outdoor recreation and driving economic growth through nature-based and adventure tourism. In addition, using trails can assist communities to realise important health and wellbeing benefits, to make social and cultural connections and to enhance environmental outcomes.

As a result, there has been continued investment into South Australia’s (SA) walking trails. In recent times this has contributed towards the establishment of 2 major multi-day walking trails in SA, the Kangaroo Island Wilderness Trail, and the Walk the Yorke Trail. The Kangaroo Island Wilderness Trail is predicted to directly contribute $1.8 million in total visitor expenditure by 2020. In addition, related expenditure will contribute an additional $4.4 million by 2020 and support 46 new jobs on Kangaroo Island. The Walk the Yorke is projected to initially contribute at least $1 million to the local economy, with significant increases in future years as the trail receives recognition and publicity.

The economic benefits of trails in South Australia are also reflected in the Clare Valley, where in 2004 it was estimated The Riesling Trail contributed approximately $1 million revenue to the area each year. In Western Australia, the Munda Biddi Trail attracts 21,000 people annually, with the majority of visitors staying for three days along the route. This trail has led to a demand in cycle hire, food, transport and accommodation in the towns located along the route, estimating a benefit of $13 million in 2013 into the South West and Great Southern communities.

There is an opportunity to link Riverland tracks, trails and iconic sites to form one continuous trail from Waikerie to Renmark following the Murray River, bringing these economic, social and environmental outcomes to the region. This idea has been further developed by the Renmark Paringa Council Environmental Officer, and Riverland Landcare. This project, the Riverland Trail, aims to develop and deliver a new iconic Australian tourism experience that attracts visitors, generates substantial economic benefits, increases recreational opportunities, enhances conservation, and makes a significant contribution to the lifestyle, health and social wellbeing in our communities.
QUANTITY: What will be delivered/what are the outputs or outcomes...

The Riverland Trail

The Riverland Trail is a long-distance walking trail which will showcase approximately 200 kilometres of the stunning natural environment of South Australia’s Riverland. The trail will pass through and link National Parks and conservation areas, local attractions and towns, whilst connecting existing tracks and trails scattered across the region.

The Riverland Trail will follow the Murray River from Waikerie to Renmark and feature diverse changing landscapes of ochre-coloured cliffs, Mallee bushland, river floodplains and wetlands that will provide the ideal platform for nature-based tourism in the Riverland. There will be many opportunities along the way to explore delicious local produce, world class wineries, and a host of nature and water-based activities.

The Riverland Trail will be designed as a multi-use trail to cater for both the enthusiast walker or rider looking to tackle the whole trail, and for the day walker who might choose to do short walks along different sections of the trail. A variety of information and education opportunities will be available to enhance the experience.

The Riverland Trail will be based on four values:

- conservation and nature;
- indigenous and cultural heritage;
- educational and research and;
- recreation and tourism.

Riverland Landcare’s goal is for the Riverland Trail to be recognised as one of the world’s great long-distance walks and be a physical link between the region’s communities and iconic attractions.

Objectives

1. Establish a cross region long-distance walking trail from Renmark to Waikerie.
2. Enhance the Riverland’s conservation and natural value through support and collaboration with projects such as Riverlink.
3. Enhance community health and connection to the natural environment.
4. Provide opportunities for all levels of tourism activities and accommodation.
5. Provide an attraction that draws people to the Riverland in the tourism off season.
6. Provide and support education and research initiatives.
7. Establish the Riverland as the home of one of the world’s great long-distance trails.

Environment and ecology

The Riverland Trail will provide an ideal vehicle to promote, protect and enhance the regions natural resources and will be closely connected with Riverlink. The Trail will be based on sound environmental and cultural foundations and will provide many opportunities to:
**Benefits to the Riverland community**

Social, Economic and Environmental benefits to local communities include:

- Foster natural resource stewardship in communities.
- Promote and enhance indigenous and First People’s culture and community understanding.
- Create opportunities for volunteerism and conservation efforts.
- Enhance international, Australian and South Australian tourism opportunities.
- Grow the Riverland as an eco-tourism destination.
- Inspire and bring communities and people together.

**Riverland Landcare and Renmark Paringa Council as the facilitator and coordinator**

Riverland Landcare is uniquely placed to act as the leader and facilitator of the Riverland Trail project with individual Landcare organisations developing and coordinating within their regions. Riverland Landcare is:

- A formal collaboration between 4 existing Landcare organisations (Renmark Paringa Landcare, Berri Barmera Landcare, Loxton District Landcare, Riverland West Landcare).
- Is community based and run by local community members.
- Is connected with over 150 local groups and organisations within the region.
- Collaborates extensively with NR SAMDB, DEW, First Peoples Groups and other key stakeholders.
- Can call on expertise and knowledge from a wide range of local and state sources.
- Landcare has established credibility, trust and connection to local people critical to a project of this type’s success.

**Alignment of Project with Regional and State Strategic Goals and Targets**

The project addresses priority 4 of the RDA Regional Development Australia Murraylands and Riverland (RDAMR) 2020 Strategic Plan:

*Priority 4: ‘Whole of region’ journey to unite the region under one identity*

*Initiative 4.2: Build a region wide campaign to attract new residents, mitigate outward migration and grow tourism to our region.*
The project addresses the following key focus areas for Renmark Paringa Council, Berri Barmera Council, and District Council of Loxton Waikerie:

**RPC**

1.1: Provide vibrant and activated spaces for recreation and leisure which embrace Renmark’s natural environment and history.

2.2: Ensure Renmark Paringa is known as a tourism destination of choice for local, interstate and international travellers.

2.4: Support opportunities for effective regional partnerships which enhance our region’s economic wellbeing.

2.4.4: Investigate merits of regional trials to promote the regions outdoor activities.

**BBC**

Diverse Economy Objective 8: We will support tourism.

Smart Infrastructure Objective 2: We will continue to invest in sports, recreation and lifestyle infrastructure working to partner with businesses when appropriate.

Smart Infrastructure Objective 4 We will provide non-structured recreational facilities, locally and regionally to promote participation, well-being and aesthetic landscape quality.

Valued Natural Environment and Resources Objective 3 We will promote and encourage eco-tourism. We will invest in the provision of high quality tourism facilities, services and attractions.

**DCLW**

1.1.5: Supporting the preservation, celebration and access to our history and heritage.

1.3.1: Provide appropriate passive and active infrastructure to support our recreational pursuits.

2.3.2: Raise the profile of our district and promote it as a great place to visit.

2.3.4: Advocate for, and provide, high quality infrastructure to support our local tourism industry.

The project also addresses two key strategies of the 2020 Riverland Tourism Plan, which has a key focus on driving demand and creating a collaborative culture. The major alignments in these priority areas include:

**DA7**: Destination Riverland (DR) to encourage new regional tourism products.

**CA3**: DR to facilitate innovative partnerships between industry sectors that benefit
tourism.

The State Planning Strategy through the Murray and Mallee Region Plan promotes the enhancement of the trail network through the improvement of existing trails and by identifying opportunities for new trails. This project is consistent with the Strategy by identifying new trails to link to a small number of short existing trails to create a major trail along the River Murray in the Riverland.

**Principle 7: Reinforce the region as a preferred tourism destination**

7.1 Protect, enhance and promote the assets that attract tourists and are of value to the community, including open space and walking and cycling trail networks, including potential trails along the River Murray and former rail corridors.

7.4 Increase visual access to the riverine environments by establishing lookouts, walking trails, picnic areas and interpretive signage in appropriate locations.

The initiative also aligns with the Crown Lands Program, which has a strong focus on disposing Crown Land in support of regional development strategies that achieve social, economic, and environmental outcomes. This Program is aligned with new government priorities and the 2036 Vision which both aim to:

- **Unlock the potential of our natural environment to contribute to the economic development and prosperity of the state.**

- **Provide readily available opportunities for physical activity, like walking and cycling.**

**South Australian Case Studies**

The Environmental Officer has conducted some preliminary research on existing South Australian long-distance tracks and trails to evaluate viability and provide data to key stakeholders. All evidence suggests that the project would be highly viable, and lead to strong social, economic, and environmental outcomes.

This evidence is further substantiated by a University of South Australia study evaluating whether formalised trails and networks will increase cycling and walking participation, promote tourism, and encourage economic growth in the Riverland Region. This research concludes that “it is predicted that formalised trails and networks will increase cycling and walking participation, promote tourism, and encourage economic growth in the Riverland Region.”

Please see Table 1 below for more information.
Table 1: SA trail case studies.

<table>
<thead>
<tr>
<th></th>
<th>Walk the Yorke</th>
<th>Lavender Trail</th>
<th>Riesling Trail</th>
</tr>
</thead>
<tbody>
<tr>
<td>How long is the trail?</td>
<td>495 km</td>
<td>350 km</td>
<td>35 km</td>
</tr>
<tr>
<td>Is it a multiuse trail?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>How much did the trail cost approximately?</td>
<td>$2.6 million</td>
<td>$1.1 million</td>
<td>$367,000</td>
</tr>
<tr>
<td>How was the trail funded?</td>
<td>Local Government and Building Better Regions</td>
<td>Local Government, SARTI, Office for Recreation and Sport</td>
<td>Local Government, Building Better Regions, community buy in and other grants</td>
</tr>
<tr>
<td>What quantitative data supported the project?</td>
<td>Economic data</td>
<td>Economic data</td>
<td>Economic data</td>
</tr>
<tr>
<td>What quantitative data has been generated since its implementation?</td>
<td>Preliminary economic data derived from local businesses</td>
<td>-</td>
<td>Economic data derived from local businesses and 2011-2018 trail tracker data, indicating 5% growth per year (see Figure 1)</td>
</tr>
<tr>
<td>What role did Local Government play in setting it up, and what role do they play now?</td>
<td>Lead organisation</td>
<td>Partners</td>
<td>Key stakeholder</td>
</tr>
<tr>
<td>What was the governance structure for the project?</td>
<td>Key stakeholder committee driven by Council and working group</td>
<td>South Australian Recreation Trails Incorporated committee (SARTI)</td>
<td>Riesling Trail Management Committee</td>
</tr>
</tbody>
</table>

Figure 1: Riesling Trail tracker data from 2011 to 2017.
QUALITY: To what standard...

High

RESOURCES: To do this l/we need...

Proposed Next Steps

G3 support is required to facilitate the development of Riverland Trail Concept Plan.

1. A preliminary working group will be established to identify opportunities, risks, and deliver on a number of objectives. This working group will be developed through engagement with key stakeholders, who will assist in identifying suitable people with passions, skills, knowledge, expertise and interest in collaborating and contributing towards the development of a Riverland Trail Concept. Riverland Landcare and Renmark Paringa Council will be the project facilitator and coordinator who will manage this working group.

2. $15,000 seed funding for Riverland Landcare to scope the project and support the development of a Riverland Trail Concept Plan.

3. Letters of support from Councils.

This structure will provide an efficient and effective delivery mechanism drawing on vast current local knowledge and expertise. A lot of preliminary research has been undertaken already which will provide a strong foundation for the project. This preliminary research has led to the recommendation for the proposed project structure. In the future, the development of a Riverland Trail Strategy may necessitate consultancy services and a different governance structure.


Riverland Trail Concept Plan

The underlying principles guiding the development of the Riverland Trail concept are:

• Consultation with interested parties
• Ensuring public safety.
• Providing a variety of opportunities for the mobility impaired
• Minimising establishment costs
• Minimising maintenance requirements
• Using recycled materials where practicable
• Weighted toward minimising impact on the environment
Concept Plan Objectives

The objectives of this concept plan are to:

1. Engage with key stakeholders and form a preliminary working group.
2. Identify the preferred trail location, user groups and develop a concept map.
3. Provide background about the environment within which the trail will be sited.
4. Highlight trail management considerations.
5. Identify educational and interpretive opportunities along the trail.
6. Provide specifications and indicative costings for trail tread construction.
7. Provide infrastructure suggestions.
8. Identify appropriate locations for camp sites.
9. Identify economic opportunities presented by the trail.

References

3. KPMG. *Economic Analysis of Preferred Kangaroo Island Walk Option*; 2014.
**Project Name:** Social Indicators Project  
**Project Panel:** xxx  
**Project Status [Overall]:**  
**Benefits Realisation [Overall]:**

<table>
<thead>
<tr>
<th>Milestones</th>
<th>Status</th>
<th>Original</th>
<th>Target</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and Design</td>
<td>Blue</td>
<td>1/09/18</td>
<td>5/11/18</td>
<td>5/11/18</td>
</tr>
<tr>
<td>Implementation</td>
<td>Blue</td>
<td>1/04/19</td>
<td>1/04/19</td>
<td>1/04/19</td>
</tr>
<tr>
<td>Finalisation</td>
<td>Blue</td>
<td>1/02/20</td>
<td>1/02/20</td>
<td>1/02/20</td>
</tr>
</tbody>
</table>

**Achievements**
- Project Control Group Formulated.
- Murraylands and Riverland Local Government Association identified formalised as lead agency to represent the group.
- Project Plan developed.
- Application submitted to Building Better Regions Round 3 Community Fund

**Project Expenditure & Savings Report**

<table>
<thead>
<tr>
<th>$1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

**Risks/Issues**
- Unsuccessful Building Better Regions Funding Application
- Professional grant writer was engaged to write the application. Murraylands and Riverland Local Government Association are the submitting agency as each of the Riverland Councils were already submitting application to BBRF.

**This Period Next Steps**
- Await response on Building Better Regions Fund Community Investments Stream application status which is expected between January-March 2019. The federal election is scheduled for May 2019, thus the wide range in timing.

**Other Project Manager Comments:**
- Please refer to attachment.
G3 Project - Investment Request

**Project Name:** Social Indicators Project

**Project Manager:** Stephanie Coughlin

**Panel:** Corporate, Economic and Community

**Responsible Council:** Renmark Paringa Council

**Project Team Members:**
- Peter Bond
- Melissa Amos
- Stephanie Coughlin
- Andrew Haigh
- Gordon Thomson
- Bruce Mellett

**CLASSIFICATION**

**Project type (Efficiency or Collaboration?)**
Collaboration

**Is this project rolling over from the last FY?**
It will roll over to next financial year

**INVESTMENT REQUEST FOR FY 2018/19 and 2019/20 from each Council**

<table>
<thead>
<tr>
<th></th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018/19</td>
<td></td>
<td></td>
<td></td>
<td>$15,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>($5,000 per Council)</td>
</tr>
<tr>
<td>Investment Required</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2019/20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q1</td>
<td></td>
<td></td>
<td>$45,441</td>
<td>($15,147 per Council)</td>
</tr>
<tr>
<td>Q2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Accumulative Investment Summary**

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Cash Contribution 2018/2019</th>
<th>In-Kind Contribution</th>
<th>Percentage of Total Cash Contribution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murraylands and Riverland Local Government Association</td>
<td>N/A</td>
<td>$1000 10 hours @$100/hr</td>
<td></td>
<td>Committed.</td>
</tr>
<tr>
<td>Renmark Paringa Council</td>
<td>$20,147</td>
<td>$60,000 200 hours @$150.00p/h And 500 hours @$60p/h.</td>
<td></td>
<td>Committed.</td>
</tr>
</tbody>
</table>
### BENEFITS

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Expected Benefit Realisation $’000</th>
<th>Expected Date of Realisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Collaboration Opportunity</td>
<td>Potentially 10’s of 000’s</td>
<td>2021/2022</td>
</tr>
<tr>
<td>2. Regional Strategic Planning</td>
<td>Potentially 10’s of 000’s</td>
<td>2021/2022</td>
</tr>
<tr>
<td>3. Economic Development</td>
<td>Potentially millions</td>
<td>2021/2022 and beyond</td>
</tr>
<tr>
<td>4. Regional Social Understanding</td>
<td>Potentially millions</td>
<td>2021/2022</td>
</tr>
</tbody>
</table>

**Enter narrative of each benefit**

1. This collaboration will allow for the three Riverland Local Governments to determine what is working well in the social space in the Riverland both collectively and also in each local government area. It will provide an overview of what is being done well and identify where gaps lie. The collaboration aspect will be found in the strategic aspect of the project by which local government will facilitate this process to ensure that the Steering Group are accountable for their outcomes and timelines.

2. This project will better enable local government to better understand the needs in the Region to better enable Strategic Planning in terms of community plans etc.

3. Partnerships which bring about Economic Development. The Mildura Social Indicators Report brought about huge economic benefit as seen with the Riverfront Development Project for Mildura. State and Federal funding bodies look more favourably to local governments who share efficiencies by working together rather than in isolation. This project will enable the G3 to apply for funding collaboratively and demonstrate the shared vision for
each Council for the region.  
4. Since the drought which begun over a decade ago in the Riverland little data has been collected to truly understand impact which it had on the region. Resilience is a theme which is widely discussed in the region but is little understood. This project will allow local government to work with not for profit organisations, state and federal agencies to gain a snapshot in time to understand the social needs of the community. A holistic approach can then be developed to ensure that community needs and expectations are being met and local government can facilitate everyone to have a seat at the table and therefore collaborate together to build a resilient community.

**ESTIMATED NET BENEFIT OPPORTUNITY ($’000)**

<table>
<thead>
<tr>
<th>Year</th>
<th>Investment Required</th>
<th>Benefits</th>
<th>Net Saving</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016/17</td>
<td>$15,000</td>
<td>unknown</td>
<td>unknown</td>
</tr>
<tr>
<td>2017/18</td>
<td></td>
<td>unknown</td>
<td>unknown</td>
</tr>
<tr>
<td>2018/19</td>
<td></td>
<td>unknown</td>
<td>unknown</td>
</tr>
<tr>
<td>2019/20</td>
<td></td>
<td>unknown</td>
<td>unknown</td>
</tr>
<tr>
<td>2020/21</td>
<td></td>
<td>45,441</td>
<td>unknown</td>
</tr>
</tbody>
</table>

**Assumptions/Data Sources**
As stated above

**METHODOLOGY**

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Determine cost and methodology of project</strong></td>
<td>Completed the Expression of Interest document which was promoted through Tenders SA and was out to the market for 6 weeks.</td>
<td>October 2018</td>
</tr>
<tr>
<td><strong>Reviewed Expressions of Interest</strong></td>
<td>Reviewed submitted Expressions of Interest and have short listed consultants who have met the brief. Council has also entered into a commercial in confidence agreement with the short listed consultants to assist with the Building Better Regions Funding Application.</td>
<td>November 2018</td>
</tr>
<tr>
<td><strong>Submitted Application to Building Better Regions Fund</strong></td>
<td>Murraylands and Riverland Local Government Association submitted the application on behalf The Murraylands and Riverland Local Government Association have submitted the Social Indicators Project to the Building Better Regions Fund Community Investments Stream on behalf of the three Riverland Councils. This will make for a stronger application having the Regional Local Government body apply on our behalf.</td>
<td>November 2018</td>
</tr>
<tr>
<td><strong>Steering Group Development</strong></td>
<td>Develop the Project Steering Group to ensure that the appropriate stakeholders are aligned with the project.</td>
<td>March 2019</td>
</tr>
</tbody>
</table>
who currently sit in the social sector are engaged and committed to the project.

<table>
<thead>
<tr>
<th><strong>Grant Response</strong></th>
<th>Await response on Building Better Regions Fund Community Investments Stream application status.</th>
<th>March 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Commence Project</strong></td>
<td>Carry out project as detailed in the project plan (attached).</td>
<td>April 2019</td>
</tr>
<tr>
<td><strong>Project finishes</strong></td>
<td>A Social Indicator Strategy is developed.</td>
<td>February 2020</td>
</tr>
</tbody>
</table>

- Please refer to attachment ‘1 RSIP Project Plan’

**Project Background**
Renmark Paringa Council were actively involved in the establishment of Project ICE Riverland in 2015 and provided governance and support to the group since that point. The Australian Drug Foundation contacted Renmark Paringa Council and invited Council to apply to the Australian Drug Foundation to submit an application to form a Riverland Local Drug Action Team (LDAT).

Renmark Paringa Council approached Berri Barmera Council and District Council of Loxton Waikerie early in 2018 to seek support to have the Riverland’s three Local Governments act as the lead agency. This request was made as finding a leading agency who would take on the role of leading the LDAT became near impossible and Local Government became the obvious sector to facilitate this initiative.

Each Council submitted a recommendation report to their respective Councils in February/March 2018 and proposed that the three Riverland Councils become the “lead agency” for the LDAT, with Renmark Paringa Council being the auspicing and lead agency. A key project which the LDAT were aiming to achieve was to develop a social indicators report for the region, including by Local Government Area.

As a benchmark, Mildura Rural City Council completed their first social indicators report in 2006, with 2-4 yearly updates since then Mildura has used these reports to:

- Advocate for State and Federal funded positions, projects and initiatives to counteract gaps or negative social trends within the community.
- Utilise the trends and indicators in the report to successfully apply for funding through State and Federal Government for major projects worth over $45m over the last five years such as but not limited to the Mildura Riverfront redevelopment and Mildura Airport redevelopment
- Create planning bodies that brought together community stakeholders and local government to identify regional strengths and deficiencies and to plan remedial action where needed.
- Systematically gathered data, to guide the choice of community priorities and community strengthening activities and to monitor progress in achieving community objectives

The project was originally scoped at approximately $60,000 and was estimated to take approximately three to six months to undertake. Each of the three Riverland Councils contributed $5,000 which together with grant funding opportunities would fund the development of the social indicators report for our region and Local Government Area.
Whilst the Mildura Social Indicators Report has been identified as best practise, it was noted that benchmarking against State data was not readily available in South Australia. The Project Control Group (PCG) developed an ‘Expression of Interest’ document (attached) which went out to the market via Tenders SA in October 2018 and closed in November 2018 in order to gauge not only the methodology which would be required for this pioneering project but also the cost required to delivering it.

This project is pioneering for South Australia and as such when the submissions were received by the PCG it became obvious that in order to achieve the best possible outcome that the project would be required to double in time and budget. The successful expression of interest was submitted by FRED consultancy and the project plan was quoted at $154,880. An application was made to Building Better Regions Community Stream Round 3 to seek 50% of the project budget.

As such we require each Council to commit to a further $15,147 for the 2019/20 financial year. This is in addition to the $5,000 which each Council has committed to the project along with the Australian Drug Foundation grant funding of $10,000 and Regional Development Australia Murraylands Riverland commitment of $7,000 in the 2018/19 financial year.

Collected and measured over time, the social indicators will assist policy makers and service providers to deliver better outcomes in their respective areas of responsibility across the Riverland.

Central to the collaboration will be the establishment of Memorandums of Understanding (MoUs) to facilitate data collection and exchange.

The project will culminate in a comprehensive statistical report covering information that is readily available through public sources (such as the Australian Bureau of Statistics) and new, never-before seen data presented and provide a strategy to achieve outcomes on a regional and local government area level.

**INVESTMENT REQUEST SIGN OFF**

Panel Chair: 

G3 Chair: 

---
# Table of Contents

- Executive Summary 3
- Background 5
- The Current Situation 6-10
- A Collaboration Opportunity 11
  Riverland Social Indicators Project 12
- What are Social Indicators? 12
- Project Vision and Objectives 13
- Project Management 14
- Project Control Group - Capability Statement 15
- Project Scope 16
- Project Plan 19
- Proposed Funding Model 20
- Order of Costs 21
- Risks 22
- Case Study 23
- Contact 24
- Appendices 25
  - FRED Response to call for Expressions of Interest
  - Project Control Group Bios
  - Mildura Social Indicators Report 2012
  - Hands Up Mallee Terms of Reference
The Riverland Region in South Australia is emerging from a period of significant economic uncertainty. This is a pivotal moment in time; an opportunity for the Community to learn from the past and to reimagine the future.

In a demonstration of leadership, the three Councils in the Riverland: Renmark Paringa Council, Berri Barmera Council and Loxton Waikerie Council have united under the auspices of the Murraylands Riverland Local Government Association (MRLGA), to facilitate community-led change.

In order to ‘turn the corner’ the Community needs to understand and have access to data that has never-before been available. This data will be the key to taking decisive action through evidence-based decision making.

Led by the Murraylands Riverland Local Government Association, three Councils and Regional Development Australia Murraylands and Riverland, the region will embark on a pioneering project to develop a comprehensive set of social indicators. Collected and measured over time, the social indicators will assist policy makers and service providers to deliver better outcomes in their respective areas of responsibility across the Riverland.

Central to the collaboration is the establishment of Memorandums of Understanding (MoUs) to facilitate data collection and exchange. For example, the RSIP MoUs will empower organisations to share information that was previously unavailable to the public.

The RSIP will culminate in a comprehensive statistical report covering information that is readily available through public sources (such as the Australian Bureau of Statistics) and new, never-before seen data presented on a regional and local government area level.

An important outcome of the RSIP will be the application of the data. At a local level the information will enable better decision making and a more targeted application of resources. At a State and National level the RSIP report will be the primary document used by the Community to advocate for changes in the application of government policy in the region.

Developing the initial RSIP report will be an intensive process which will be managed by a “Project Control Group” (PCG) consisting of representatives from the three Councils, RDAMR and regionally-based State and Federal Government Agencies. These organisations, along with a wider reference group of community groups, businesses and individuals have committed to invest significant financial and in-kind resources to deliver the project.

Successive iterations of the RSIP will be conducted every four years and will be funded in the majority by the three Regional Councils.

To kick start the process and develop the first RSIP report, the MRLGA is seeking a contribution of $77,440 from the Commonwealth Government which represents 50% of the total project cost.
Background

THE RIVERLAND, SOUTH AUSTRALIA

The Riverland region in South Australia covers an area of 915,900 square kilometres and is home to 32,400 people which is approximately 1.9% of the State's population.

Most of the region’s population live and work across the following five towns: Renmark, Berri, Barmera, Loxton and Waikerie. There are three main Local Government Areas (LGAs) in the Riverland: Renmark Paringa Council, Berri Barmera Council and the District Council of Loxton Waikerie.

The Riverland is part of the Murray Darling Basin and the community’s wellbeing is intrinsically linked to the health of the river.

For many years the Riverland’s First Peoples the “Meru” lived along the banks of the Murray River where food was plentiful.

The region’s fertile soil and readily available water source were encouraging to European Settlers and in 1887 the first irrigation colony was established in Renmark.

In the early to mid 1900s the Riverland experienced further growth with the establishment of a soldier settler farming scheme for returned servicemen.

Further developments in efficiency and economies of scale coupled with increasing demand for irrigated crops, saw the creation of much larger horticultural enterprises in the region.

More recently, in the late 90s and early 2000s the Riverland was crippled by the worst drought on record. Known as the “Millennium Drought” the protracted dry conditions created long lasting and wide ranging impacts on the livelihood of those living in the region.

This document articulates a plan to measure and ultimately improve the wellbeing of the Riverland Community through a collaboration between Local Government and service providers in the region.

Note: data in this report unless otherwise referenced was sourced from the Australian Bureau of Statistics Census of Population and Housing 2016.
The Current Situation

A POPULATION IN RECOVERY

Between the 2006 and 2011 Census the Riverland’s population declined by 2.7%. This trend is attributed to outward migration during the Millennium drought.

During the same period South Australia’s population grew by 5.4% an indication of population transfer from regional to metropolitan areas.

Since 2011 the population has grown moderately by 1.3% a sign the region is in recovery.

HIGH UNEMPLOYMENT, A CONSEQUENCE OF DROUGHT

At the last Census in 2016, the Riverland’s unemployment rate was 6.2% which is well below the State’s average of 7.5%, yet it is considered to be a large increase from the region’s pre-drought figure of 4.8%.

The highest rate of unemployment was experienced in the Berri Barmera and Renmark Paringa districts with 6.8% an 6.9% respectively.
The Current Situation

CELEBRATING DIVERSE CULTURES

The Riverland is one of the most culturally diverse regions in Australia (per capita) with 67 different nationalities represented in the region. Approximately 10% of residents across the three LGAs were born overseas.

AGRICULTURE, THE MAIN EMPLOYER

The top three employing industries in the Riverland accounting for 41% of all jobs, are agriculture, health care and social assistance and retail.

Loxton Waikerie has the greatest reliance on Agriculture with 42% of the population employed in the industry.
The Current Situation Continued

A LOSS IN REGIONAL PRODUCTIVITY

The following graph shows the combined Gross Regional Product (GRP) measures for the three LGAs.

GRP is a measure of wealth generated by the local economy. Changes in this figure over time can represent changes in employment and productivity.

During the period shown below from 2001 – 2017 the Riverland GRP fell by 11%, a value of $219 million.

A fall in productivity due to the drought was further exacerbated by the arrival of the Global Financial Crisis (GFC) placing unprecedented pressure on the region’s producers and value-adding industries.

LOW EDUCATION LEVELS & QUALIFICATION ATTAINMENT

Riverland residents have lower levels of school achievement compared to the rest of South Australia. In the region, 36.6% of the population aged 15 to 64 years have completed year 12 (or equivalent), compared to 54.2% across South Australia.

At the last Census the most common qualification in the Riverland region was vocational (21%), closely matching the State’s figure of 20%. Whereas only 8% of the Riverland’s population have a bachelor degree or higher compared to 19% across South Australia.

The majority of residents aged 15 years and over in the Riverland have no qualifications.

There is a recognised connection between disadvantage in the work force and educational achievement; unemployment rates are often higher for those people with lower levels of qualifications, or without qualifications.
The Current Situation Continued

A HIGH DEGREE OF SOCIO ECONOMIC DISADVANTAGE

The following graph marks the index of relative socio-economic disadvantage for the three LGAs in the Riverland.

In South Australia degrees of disadvantage range from a score of 1081 in Burnside which is the State’s most affluent LGA to the Anangu Pitjantjatjara Lands an aboriginal administration area in the North West of the State, with a score of 589.

Berri Barmera Council’s score of 910 indicates the highest degree of disadvantage followed by Renmark Paringa with 917 and Loxton Waikerie with 951.

Berri Barmera and Renmark Paringa are both placed in the top 25% of most disadvantage LGAs in Australia.

Source: ABS Census of Population and Housing: Socio-Economic Indexes for Areas (SEIFA), Australia.
Emerging from the Crisis

The data presented in this report bears witness to a community that is emerging from an economic crisis.

Over the past decade much work has been done by Government agencies and industry organisations to halt the economic decline and the region is starting to see the fruits of these labours.

What remains however, are reports of serious wide-spread social issues most of which have not been discussed or dealt with as a community.

While high river flows and a return to full water entitlements give the impression the bad days are over, the true picture shows regions are still wrestling with the long-term pain from the drought.

The most immediate task is for the Community to assist decision makers and service providers to understand how they can address current and emerging issues.
Collaboration Opportunity:

RIVERLAND SOCIAL INDICATORS PROJECT

In order to address the problems faced by Riverland residents it is important to first understand the underlying causes.

To-date much of the public commentary on issues in the Riverland Community has focussed on the environmental and economic implications of the drought. This is because the data is readily available. Whilst it is important to monitor these factors, they are not the only determinants of community wellbeing.

For the Community to take decisive action and move from ‘recovery mode’ to a scenario of economic and social growth, they will need access to information. This information will facilitate evidence-based decision making.

To this end, the Renmark Paringa, Berri Barmera and Loxton Waikerie Councils, in partnership with Regional Development Australia Murraylands and Riverland (RDAMR), have united under the auspices of the Murraylands Riverland Local Government Association (MRLGA), to embark on a pioneering project to develop a comprehensive set of social indicators.

The initiative is called the Riverland Social Indicators Project (RSIP).

Collected and measured over time, the social indicators will assist policy makers and service providers to deliver better outcomes in their respective areas of responsibility across the Riverland.

Central to the collaboration will be the establishment of Memorandums of Understanding (MoUs) to facilitate data collection and exchange.

The RSIP will culminate in a comprehensive statistical report covering information that is readily available through public sources (such as the Australian Bureau of Statistics) and new, never-before seen data presented on a regional and local government area level.

The Riverland Social Indicators Project (RSIP) is a first for South Australia and will provide a blueprint for collaborative regional research and decision making.
What are Social Indicators?

Social indicators are defined as statistical measures that describe social trends and conditions impacting on human well-being.

Organisation for Economic Co-operation and Development (OECD) provides the following definition of social indicators:

Indicators are succinct measures that aim to describe an issue, compare it, and improve it.

Indicators can consist of one statistical variable, or of several variables combined together to form an index.

Social indicators are used for: decision-making; monitoring and evaluating policies; and striving for the common good.

Common Social Indicators:

- Poverty rate
- Inequality rate
- Educational attainment
- Life expectancy
- Employment rates
- Obesity rate
- Fertility rate
- Health expenditure
- Suicide rates
- Life satisfaction (objective and subjective)
Project Vision & Objectives

RIVERLAND SOCIAL INDICATORS VISION

To build meaningful data sets over time and to use this information to create a better future for the Riverland Community.

PROJECT OBJECTIVES

To develop a clear and complete picture of the health, wellbeing and the social landscape within the Riverland region benchmarked to other regions and the state

To develop a framework for advocacy and influence to facilitate targeted support and investment in social programs within the region

To equip the three participating Councils and key stakeholders that deliver, or have input to the social space, with the ability to undertake evidence-based decision making and better support service/program planning and delivery with robust, timely and holistic data.

To facilitate an environment of collaboration amongst stakeholders based on a shared purpose and vision.
Project Management

DESCRIPTION

The RSIP is auspiced by the Murraylands and Riverland Local Government Association as a regional local government subsidiary under the Local Government Act 1999 and the Renmark Paringa Council is the lead agency for the project.

The RSIP is managed by a Project Control Group (PCG) consisting of individuals from the following organisations:

- Murraylands and Riverland Local Government Association (MRLGA);
- Renmark Paringa Council (RPC);
- Berri Barmera Council (BBC);
- The District Council of Loxton Waikerie (DCLW);
- Regional Development Australia Murraylands and Riverland (RDA); and
- The Australian Drug Foundation—represented through the Local Drug Action Team (ADF).

A Steering Group of key stakeholders will be formed to provide advice to the PCG and to identify sources of information to be included in the report. The PCG will enter into a Memorandum of Understanding (MoU) with members of the Steering Committee to facilitate the provision of data. There will be approximately 25 separate organisations involved in the project including:

- SA Health
- South Australian Police (SAPOL);
- Housing SA (HAS);
- Life Without Barriers (LWOB);
- Headspace;
- Riverland General Health (RGH);
- Child Protection Services (CPS); and
- Riverland Community Health Services (RCHS).
The Project Control Group (PCG) who are responsible for managing the project have extensive experience developing community programs and delivering large projects with multiple stakeholders.

The PCG consists of the following Council staff members and one representative from Regional Development Australia Murraylands and Riverland.

Additional support will be provided by RPC’s corporate services team who are experienced in procurement, financial management, governance, risk management and communications.

A copy of each member’s bio is attached to this application.
Project Scope

The RSIP is long-term project. The three Riverland Councils have committed to participate in continual benchmarking against the first plan as well as developing an updated set of indicators every four years. Following is a description of the scope for the delivery of the first plan.

DATA COLLECTION

At the core of this project is the collection of baseline data. The project will commence with secondary data collection resulting in a rich data-driven report on the state of health, wellbeing and social landscape within the region; with comparisons to data from other regions and the state.

This report will drill down to a range of variables including gender, age, culture, language, disability and health status.

Collection of this data will be possible through the signing of MoUs between the PCG and organisations on the Project Steering Group.

STAKEHOLDER ENGAGEMENT

In parallel with the secondary data collection, the consultant will undertake extensive stakeholder engagement with a view to:

1. Engaging stakeholders to facilitate a shared understanding of the project’s purpose, vision and potential;
2. Obtaining agreement from community service providers to provide data through the development of Memorandum of Understands (MoUs); and
3. Exploring opportunities for future collaboration with a view to increasing the impact and effectiveness of service delivery. This may take the form of collective impact model.

ANALYSIS RESULTING IN DATA DRIVEN KNOWLEDGE

This stage will focus on understanding and synthesising data to provide a complete picture of the social landscape of the Riverland region. This ‘sense making’ phase will provide insight into current service provision, cause and effect linkages and emerging and future trends. It will also provide a comprehensive profile of the Riverland regional population, now and into the future.

More detail on the project scope and methodology can be found in FRED Consulting’s Response to the Expression of Interest for the delivery of RSIP.
Project Scope Continued

STRATEGY DEVELOPMENT AND PLANNING

The final report will include:

1. A validated data set of social indicators, drawn from existing data, featuring:
   - A population profile based on health status, cultural groups, age and gender where possible;
   - Population projection profile;
   - Benchmarks against other regions and state where possible;
   - Broader social trends in the region; and
   - Current and future trends in service provision.

2. Detailed strategic recommendations that will deliver:
   - A clear understanding of the linkages between health, wellbeing and social variables with timelined recommendations and accountabilities;
   - Recommendations around how Riverland Councils can use evidence to advocate for project initiatives or services to minimise identified gaps;
   - A strategic framework for the development of partnerships and collaborative service delivery between LGAs and regional service providers;
   - An analysis of the impact of local state and federal policy on the future service provision within the Region; and
   - Evidence-based recommendations of areas requiring future support through service provision, local state and federal programs and initiatives and support; new roles; advocacy and other interventions.

IMPLEMENTING THE PLAN

Stakeholders will develop time-bound actions for delivery over the next four years. This will ensure any initiatives, projects and advocacy can be measured into the future.

Results from the measurement will be related back to the social indices expressed in the plan to assist in making a determination on the success (or otherwise) of the initiatives, projects and advocacy.
The Riverland Social Indicators Project will be a game-changer for our region.

We know instinctively what is required to improve wellbeing in our region but without robust evidence in the form of facts and figures we cannot put our case forward.

I am eager to see delivery of the RSIP for the benefit of our community.

Neil Martinson, Mayor, Renmark Paringa Council.
The following project plan provides an overview of the proposed key activities, responsibility for these activities and timelines. Pending a successful funding application, the project is due to start in April 2019 and finish in January 2020.

### Riverland Social Indicators Strategy - Indicative Timeline

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>WHO</th>
<th>Planned Start Date</th>
<th>Planned Finish Date</th>
<th>Duration</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract award and mobilisation</td>
<td></td>
<td>10/12/19</td>
<td>1/4/19</td>
<td>10 days</td>
<td>10/12/19</td>
</tr>
<tr>
<td>Offer made</td>
<td>CLIENT</td>
<td>1/4/19</td>
<td>1/4/19</td>
<td>1 day</td>
<td>1/4/19</td>
</tr>
<tr>
<td>Contract executed</td>
<td>CLIENT/FRED</td>
<td>24/4/19</td>
<td>10/4/19</td>
<td>7 days</td>
<td>24/4/19</td>
</tr>
<tr>
<td>Meeting times and travel arrangements booked</td>
<td>FRED</td>
<td>11/4/19</td>
<td>12/4/19</td>
<td>2 days</td>
<td>11/4/19</td>
</tr>
<tr>
<td>Phase 1: Discovery and Project Initiation (includes Easter and Anzac Day)</td>
<td></td>
<td>15/4/19</td>
<td>15/4/19</td>
<td>9 days</td>
<td>15/4/19</td>
</tr>
<tr>
<td>Project initiation meeting with Client and meetings with a committee members</td>
<td>CLIENT/FRED</td>
<td>15/4/19</td>
<td>15/4/19</td>
<td>2 days</td>
<td>15/4/19</td>
</tr>
<tr>
<td>Desktop review of key strategies (includes Easter and Anzac Day)</td>
<td>FRED</td>
<td>17/4/19</td>
<td>17/4/19</td>
<td>7 days</td>
<td>17/4/19</td>
</tr>
<tr>
<td>Project Planning</td>
<td>FRED</td>
<td>26/4/19</td>
<td>1/5/19</td>
<td>3 days</td>
<td>26/4/19</td>
</tr>
<tr>
<td>Phase 2: Data collection and Preliminary Reporting on Data Sets</td>
<td></td>
<td>6/5/19</td>
<td>20/7/19</td>
<td>60 days</td>
<td>6/5/19</td>
</tr>
<tr>
<td>Design/data set</td>
<td>FRED</td>
<td>6/5/19</td>
<td>5/5/19</td>
<td>5 days</td>
<td>6/5/19</td>
</tr>
<tr>
<td>Review and collect secondary data from existing sources</td>
<td>FRED</td>
<td>6/5/19</td>
<td>28/6/19</td>
<td>40 days</td>
<td>6/5/19</td>
</tr>
<tr>
<td>Review and collect comparative regional and state from existing sources</td>
<td>FRED</td>
<td>6/5/19</td>
<td>28/6/19</td>
<td>40 days</td>
<td>6/5/19</td>
</tr>
<tr>
<td>Preparation of initial data collection report and submission to client for review</td>
<td>FRED</td>
<td>1/7/19</td>
<td>7/7/19</td>
<td>5 days</td>
<td>1/7/19</td>
</tr>
<tr>
<td>Review of initial data by project control group, steering group and working group</td>
<td>CLIENT</td>
<td>8/7/19</td>
<td>26/7/19</td>
<td>15 days</td>
<td>8/7/19</td>
</tr>
<tr>
<td>Provide feedback on initial data to FRED</td>
<td>CLIENT</td>
<td>26/7/19</td>
<td>26/7/19</td>
<td>1 day</td>
<td>26/7/19</td>
</tr>
<tr>
<td>Phase 3: Stakeholder Engagement/ConsultationPartnerships</td>
<td></td>
<td>29/7/19</td>
<td>21/8/19</td>
<td>61 days</td>
<td>29/7/19</td>
</tr>
<tr>
<td>Review and collect secondary data from Stawell Group/CSPs (up to 25)</td>
<td>FRED</td>
<td>29/7/19</td>
<td>21/8/19</td>
<td>61 days</td>
<td>29/7/19</td>
</tr>
<tr>
<td>Stakeholder interview with steering group/CSPs</td>
<td>FRED/STAKEHOLDERS</td>
<td>29/7/19</td>
<td>29/7/19</td>
<td>1 day</td>
<td>29/7/19</td>
</tr>
<tr>
<td>Identify and validate available data</td>
<td>FRED</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Develop 25 MOUs (in collaboration with client and stakeholders)</td>
<td>FRED/STAKEHOLDERS</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Identify current service levels, cause &amp; effect linkages, key issues &amp; gaps</td>
<td>FRED/STAKEHOLDERS</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Design framework for collaboration by CSPs</td>
<td>FRED</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Additional Stakeholder Engagement as required</td>
<td>FRED/STAKEHOLDERS</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Internal stakeholder engagement as required</td>
<td>FRED/CLIENT</td>
<td>30/7/19</td>
<td>21/8/19</td>
<td>60 days</td>
<td>30/7/19</td>
</tr>
<tr>
<td>Phase 4: Analysis and Final Report Preparation</td>
<td></td>
<td>22/10/19</td>
<td>18/11/19</td>
<td>20 days</td>
<td>22/10/19</td>
</tr>
<tr>
<td>Preparation of final report Riverland Social Indicators Strategy including</td>
<td>FRED</td>
<td>22/10/19</td>
<td>18/11/19</td>
<td>20 days</td>
<td>22/10/19</td>
</tr>
<tr>
<td>- Develop and validate refined data sets</td>
<td>FRED</td>
<td>22/10/19</td>
<td>28/10/19</td>
<td>5 days</td>
<td>22/10/19</td>
</tr>
<tr>
<td>- Gap analyses and mitigation strategies</td>
<td>FRED</td>
<td>29/10/19</td>
<td>4/11/19</td>
<td>5 days</td>
<td>29/10/19</td>
</tr>
<tr>
<td>- Cause and effect linkages</td>
<td>FRED</td>
<td>5/11/19</td>
<td>11/11/19</td>
<td>5 days</td>
<td>5/11/19</td>
</tr>
<tr>
<td>- Timeline recommendations and accountabilities</td>
<td>FRED</td>
<td>12/11/19</td>
<td>18/11/19</td>
<td>5 days</td>
<td>12/11/19</td>
</tr>
<tr>
<td>Provision of draft final report to project members</td>
<td>FRED</td>
<td>18/11/19</td>
<td>18/11/19</td>
<td>1 day</td>
<td>18/11/19</td>
</tr>
<tr>
<td>Project members to review and provide feedback on Draft Final Report</td>
<td>FRED/CLIENT</td>
<td>19/11/19</td>
<td>9/12/19</td>
<td>15 days</td>
<td>19/11/19</td>
</tr>
<tr>
<td>Review of client feedback, make any changes an amendments and submit to client</td>
<td>FRED</td>
<td>10/12/19</td>
<td>20/12/19</td>
<td>9 days</td>
<td>10/12/19</td>
</tr>
<tr>
<td>Observation of “last draft”</td>
<td>FRED/CLIENT</td>
<td>23/12/19</td>
<td>10/1/20</td>
<td>13 days</td>
<td>23/12/19</td>
</tr>
<tr>
<td>Receive Riverland Councils’ endorsement and close out project (subject to sitting dates)</td>
<td>CLIENT</td>
<td>13/1/20</td>
<td>31/1/20</td>
<td>15 days</td>
<td>13/1/20</td>
</tr>
</tbody>
</table>
The Murraylands Riverland Local Government Association, three Riverland Councils and Regional Development Australia Murraylands and Riverland have committed resources to the RSIP.

The PCG is seeking a contribution from the Commonwealth Government’s Building Better Regions Fund to bring the project to fruition.

### Proposed Funding Model

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Cash Contribution</th>
<th>In-Kind Contribution</th>
<th>Percentage of Total Cost (Cash)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murraylands Riverland Local Government Association</td>
<td>N/A</td>
<td>1,000 10 hours @ $100/hr</td>
<td>100%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Renmark Paringa Council</td>
<td>20,147</td>
<td>72,000 190 hours @ $150/hr</td>
<td>50%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Berri Barmera Council</td>
<td>20,147</td>
<td>57,000 876 hours @ $65/hr</td>
<td>48%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Loxton Waikerie Council</td>
<td>20,147</td>
<td>57,000 380 hours @ $150/hr</td>
<td>46%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Regional Development Australia Murraylands and Riverland</td>
<td>7,000</td>
<td>5,000 150 hours @ $30/hr</td>
<td>25%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Australian Drug Foundation</td>
<td>10,000</td>
<td>N/A</td>
<td>100%</td>
<td>Committed.</td>
</tr>
<tr>
<td>Building Better Regions Fund Round 3, Community Investment Stream</td>
<td>77,440</td>
<td>N/A</td>
<td>50%</td>
<td>Subject to grant application</td>
</tr>
</tbody>
</table>

| Total Funding                                           | $154,880          | $192,000             | 100%                            |                 |
In order to gain an understanding of the costs involved in carrying out the project the PCG sourced expressions of interest from a group of qualified service providers. From this process FRED Consulting Pty Ltd was identified as a preferred supplier and the following indicative project costs were provided by the company.

Much of the cost of the project lies in the development of MoUs for the sharing of data and the establishment of indicators on which future results will be measured. As such, the PCG expect that future iterations of the report will require a smaller investment that would be covered in full by the participating Councils.

<table>
<thead>
<tr>
<th>Phase 1: Discovery and Project Initiation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project initiation meeting/s (with client)</td>
</tr>
<tr>
<td>Desktop review (key strategies x 11)</td>
</tr>
<tr>
<td>Project Planning</td>
</tr>
<tr>
<td><strong>Subtotal, Phase 1</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase 2: Data collection and Preliminary Reporting on Data Sets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design/establish data sets</td>
</tr>
<tr>
<td>Review and collect secondary data from existing sources</td>
</tr>
<tr>
<td>Review and collect comparative regional, state and national data from existing sources</td>
</tr>
<tr>
<td><strong>Subtotal, Phase 2</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase 3: Stakeholder Engagement/Consultation/Partnerships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and collect secondary data from Steering Group/CSPs (up to 25)</td>
</tr>
<tr>
<td>1. identify and validate available data</td>
</tr>
<tr>
<td>2. Develop MoUs (in collaboration with client and stakeholders)</td>
</tr>
<tr>
<td>3. In collaboration with Steering Group/CSPs identify current service levels, cause &amp; effect linkages, key issues &amp; gaps</td>
</tr>
<tr>
<td>Design a framework for collaboration by service providers</td>
</tr>
<tr>
<td>Additional Stakeholder Engagement as required (Project Working Group, Project Control Group, RDA, Participating Councils)</td>
</tr>
<tr>
<td>Internal stakeholder engagement as required</td>
</tr>
<tr>
<td><strong>Subtotal, Phase 3</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase 4: Analysis and Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report 1: Data collection report (Draft for comment/approval)</td>
</tr>
<tr>
<td>Report 2: Final Riverland Social Indicators Strategy including:</td>
</tr>
<tr>
<td>1. Refined data sets (population profile, population forecasts, regional/state comparisons, current service levels, trends, etc)</td>
</tr>
<tr>
<td>2. Gap analysis and mitigation strategies</td>
</tr>
<tr>
<td>4. Social Indicators Framework</td>
</tr>
<tr>
<td>5. Cause and effect linkages, timeline, recommendations and accountabilities</td>
</tr>
<tr>
<td><strong>Subtotal, Phase 4</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Management and Client Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Coordination (ongoing for duration of project)</td>
</tr>
<tr>
<td>Client meetings/skype calls (bi-weekly project updates - 1 hr)</td>
</tr>
<tr>
<td><strong>Subtotal, Project Management and Client Liaison</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Travel (capped and on reimbursement)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 x return airfares (3 x visits)</td>
</tr>
<tr>
<td>Per diem</td>
</tr>
<tr>
<td>Car allowance</td>
</tr>
<tr>
<td>Time lost/travel time (discounted rate)</td>
</tr>
<tr>
<td><strong>Subtotal, Travel</strong></td>
</tr>
</tbody>
</table>

**TOTAL EXC GST** | 154,881 |

**TOTAL INCL GST** | 154,881 |
# Risks

Following is an overview of risk and mitigation strategies for the project:

<table>
<thead>
<tr>
<th>Risk</th>
<th>Mitigation Strategy</th>
</tr>
</thead>
</table>
| 1. Inability to access valid and reliable data                        | • Consultants will have experience in identifying accessible data sources and use of extensive networks including University networks and Centre for Social Impact networks.  
• Drawing upon the consultant’s and PCG’s extensive networks within the   |
| 2. Stakeholders unable or unwilling to collect or share data         | • Identify possible alternate measures; assess whether data point is critical; and evaluate whether a separate exercise of primary data collection is required to obtain data |
| 3. Secondary data for desired measures not being collected           | • Identify possible alternate measures; assess whether data point is critical; and evaluate whether a separate exercise of primary data collection is required to obtain data |
| 4. Data not collected at appropriate level i.e. the data available is not detailed enough | • Identify possible alternate measures; assess whether data point is critical; and evaluate whether a separate exercise of primary data collection is required to obtain data |
| 5. IT system failure leading to loss of critical data and information. | • Maintain cloud based technology platform  
• IT back-up systems – to cloud and offsite                                 |
| 6. Community service providers (CSPs) – not collecting data that we need | • Facilitative stakeholder engagement approach  
• Negotiate with CSPs to collect data (MOUs)                               |
| 7. CSPs do not want to assist                                       | • Facilitative stakeholder engagement approach                                                                                                  |
| 8. CSPs cannot participate due to privacy concerns                   | • Consultant to have experience in dealing with privacy issues and a clear understanding of the law in this area                               |
| 9. Ability and willingness of stakeholders to provide data in a timely manner | • Consultant to allocate three-month period to work with the CSPs to negotiate and develop MOUs.                                              |
| 10. Loss of momentum                                                 | • Ongoing stakeholder engagement  
• Regular project updates  
• Allocating adequate staff and resources to allow progression in a timely manner |
The RSIP project will be based on the successful development of the Mildura City Council’s “Mildura Social Indicators Report” (MSIP), a copy of the latest report is attached to this application.

In the forward of the first MSIP report which was produced in 2006 the Council described it as:

Illuminating, disturbing, instructive and motivating; this report card will inspire us to look strategically at the strengths and the challenges which face our region.

MSIP 2006

With increasing expectations on local government, we need to be better informed about the “health” of our municipality and importantly, any indications of “unwellness” in our various communities.

The report will set some essential benchmarks in the hope that we can effectively measure Council’s endeavours to make Mildura “Australia’s most liveable, family friendly municipality”.

The MSIP experience and outcomes from the project have been overwhelmingly positive.

Some of the diverse projects and initiatives funded and/or delivered at Mildura Rural City Council over the last 6 years due to the input of the Mildura Social Indicators report includes:

- $6.4m Mildura Airport Redevelopment 2012
- $8.7m Mildura Arts Centre Redevelopment 2012
- $18.3m Mildura Riverfront Precinct redevelopment Stage 1 – 2015
- Headspace Mildura 2015
- Mildura Base Hospital Redevelopments
- $15 million capital investment in Obstetrics, Mental Health, the Emergency Department and doctor accommodation, completed in 2015.

- $4.5m Prevention and Recovery Unity (expansion of the MBH Intensive Care Unit and redevelopment of the Mental Health Unit) in 2017
- $25 million Mildura Airport upgrade 2017
- $1.3m Mildura Rowing Club Redevelopment 2017
- $21.5m Mildura Motorsports Project Stage 1 Strategy and Detailed Design – 2017
- $36.5m Mildura South Regional Sporting precinct Strategy and Detailed Design 2017
- $29.5m Mildura Riverfront Stage 2 – Strategy and Design 2017
- $577.93m Mildura Future Ready Strategy and Advocacy 2017
- $15m Mildura family violence refuge – to be delivered 2019
- Hands Up Mallee and collective Impact approach developed in 2016 (a copy of the Terms of Reference is attached to this document)
Quality of life is the notion of wellbeing measured by social indicators rather than by “quantitative” measures of income and production.

Organisation for Economic Cooperation and Development (OECD)
APPENDIX (1)
FRED Response to call for Expressions of Interest
APPENDIX (2)  
Project Control Group Bios

AUSPICING BODY: Peter Bond - Chief Executive Officer, Murraylands and Riverland Local Government Association

Peter has over 30 years’ experience in Local Government and has established a strong reputation for being a transformational leader with considerable passion, integrity, an authentic style and one who focuses on quality outcomes, delivery and making a difference.

In his professional role Peter has continued as an advocate for regional cooperation and collaboration and has demonstrated achievements in the pursuit of these ideals through established regional partnerships.

Peter has considerable experience at a senior level in Local Government that spans a broad range of disciplines including the provision of robust Project Planning where he has considerable experience in planning for and delivering multifaceted and complex programs and projects. Major Programs/Projects.

Peter has planned (and or jointly planned), led, directed and/or delivered include but are not limited to:

- **Project Leader** - Murraylands & Riverland LGA (MRLGA) Regional Freight Movement Study.
- **Project Leader** - MRLGA Regional Sport and Recreation Facilities Needs Review.
- **Project Leader** - MRLGA Commodity Route Network HVRA Analysis.
- **Project Sponsor**, Bridge & Sixth Street Revitalisation Design (Rural City of Murray Bridge), 2013/14 and 2014/15.
- **Program Director and Sponsor**, Ferries McDonald Road Redevelopment (Rural City of Murray Bridge), 2012/13.
- **Project Director** – Victor Harbor Ring Road.
- **Project Sponsor** - Murray Bridge Stormwater Harvesting and Reuse Scheme.
- **Project Sponsor** - Monarto Employment Precinct.
- **Project Leader** - Murray Bridge Riverfront Corridor/Masterplan.

PROJECT DIRECTOR: Melissa Amos – Director of Corporate and Community Services, Renmark Paringa Council

Melissa Amos has a Bachelor of Commerce in Business Management and Industrial Psychology, an honours in Business Management (specialisation Marketing) and a diploma in Project Management. With over 18 years’ experience in Project Management in both the private sector and Local Government and 7 years experience in Local Government, Melissa has established herself as a strong leader taking up both Business and Community leadership roles. In recent times Melissa has been the Director of Corporate and Community Services at Renmark Paringa Council since 2017, a board member of the Northern Mallee Leaders Community Leadership program 2014-2017, a committee member of the Economic Development Australia Network Victoria 2013-2017 and President of the Rotary Club of Mildura Deakin in 2016-2017.

Melissa has considerable experience in end to end Project Management as Project Sponsor, Project Leader and Project Manager being an integral part of the following projects:

- $21.5m Mildura Motorsports Project Stage 1 – Strategy and Design, Final Business Case for funding to be secured, Investment Prospectus and Advocacy delivery.
- $36.5m Mildura South Regional Sporting precinct - Strategy and Design, Final Business Case for funding to be secured, Investment Prospectus and Advocacy.
- $29.5m Mildura Riverfront Stage 2 – Strategy and Design, Final Business Case for funding to be secured, Investment Prospectus and Advocacy.
- $577.93m Mildura Future Ready – Strategy, Final Business Case for funding to be secured, Investment Prospectus and Advocacy.
- $18.3m Mildura Riverfront Precinct redevelopment Stage 1 – Strategy and Design, Final Business Case, Funding secured and delivered.
- $1.3m Mildura Rowing Club Redevelopment delivery – Strategy and Design, Final Business Case, Funding secured and delivered.
- $200,000 Sunraysia Animal Shelter Education and Introductory Project – Strategy and Design, Final Business Case, Funding secured and delivered.
- $750,000 Mildura 2014 Triple J One Night Stand – Feasibility study, pitch secured, funding secured and delivered.
- $750,000 Automated Mildura Fruit Company Pre-packing line – Strategy and Design, feasibility, delivery and post implementation analysis of costs and benefits.
APPENDIX (2)
Project Control Group Bios

PROJECT MANAGER: Stephanie Coughlin - Community Development Team Leader, Renmark Paringa Council

Stephanie Coughlin holds a Bachelor of Science in Business Management Degree and has over six years of experience in the Local Government Sector.

Stephanie is an experienced project manager who combines a strong business sense with a drive to deliver positive outcomes for community.

Stephanie is passionate about the Local Government Sector, and has been recognised as a Leader in South Australia by Local Government Professionals SA for her commitment to the Renmark Paringa community and her peers. Stephanie is well known for her leadership and managerial accountability for multiple, diverse teams across a range of functions including; community development and engagement, environment, community centres and communications and marketing. Stephanie has experience in managing major organisational projects, stakeholder engagement practices and major change projects including the Renmark Paringa Council’s rebranding project in 2016. As well as this Stephanie offers strong expertise in leading stakeholder engagement and collaboration with neighbouring councils, Regional Development Australia, Local Government Association, local media, community organisations, service providers and local businesses for initiatives such as the establishment of the Riverland Local Drug Action Team.

Stephanie currently sits on the Local Government Professionals South Australia Community Managers Network and has a good rapport with other Local Government Professionals who will be able to provide expert advice to Stephanie with regards to the Social Indicators Project.

Stephanie has worked on a number of large-scale social impact projects and initiatives including:

- **RiverLife – ‘Get into it!’** A Healthy Communities Initiative which has saw over 30 percent of community members participate from 2012-2016.
- ‘Project ICE Riverland’ a community approach to a national problem, which saw over 1000 people attend a community forum regarding the drug methamphetamine in 2015.
- Project management, delivery and led community consultation for the ‘Rebranding of Renmark Paringa Council’ Project.
- Led the implementation of Council’s ‘Trails’ Project for 2016/17 which involved extensive stakeholder engagement and risk management in developing three off road trails.
- Coordinated and delivered the ‘Renmark Commonwealth Games Baton Bearer Community Event’ in February 2018.
- Delivery and contribution to leadership development programs, and forums in the Region; including the initiation of a strategic leadership day held annually with the Renmark High School and the Renmark Rose Festival Ambassador Program.

PCG MEMBER: Andrew Haigh – Community Development Manager, Berri Barmera Council

Andrew Haigh holds a Bachelor of Applied Science (Exercise and Sports Science) from UniSA and has over 25 years in the Recreation, Community and Wellbeing industry.

More recently, Andrew has been heavily involved in Sport and Recreation Planning for his district and also engaged in the social services, aged care and disability sectors, especially through the management of the Riverland Community Transport Scheme. Having also worked extensively in the Not for Profit sector, Andrew brings a broad cross section of community knowledge and understanding of local needs to the team.

As well as management qualifications he holds a Diploma of Community Services, District Council of Loxton Waikerie (DCLW)

PCG MEMBER: Gordon Thomson - Director of Corporate and Community Services, District Council of Loxton Waikerie (DCLW)

Gordon Thomson has been Director Corporate and Community Services for over two years at DCLW and came from a similar role in a regional NSW council. He has been a business consultant and held management roles in both the South Australian and New Zealand public sector.

As well as management qualifications he holds a Diploma of Community Services, District Council of Loxton Waikerie (DCLW)

PCG MEMBER: Bruce Mellett - Regional Development Manager Capability, Regional Development Australia Murraylands and Riverland South Australia

Bruce started with RDAMR in October 2016, bringing more than 30 years of media and leadership experience as the former Regional Manager of the ABC in the Riverland. Bruce is passionate about enabling long-term positive change in the community through elevating individual and regional capabilities.

Bruce is an Australia Day Ambassador for South Australia. He has won national awards for innovation and mentoring; South Australian awards for community involvement and has long associations with schools, service and sporting clubs in the region. In 2017 he was awarded an OAM for community service and sporting clubs in the region.
APPENDIX (3)
Mildura Social Indicators Report 2012
APPENDIX (4)
Hands up Mallee Terms of Reference
<table>
<thead>
<tr>
<th>Number</th>
<th>NAME</th>
<th>AGENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Life Without Barriers</td>
<td>Karrin Marshall</td>
</tr>
<tr>
<td>2.</td>
<td>South Australia Police</td>
<td>Terence Boylan Operations Senior Sergeant Berri Police Station Murray Mallee Local Service Area (212) South Australia Police</td>
</tr>
<tr>
<td>3.</td>
<td>Drug and Alcohol Services South Australia</td>
<td>Aileen Phillips (local DASSA worker)</td>
</tr>
<tr>
<td>5.</td>
<td>Regional Development Australia</td>
<td>Bruce Mellett</td>
</tr>
<tr>
<td>6.</td>
<td>Lived Experience</td>
<td>Lynn Telfer</td>
</tr>
<tr>
<td>7.</td>
<td>Aboriginal Sobriety Group Indigenous Corporation Riverland</td>
<td>Don Scordo Manager</td>
</tr>
<tr>
<td>8.</td>
<td>Partnerships, Schools and Preschools Department for Education</td>
<td>Con Karvouniaris Education Director</td>
</tr>
<tr>
<td>9.</td>
<td>Berri Barmera Council</td>
<td>Andrew Haigh Community Development Manager</td>
</tr>
<tr>
<td>10.</td>
<td>Renmark Paringa Council</td>
<td>Stephanie Coughlin Community Development Team Leader</td>
</tr>
<tr>
<td>11.</td>
<td>District Council of Loxton Waikerie</td>
<td>Sue Schultz Community Development Officer</td>
</tr>
<tr>
<td>12.</td>
<td>Loxton Rotary</td>
<td>Jenny Mills</td>
</tr>
<tr>
<td>13.</td>
<td>Uniting Communities</td>
<td>Gill Munro &amp; Ben Hehir</td>
</tr>
<tr>
<td>14.</td>
<td>Focus One Health</td>
<td>Scerina Rasheed</td>
</tr>
<tr>
<td>15.</td>
<td>Headspace Berri</td>
<td>Prue Sinoch</td>
</tr>
<tr>
<td>16.</td>
<td>Housing South Australia</td>
<td></td>
</tr>
<tr>
<td>17.</td>
<td>Mission Australia Riverland</td>
<td>Aimee Smith</td>
</tr>
<tr>
<td>18.</td>
<td>Department of Human Services</td>
<td>Leanne Jury</td>
</tr>
<tr>
<td>19.</td>
<td>Department of Correctional Services</td>
<td>Joanne Humphrey</td>
</tr>
<tr>
<td>20.</td>
<td>Relationships Australia South Australia</td>
<td></td>
</tr>
<tr>
<td>21.</td>
<td>Riverland Domestic Violence Unit</td>
<td></td>
</tr>
<tr>
<td>22.</td>
<td>Community Response to Eliminating Suicide</td>
<td>Val Fewster</td>
</tr>
<tr>
<td>23.</td>
<td>Disability Services South Australia</td>
<td></td>
</tr>
<tr>
<td>24.</td>
<td>Families South Australia</td>
<td></td>
</tr>
</tbody>
</table>
The Program Delegate  
Building Better Regions Fund  
The Department of Industry Innovation & Science

14 November 2018

To the Program Delegate,

RE: Evidence of Contribution to the Riverland Social Indicators Project

This letter confirms Renmark Paringa Council's support for The Murraylands and Riverland Local Government Association's application to the Building Better Regions Fund for the Riverland Social Indicators Project.

Renmark Paringa Council covers an area of approximately 407 square kilometres and is home to approximately 10,000 people, from 54 nationalities around the world. The Council was formed in 1996 after the amalgamation of the Corporation of the Town of Renmark and the District Council of Paringa. The area has three major settlements being Renmark, Paringa and Lyrup.

Renmark Paringa Council has long been recognised for its innovative thinking, diverse community and open space, which provides for a great place to live, and the perfect place to visit. In 1997 we were the first Council in South Australia to reuse wastewater showing our commitment to the environment and finding alternative water sources.

Council recognise a need for a holistic approach to community health and well being and also the need for accurate data to be captured. As such we are very excited to part of a pioneering project in South Australia and to collaborate with the Riverland councils, Regional Development Australia and peak stakeholders and service providers within the social sector to develop and deliver a strategy which will provide a holistic and integrated review on social indicators in the Riverland region and by local government area.

In local government and within the social sector there is an increasing emphasis on measuring and clearly demonstrating the impact of projects, initiatives and advocacy on social indices.

Renmark Paringa Council appreciates the importance of delivering this projects key objective of creating a strategic document that will set the direction within the social environment for the Riverland region and for each Riverland Local Government area.

This project will provide a clear picture of the health, wellbeing and overall current social landscape of Riverland residents and if possible comparisons with the rest of the state. It will shape our Council's strategic direction along with those in the Region and we feel that
this pioneering step for our region is going to be ground-breaking in terms of shaping the Riverland community in the future.

Renmark Paringa Council will contribute cash to the project in the following instalments

Therefore the contribution will be as follows for RPC;
- 2018-19: $5,000 in cash
- 2018-19: $12,000 in kind support
- 2019-20: $15,200 in cash towards this project as a 2019/20 Annual Business Plan project which will be formally endorsed by the newly appointed Elected Members as part of the Annual Business Plan project process and budget
- 2019-20: $60,000 in kind support

Renmark Paringa Council will commit in the 2019/2020 financial year $60,000 in-kind support in the form of staff time, use of facilities and equipment. The value of this in-kind contribution has been calculated as follows: Project Director assistance with the project delivery which includes salary, plus organisation overheads, plus superannuation for approx. 200 hours at $150.00p/h. Project Manager assistance with the project delivery which includes salary, plus organisation overheads, plus superannuation for approx. 500 hours at $60p/h.

Please find attached minutes from Renmark Paringa Council Ordinary Council Meeting in February 2018 which outlines the $5,000 cash contribution for 2018/219.

Yours sincerely,

[Signature]

Tony Siviour
Chief Executive Officer
Renmark Paringa Council
Report No: 16.3

Subject: Proposal to establish a Local Drug action Team

From: Director of Corporate and Community Services

Purpose:
Proposal to establish a Local Drug Action Team and for Local Government to become the lead agency

Recommendation:
1. That Council support the three Riverland Councils, under the auspice of Renmark Paringa Council becoming the lead agency for a Riverland Local Drug Action Team, in order to access funding, with all funds raised directed into improving outcomes across the region.
2. That council allocate up to $5000 from its existing Riverland G3 Alliance budget, on the proviso that Loxton Waikerie and Berri Barmera Councils make similar commitments

Background:
The Riverland Drug and Alcohol Action Team (RDAAT) is comprised of 13 agencies either passionate about or whose core business is related to servicing drug and alcohol issues in the Riverland.

The RDAAT grew from the Riverland Community Services Alliance group ‘Project ICE Riverland 3.5 years ago. RDAAT was established in late 2017, but has not secured a lead agency to take the lead and coordinate the group.

To be established as a formal Local Drug Action Team (LDAT) and be eligible to apply for funding through the Australian Drug Foundation (ADF), RDAAT need a lead agency

Funding Opportunities
Upon establishment and application, a LDAT will automatically receive up to $10,000 in funding and be eligibly to apply for up to a further $30,000 in year 1 and up to $40,000 per annum thereafter until 2020.

Proposal
The Riverland has a series of social challenges including but not limited to high instances of drug and alcohol abuse and domestic violence. There has never been a strategic, holistic, data driven study completed of the social gaps, strengths and associated impacts within our communities and region.

It is proposed that the three Riverland Councils become the “lead agency” for the RDAAT, with Renmark Paringa Council being the auspicing agency. The funding opportunities it
presents will be used to develop a social indicators report for the region, including by Local Government Area.

This report would cost approximately $60,000 and take approximately three to six months to undertake. It is proposed that each of the three Riverland Councils contribute up to $5000 which together with grant funding opportunities and current community pledges would fund the development of the social indicators report for our region and Local Government Area.

It is recommended that Local Government initially undertakes the role as lead agency due to our ability to provide a strong framework for good governance, administrative support and transparency. Local Governments role as lead agency would be to:

- Apply to the Australian Drug Foundation Round 3 Funding to have the RDAAT formally recognised as an LDAT by Monday 19 February 2018 and auspice the funding
- Engage a consultant to undertake a Regional Social Indicators Report

Most importantly Local Government is:

- The facilitator or conduit in getting agencies to collaborate and develop a study that will identify needs and gaps within the social sector in our region.
- Part of the advocacy for change through advocacy for funding for positions, services, projects and initiatives within the social sector.
- Not the deliverer of the outcomes or strategies or stop gaps in the report.
- An important voice in the conversation
- A vessel and mentor for good governance, transparency and strong administration

**Social Indicators Report**

As a benchmark, Mildura Rural City Council completed their first social indicators report in 2006, with 2-4 yearly updates since then (attachment 16.3.1A). Mildura has used these reports to:

- Advocate for State and Federal funded positions, projects and initiatives to counteract gaps or negative social trends within the community.
- Utilise the trends and indicators in the report to successfully apply for funding through State and Federal Government for major projects worth over $45m over the last five years such as but not limited to the Mildura Riverfront redevelopment and Mildura Airport redevelopment
- Create planning bodies that brought together community stakeholders and local government to identify regional strengths and deficiencies and to plan remedial action where needed.
- Systematically gathered data, to guide the choice of community priorities and community strengthening activities and to monitor progress in achieving community objectives
Mildura’s experience has been that the data has encouraged discussions between different local organisations and branches of government services leading to a range of new, collaborative community initiatives. Some of these are aimed at reducing what are considered to be problems of one kind or another; others relate more to expanding life opportunities where previously they have been in short supply or not accessed by sections of the community.

The social indicators report presents data from 47 indicators, organised within nine different domains, which collectively describe important social conditions.

In 2006 Mildura Social Indicators presented data on the general profile of the region, the presence of different forms of social distress, health problems and strengths, community safety, the structure of the regional economy, the educational progress of young people and qualifications of adults, and the use made of cultural repositories.

Outcomes:
A Regional Indicators Report for the Region would give the three Riverland Council’s and the region:

- increased leverage in seeking State and Federal funding for projects, initiatives and funded positions
- an advocacy document for positive social change
- an opportunity to bring the different agencies together to partner and collaborate in bringing about positive social change within their own areas of expertise and as a collaborative, with strong direction and based on robust data
- a seat at the table to facilitate (not deliver) positive social outcomes and direction that directly and indirectly impact the communities we serve and service
- an RDAAT with increased leverage to obtain funding and achieve focused results in the region

Relevant Legislation: Nil

Community Plan Reference:
1.3.1 Develop partnerships to provide proactive intervention and a structured pathway for individuals and families impacted by substance and other forms of abuse to access assistance.

Risk/WH&S Impact: Nil

Changes to Risk profile - LGAMLS notification required:

Financial Impact:
Funding accessed to establish a LDAT and a report prepared with data regarding the potential issues to then be used to target specific funding

Asset Management Impact: Nil

Sustainability Impact: Nil
Regional Opportunities project: Yes

Author: Stephanie Coughlin
Community Development Team Leader

Date: 19 February 2018
14th November 2018

The Program Delegate
Building Better Regions Fund
The Department of Industry Innovation & Science

12 November 2018

To the Program Delegate,

RE: Evidence of Contribution to the Riverland Social Indicators Project

This letter confirms Berri Barmera Council’s support for the Murraylands and Riverland Local Government Association’s application to the Building Better Regions Fund for the Riverland Social Indicators Project. The Berri Barmera Council was formed in October 1996 with the amalgamation of the District Council of Berri and the District Council of Barmera and occupies a total area of 50,845 ha or 508 sq. km and has a population of 10,808 (2016 Census).

The council is responsible for the provision of a range of services including the maintenance and upkeep of 485km of roads, 54.214 Ha of irrigated land, 2 libraries, cemeteries, the state heritage listed Bonney Theatre and a visitor information centre. Our council has a commitment to a range of community social, health and wellbeing support programs and recognises that a holistic approach is required to maximise the benefits to our community.

Our regional partnership involvement with the Murray and Mallee LGA Regional Public Health Plan highlights the need to capture accurate data about our community and establish objective measures that clearly demonstrate the impact of council initiatives. This set of social indicators is an imperative component of our communities strategic planning that will ensure sound investment of our limited resources to address the objective needs of our residents.

This project will provide a strategic document that clearly outlines the health, wellbeing and overall current social landscape of Riverland residents and help to shape our council’s strategic direction into the future. Berri Barmera Council will contribute cash to the project in the following instalments

- 2018-19: $5,000 in cash
- 2018-19 $10,500 in kind support
- 2019-20 $15,200 in cash
- 2019-20 $20,000 in kind support
A cash contribution of $5,000 was allocated through our existing Riverland Resource Sharing budget allocation for support of G3 Alliance projects. Further support for the project was confirmed by the whole of Council at its Strategic Governance and Asset Management meeting held in February 2018.

Berri Barmera Council will contribute $42,000 in-kind in the form of staff time, use of facilities and equipment. The value of this in-kind contribution has been calculated as follows: Community Development Manager and communication staff support of the project delivery which includes salary, plus organisation overheads, plus superannuation for approx. 500 hours at $65p/h (averaged) across the 2018/19 and 2019/20 financial year.

Conditions
Contributions will be provided with the following conditions:
• Adoption of the 2019/20 Annual Business Plan and Budget
• Funding from Building Better Regions Community Stream Fund Application being successful

Yours sincerely,

ANDRÉ STUYT
CHIEF EXECUTIVE OFFICER
14 November 2018

The Program Delegate
Building Better Regions Fund
The Department of Industry Innovation and Science

To the Program Delegate

RE: Evidence of Contribution to the Riverland Social Indicators Project

This letter confirms the District Council of Loxton Waikerie’s support for The Murraylands and Riverland Local Government Association’s application to the Building Better Regions Fund for the Riverland Social Indicators Project.

The District Council of Loxton Waikerie covers an area of approximately 8,000 square kilometres stretching from the Blanchetown bridge in the west to the Victorian border in the east, Taylourville in the north and down to Peebinga in the south. With a population of around 11,500 residents, it was formed in 1997 with the amalgamation of the former Loxton, Waikerie and Browns Well Councils. Loxton and Waikerie are approximately 250 and 175 kilometres north-east of Adelaide respectively.

Broad acre agricultural enterprises and extensive horticultural undertakings form the backbone of the local economy. Significant value adding to local production boosts the economy along with a growing tourism base. Recently declared ‘drought affected’ by the Commonwealth Government, this project will assist Council in better targeting approaches which will aid the overall recovery process for its community.

Our community has a ‘can do’ attitude and the extraordinary spirit of our communities is reflected in the fact that over 30% of our community undertakes voluntary work.

Council recognises that to help shape its strategic direction, it needs to adopt an evidenced based approach to influence community development, health and well being. The collaborative social indicators project across the three Riverland Councils and in conjunction with Regional Development Australia and local service providers is widely viewed as a trail blazing initiative which will enable the development and delivery of a holistic and integrated strategy providing detailed data and programs to achieve outcomes to address a range of health, societal and community factors impacting on the Riverland communities.

Council believes that the successful delivery of this project will set the direction within the social environment for the Riverland region and for each Riverland Local Government area to effectively deal with community based social imperatives. This project will provide a clear picture of the current social landscape along with the state of health and wellbeing and provide comparative benchmark figures enabling wider comparisons against State and National conditions.
The District Council of Loxton Waikerie will contribute to the project in the following instalments:

- 2018-19: $5,000 in cash
- 2018-19: $12,000 in kind support
- 2019-20: $15,200 in cash towards this project as a 2019-20 Annual Business Plan project which will be formally endorsed by the newly elected Council as part of its planning and budgeting process
- 2019-20: $45,000 in kind support.

Council's commitment in 2019-20 is comprised of staff time, use of facilities and equipment. The value of this in-kind contribution has been calculated as follows: Project Control Group Member - Director of Corporate and Community Services assistance with the project delivery which includes salary, plus organisational overheads, plus superannuation for approx. 300 hours at $150.00p/h.

Yours sincerely

David Beaton
CHIEF EXECUTIVE OFFICER
7 November 2018

Mr Peter Bond
Chief Executive Officer
Local Government Association
- Murraylands and Riverland
PO Box 236
VICTOR HARBOR SA 5211

Via email: ceomrlga@outlook.com

Dear Peter,

Re: Contribution Confirmation - Riverland Social Indicators Project

Regional Development Australia Murraylands & Riverland (RDAMR) holds a vision for a vibrant, resilient region that capitalises on change, embraces economic development and prosperity, and provides an inspirational living, investment and working environment.

We work closely with all Local Government stakeholders in our region, and its peak body, the Murraylands and Riverland Local Government Association (MRLGA).

Over the past 6 months we have been working with the Riverland Councils to progress their aspirations to implement a Social Indicators project, which aligns with our objectives of providing inspirational regional living to support a positive investment environment.

This project we believe is a critical next step in the region, as it is well placed for future private and public investment subject to having a regional workforce which is well placed to capitalise on this investment.

I can confirm that we are supporting this project with the following:

- 2018-19 financial year $7,500 cash (within current operational budgets)
- 2018/19 financial year $5,000 in-kind resources (including staff & administration time)

We wish you well in your funding application for this project and look forward to hearing of a successful outcome.

Yours sincerely,

Jo Podoliak
Chief Executive Officer

Cc: Mr Andre Stuyt, CEO, Berria Barmera Council
Mr David Beaton, CEO, DC of Loxton Waikerie
Mr Tony Siviour, CEO, Renmark Paringa Council
Social Indicators Strategy for the Riverland South Australia

Riverland, South Australia

Expression of Interest

Your place, your future
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>4</td>
</tr>
<tr>
<td>Project Brief</td>
<td></td>
</tr>
<tr>
<td>Background</td>
<td>5</td>
</tr>
<tr>
<td>Objective</td>
<td>6</td>
</tr>
<tr>
<td>Scope of Works</td>
<td>7</td>
</tr>
<tr>
<td>Community Consultation</td>
<td>8</td>
</tr>
<tr>
<td>Key Strategies and Documents at a Local, State and Federal level</td>
<td>8</td>
</tr>
<tr>
<td>EOI Procedures</td>
<td>9</td>
</tr>
<tr>
<td>Schedule 1: Respondent's Details and Acknowledgement</td>
<td>10</td>
</tr>
<tr>
<td>Schedule 2: EOI Response</td>
<td>11</td>
</tr>
<tr>
<td>General Conditions</td>
<td>12</td>
</tr>
</tbody>
</table>
Introduction

Renmark Paringa Council

The Renmark Paringa Council covers an area of approximately 407 square kilometers and is home to an estimated population of 9,897.

The Council was formed in 1996 after the amalgamation of the Corporation of the Town of Renmark and the District Council of Paringa. The area has three major settlements being Renmark, Paringa and Lyup.

The Renmark Paringa economy is centred on irrigated primary production, with viticulture being the major industry, supported by an expanding citrus and almond industry with stone fruit and vegetables. Dry land farming is also a major primary industry in the district. Tourism plays a significant part in our economy with the River Murray the predominant tourist attraction.

Berri Barmera Council

The Berri Barmera Council area is located about 230 kilometers north-east of the Adelaide CBD. The area is predominately rural with small townships at Barmera and Berri, and smaller settlements at Cobdogla, Glossop and Loveday.

Like all three Riverland townships, the Berri Barmera Council area is bounded by Unincorporated South Australia in the north, the Renmark Paringa Council area in the east, the District Council of Loxton Waikerie area in the south-east, Unincorporated South Australia in the south-west, and the District Council of Loxton Waikerie area in the west.

The Berri Barmera population is of approximately 10,841 and has an area of 480 square kilometers.

The land is used largely for horticulture and viticulture, particularly citrus, fruit and grape growing.

District Council of Loxton Waikerie

The District Council of Loxton Waikerie area is predominantly rural, with small townships at Loxton and Waikerie. Loxton being named after William Charles Loxton, a boundary rider during the late 1800s. Waikerie has thought to be named from an Aboriginal word meaning "many wings". The area also consists of two smaller settlements Kingston on Murray and Moorook in addition to having several minor localities such as Alawoona, Peebinga, Taplan and many more.

The total council area encompasses about 7,800 square kilometers and has a total population of 11,745. The land is used largely for agriculture, particularly grape, citrus and cereal growing and grazing, with some nut, berry, fruit and vegetable growing.

Riverland Population Statistics

According to Regional Development Australia Roadmap – around 22% of Riverland population was born overseas, with just over 50% indicating English was their second language - ABS data

The Riverland is one of the most culturally diverse regions in Australia (per capita) with 67 different nationalities represented.

Labour and Workforce Statistics

Part time and Seasonal workers account for 68% of the total Riverland workforce (RDA 2014/16 Regional snapshot for Jobs, Growth and Investment). The unemployment rate in June 2013 was 2.1 percentage points above the average for the State and the labour force participation rate was 3 percentage points higher. Youth unemployment remains well above the SA average. The Riverland and Murraylands is considered to be a low socio-economic region (Aust Bureau of Stats). Unskilled and semi-skilled workers comprise a larger proportion of the population in Riverland/Murraylands relative to metropolitan Adelaide (16.4 per cent) and South Australia (18.2 per cent).
Renmark Paringa Council, Berri Barmera Council and District Council of Loxton Waikerie are collaborating on a pioneering project for South Australia; to develop an objective, data driven strategy called the Riverland Social Indicators Strategy which will provide a holistic and integrated review on social indicators in the Riverland region and by local government area. The strategy will be a collation of existing available data and data that is specifically sourced through agreements and relationships with community service providers within the Riverland (State and Federal based) to be able to provide an accurate view of the Riverland when data on the social environment is depicted with quantified and qualified data.

The data within the strategy will be extrapolated even further to identify what the Riverland currently does well and what challenges the Riverland has in the social space so that what is done well can be leveraged and gaps can be identified and strategies, projects or initiatives put in place to fill these gaps. The strategy will utilise the expertise of the consultants and community service providers located in the Riverland to develop cause and effect linkages between social indicators including time lined recommendations and accountabilities.

Renmark Paringa Council, Berri Barmera Council and District Council of Loxton Waikerie have researched other such strategies which align with the projects desired outcomes and have found that the work undertaken by Mildura Rural City Council’s ‘State of Mildura Rural City Report 2018’ resonates with the type of report that our partnership group is aiming to produce.

The State of Mildura Rural City Report 2018 was commissioned by Mildura Rural City Council who, in doing so, recognised the critical importance of understanding how their entire community were faring. The State of Mildura Rural City Report 2018, commenced as a ‘State of Health’ report to inform and support the development of the Mildura Rural City Council Community Health and Well-Being Plan. Early in the life of this process however it was realised that two further key municipal-wide statistical profiles were almost due for renewal – the 2014 State of Mildura Rural City’s Children and Young People Report and the 2012 Social Indicators Report. Recognising the potential for overlaps between these three reports and the replication of measures across them the Project Control Group agreed to combine them into a ‘master’ report – the State of Mildura Rural City Report. The report encompasses everything from levels of physical activity, drug and alcohol use and education through to solar energy take-up, rates of volunteering and economic data. The report contains a staggering amount of information, which is then compared against the rest of Victoria. It is hoped that the Riverland Social Indicators Strategy will accomplish the same achievements as to what Mildura Rural City Council has.

This project will eventuate in creating a strategic document that will set direction within the social environment for the Riverland region and for each Riverland Local Government Area. The strategic direction which will include gaps, what is being done well and linkages between social challenges such as is there a link between unemployment, drug and alcohol abuse, domestic violence and childhood accidents which will inform Local Government Community Plans, Community Development Strategies, Volunteer Strategies and even as far as how and for what community grants may be structured and the outcomes required to be depicted in the acquittals.

The Riverland Social Indicators Strategy will commence a new chapter in the Riverland in terms of data collection and working holistically on social issues such as domestic violence figures so that when the next Riverland Social Indicators Strategy is completed in four years time, the outcomes etc. from projects; initiatives; new roles; advocacy that have been put in place over a four year period can be measured and used to identify whether gaps from the first report have begun to close and whether the things that have always been done well in the social space in the Riverland has been leveraged even further.
Objective

The Key objective of the Riverland Social Indicators Strategy is to create a strategic document that will set the strategic direction within the social environment for the Riverland region and for each Riverland Local Government area. The strategic direction which will include gaps in service delivery, investigate what is currently being done well and determine linkages between social challenges which will inform Local Government and allow for strong evidence based decision making. This document will utilise existing public data and data collected through Memorandum’s of Understanding (MoU’s) with service providers based in the Riverland Region.

The strategy will utilise the expertise of the consultants and up to 25 community service providers located in the Riverland which include SAPOL, SA Housing, Life Without Barriers, Headspace Riverland General Health, Child Protection Services, Riverland Community Health Services to name a few to develop cause and effect linkages between social indicators including time lined recommendations and accountabilities.

Interested parties must submit an Expression of Interest detailing qualifications, examples of previous project experience of a similar nature and a quotation to undertake the works detailed in this document.

The overall purpose of the project is to provide a clear picture of the health, wellbeing and overall current social landscape of Riverland residents and if possible comparisons with the rest of the state. It should include relevant social indicators, which will support the planning and delivery of services and programs which impact on the social landscapes within the municipality over the next four years.

The project will:

a. Include a clear and concise presentation of data related to the specified social landscape of the three Riverland Councils.

b. Research and identify trends in health, wellbeing and social landscape based on but not limited to gender, culturally and linguistically diverse populations, indigenous populations and disability within the municipality.

c. Consider future state and federal government policy direction in the short to medium term and how this may impact on service provision in the future key stages of the development of the plan.

d. Consider a framework by which service providers can work in collaboration with each other and allows service providers to value add by working collaboratively rather than in isolation.

e. Will take key strategic documents listed in this document into consideration.

f. Will develop memorandums of understanding to allow for the collection of data to be used in the strategy at a state and regional level.

g. Take Local Government risk frameworks and advice into account.
Core Objectives of the Project

In local government there is increasing emphasis on measuring and clearly demonstrating the impact of Council initiatives. Often we develop programs and initiatives based on community consultation or as a reaction to an event etc.

This Riverland Social Indicators Strategy aims to be proactive and consider the data that has been collected regarding the Council area, following this the project consultant will consult with the various stakeholders in the region to better understand the data in relation to several social indices which include but are not limited to:

- Population
- Equity
- Employment and training
- Social, cultural and community services
- Health and wellbeing
- Education
- Housing
- Public safety
- Community cohesion and engagement
- Heritage
- Land use and amenity
- Workplace
- Transport
- Economic
- Social Development and
- Environment

Scope of Works

The scope of works of the project is to:

Develop and produce a Riverland Social Indicators Strategy which will:

a. Meets the core objectives.

b. Utilise the experience of the consultants and community service providers located in the Riverland to develop clear and effective lineage between social indicators including timeline recommendations and accountability.

c. Outline how Riverland Councils can advocate for project initiatives or services to minimise gaps which have been identified.

d. Increases greater partnerships between Local Government and Service Providers at a state and regional level.

e. Act as a starting point by which Local Government will develop Strategic Plans from.

f. Create a population profile based on health status, cultural groups, ages gender etc.

g. Create a population projection profile.

h. Review and analyse existing reports and data.

i. Will compare the data to other regions and state profiles where possible.

j. Identify and consider broader trends in the Region.

k. Consider current service provision in the Region.

l. Consider future trends in service provision in the Region.

m. Provide data from above, collated and analysed or ready for discussion with the Project Control Group (PCG).

n. Meet key internal stakeholders to gather information and validate data.

o. Report to the PCG during the project stages.

p. Consult with the steering group that encompass up to 25 community service providers located in the Riverland including SAPOL, SA Housing, Life Without Barriers, Headspace, Riverland General Health, Child Protection Services, Riverland Community Health Services to name a few to develop cause and effect linkages between social indicators including time lined recommendations and accountabilities.
Council is committed to involving the local community in the process and community input is vital to the projects success. Renmark Paringa Council aims to consult extensively on issues small or large whenever it effects an area or where the community can actively contribute to a project and help the decision making process. Council uses the IAP2 Model for community engagement and the successful consultant should consider the following principles when undertaking the consultation process:

- Involving all relevant stakeholders including harder to reach sectors.
- Strong customer focus and a respect for the community
- Acknowledge the community’s right to advocate for what they want or need.
- An awareness and understanding by staff of how Council actions impact on the community.
- Honesty and transparency in communication.
- Accurate and timely information.
- Clearly explained decisions and actions of Council at all stages of the consultation process.
- Actively listening and acknowledging other points of view.
- Respecting individuals and cultural differences.

Key stakeholders to be included in the consultation process include (but not limited to):

- Renmark Paringa Council
- Berri Barmera Council
- District Council of Loxton Waikerie
- Regional Development Australia Murraylands and Riverlands
- Service Providers operating in the Riverland
- Project Control Group
- Project Steering Group
- Project Working Group

Key Strategies and Documents at a Local, State and Federal level

The key strategic documents to be taken into account at a local, State and Federal level includes but is not limited to:

- Murray Mallee Region Plan
- Renmark Paringa Council Community Plan 2016-2020
- Renmark Paringa Council Community Development Strategy 2016-2020
- Renmark Paringa Council Economic Development Strategy
- State of Mildura Rural City Report
- Mildura’s Community Health and Wellbeing Plan 2017 - 2021
- Local Government Professionals Community Managers Network Valuing Social Outcomes Project Plan
- South Australian Government Department for Communities and Social Inclusion Building Communities
- Flinders University Valuing Social Outcomes Research Final Report
- Department for Communities and Social Inclusion Strategic Plan sheet 2014-2018
- South Australian Local Government Cultural Impact Framework
EOI Procedures

EOI Questions and Considerations
All communications relating to this EOI process must be directed to:

Name: Melissa Amos
Title: Director Corporate and Community Services
Email: mamos@renmarkparinga.sa.gov.au
Phone: 08 8580 3000

Submission Requirements
All submission responses to the EOI must include the following completed documents:

Schedule 1: Respondent Details and Acknowledgment
Schedule 2: EOI Response

Evaluation Process
The evaluation process of the EOI will follow a two step process, as follows:

• Compliance Checks
  - Receipt of completed Schedules 1 and 2, and
• Assessment against the Evaluation Criteria

Evaluation Criteria
The equally weighted Evaluation Criteria for the EOI are as follows:

• Value for money (price) 30%
• Quality of task appreciation and response to brief 30%
• Quality of project methodology 30%
• Overall project achievements of tender, including team members and quality of past experience in relation to current EOI 10%

Milestone Payments

• Commencement of Services (15%)
• Providing initial data to project control group, steering group and working group for feedback (25%)
• Presentation of draft strategy to project members (25%)
• 3 Riverland Council’s endorsement (35%)

Lodgement of EOI
Submission Requirements

• Be submitted to tenders@renmarkparinga.sa.gov.au
• Submitted in sufficient detail to allow RPC to complete its evaluation.
• All material (including this document) provided by RPC to the Respondents must be treated as confidential by the Respondents.
• All EOI Responses will, upon lodgement, become the property of RPC.
• Respondents are required to address every Evaluation Criteria.
• RPC will not take responsibility for returning any documents (including copies) provided by a Respondent.
• Nothing in this document is to be construed to create any binding contract (express or implied) between RPC and the Respondent, nor is this document an offer to contract.

EOI Submissions must be lodged no later than 5pm, 4 November 2018

Timeline

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expressions of Interest commences</td>
<td>12/10/2018</td>
</tr>
<tr>
<td>Expression of Interest close</td>
<td>2/11/2018</td>
</tr>
<tr>
<td>Evaluation of EOI Submissions</td>
<td>9/11/2018</td>
</tr>
<tr>
<td>Respondents informed of the</td>
<td>26/11/2018</td>
</tr>
</tbody>
</table>
Schedule 1
Respondent’s Details and Acknowledgment

Name of Organisation and address of registered office

Name: __________________________________________
Address: ________________________________________

_________________________________________________

ABN: ____________________ Telephone: ____________________

Name and Title of Respondent’s Nominated Representative

Name: __________________________________________
Title: __________________________________________
Email: ________________________________________ Date: ____________

I _______________________________
acknowledge that:

• I have received and read all referenced EOI documents and questions and clarifications associated with this EOI; and,

• As the nominated representative of the organisation detailed above, I am authorised to act on behalf of the organisation, in relation to this EOI

• I accept the EOI Conditions, as set out in this document and as edited/amended, in accordance with these Conditions.

Nominated Representative’s signature: ________________________________

Date: ________________________________
**Schedule 2**  
**EOI Response**

**Part A**  
**Overview of Proposed Team**

Provide details of all project experience included within the team, project history and key staff nominated to participate in the Riverland Social Indicators Strategy. Include a clear understanding of the disciplinary mix that the team is composed of, responding to the specifics of the Riverland Social Indicators Strategy purpose.

Extent: No more than 5 pages / 1000 words

**Part B**  
**Team Expertise align to the Core Objectives**

Provide a statement of project expertise across the team, aligned to and in support of the Core Objectives. To include references to specific past projects that demonstrate a capacity to respond innovatively to social challenges aligned to the Riverland Social Indicators Strategy Project.

Extent: No more than 5 pages / 1000 words

**Part C**  
**Task Appreciation**

Provide a Statement of Task Appreciation, outlining an understanding of the key challenges and opportunities that are specific to Council’s Riverland Social Indicators Strategy. This may include high level diagrams or other visual material, to assist in communicating the task appreciation.

Extent: No more than 3 pages / 1000 words

**Part D**  
**Data and Management Methodology**

Provide a statement regarding the Respondent’s project methodology, outlining the team’s intended processes and methods to deliver Council’s Riverland Social Indicators Strategy. This may include high level diagrams or other visual material, to assist in communicating the proposed project methodology, and must include a detailed timeline and cost (exclusive of GST).

Extent: No more than 3 pages / 1000 words

EOI submission should not exceed 16 pages or 4000 words in total but may include attachments.
General Conditions

7.1 EOI Documents

Document Ownership
This document is and shall remain the property of The Council. It may only be used for the purpose of preparing and lodging a submission to the EOI.

Respondent Obligations
Upon receipt of this document all Respondents are obliged to familiarise themselves with all conditions and requirements of this document, as stated herein, and seek professional assistance if needed.

Non-disclosure
No person receipting this document and other documentation issued in association with the EOI shall disclose to any other person its content in whole or in part, or copy its content in whole or in part, or allow it to be disclosed or copied, except with the prior written approval of the Council.

Council’s Right to Amend Documents
The Council retains the right to change any details contained within the document, by advising the EOI Respondents in writing of alterations, additions or deletions to the EOI, provided that such advise is given not less than three business days prior to submission deadline.

Accuracy
The Council does not warrant the accuracy of the content of this document. The Council shall not be liable for any omission from this document.

Non-binding
No representation made by or on behalf of the Council in relation to the EOI shall be binding on the Council unless that representation is in writing and is incorporated into a contract form on the basis of the EOI.

Acceptance and Conditions
By lodging an EOI, a Respondent is deemed to have accepted all of the terms herein.

Not an Offer
The EOI is not an offer. The EOI is an invitation for Respondents to submit compliant Submissions in accordance with this document.

7.2 Submissions

All inclusive
Submission should contain all the documents, information and details specified by this document.

Ownership
All submission documents shall, upon lodgement, become the property of the Council. The Council will not return any of these documents.

Reproduction of Submissions
By lodging a submission, a Respondent licences the Council to reproduce the whole or any portion of the submission, for the proposes of evaluation, notwithstanding any copyright or other Intellectual Property Rights.

Held in Confidence
All documents provided by the Respondents will be held in confidence by the Council, its employees, agents and consultants in so far as the law permits. Intellectual Property Rights
Such Intellectual Property Rights, as may exist in documents provided to Respondents by or on behalf of the Council in connection with the EOI Process, are owned by (and will remain the property) of the Council except to the extent expressly provided otherwise.

7.3 Late Submissions

Definition
A Respondents’ submission lodged after the Closing Time or lodged in a manner that is contrary to that specified in this Invitation will be defined as “Late”, and may be disqualified from further evaluation.

Exemptions
Disqualified Submissions due to late lodgement will be ineligible for consideration. A Submission may be exempt from disqualification if the Respondent can clearly demonstrate (to the reasonable satisfaction of the Council) that late lodgement of the EOI:

- Resulted from mishandling on the part of the Council or
- Was hindered by a major incident and
- The integrity of the EOI process will not be comprised by accepting a Submission after the Closing Time.

G3 Alliance Committee meeting Agenda 13 December 2018

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019
### G3 One Page Project Snapshot Report

**Project Name:** 2018 Local Government Elections  
**Project Manager:** Karen Wetherall  
**Project Status (Overall):** Ongoing  
**Benefits Realisation (Overall):** Coordinated approach to media and regional awareness program

#### Project Panel:
Melissa Amos, Julie Gregurec, Stephanie Coughlan, Liz Fourie, Jesse Lang and Karen Wetherall

#### Status Date:
30/05/2018

#### Project Status [Overall]:
Green

#### Schedule
- Project Start: 1/03/2018
- Project End: 1/03/2019
- Days Remaining: 275

#### Risks

#### Cost

#### Project Trend:
Green

#### Target
- **Planning and Design**
  - Status: Blue
  - Original: 1/04/18
- **Implementation**
  - Status: Green
  - Target: ongoing
- **Finalisation**
  - Status: Green
  - Target: 15/12/18

#### Achievements
- "Combined media campaign for all aspects of the election - enrol, nominate, vote"  
- All chief executive officers interviewed to promote various phases of the campaign  
- "Lotton Warka" local Deputy Returning Officer volunteered to take all electoral material to the central processing centre for ECSA for 3 councils  
- "Regional presentation for candidate briefing - this was not successful in terms of numbers - all 3 councils ran independent briefings which were well attended - perhaps there were too many alternatives  
- Regional mandatory training program for elected members to be run in Loxton on Saturday 15 December 2018 - advance notice of attendance is excellent - 27 elected members have indicated their intent to attend. Indicative savings for the portion of the program presented by Norman Waterhouse is in the order of $1000.00 per council. Regional approach has allowed Tim Mulausler, incoming chair of the Audit Committee, present the financial management and reporting module. The cost per council for one session could have been considered prohibitive.

### Project Expenditure & Savings Report

#### Risks/Issues
- As a region, the close of the voters roll section to be further promoted to better inform people who have an entitlement to vote. All Councils advertised but many people did not seem to understand that they had the entitlement until it was time to vote.

#### Risk Mitigation/Actions
- There has been some degree of compromise needed to arrange for a suitable time for the elected member training, however the advantages of working together more than overcomes any disadvantage. The cost of advertising is not significantly reduced for DCLW due to advertising in 2 newspapers, however there is an extended reach and means that 3 councils are not all advertising the same content.

#### This Period Next Steps
- Some discussion is underway, led by Renmark Paringa Council staff regarding opportunities for further shared training for Elected Members

#### Other Project Manager Comments:
- Working with staff in the region has been a positive experience and allowed for experimentation with the format / offer of candidate briefings, effective advertising and offering an improved level of elected member training within the region.
# Project Name:
*Destination Riverland MOU*

**Project Manager:** Gordon Thomson  

**Project Status (Overall):** Green  

**Status Date:** 10/12/2018  

**Project Start:** 1/07/2018  

**Project Trend:** Green  

**Project End:** 30/06/2019  

**Days Remaining:** 202  

**Benefits Realisation (Overall):** Green  

## Milestones

<table>
<thead>
<tr>
<th>Status</th>
<th>Original</th>
<th>Target</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue</td>
<td>1/10/18</td>
<td>13/12/18</td>
<td>13/12/18</td>
</tr>
</tbody>
</table>

**Sign-off by G3**

---

## Project Expenditure & Savings Report

---

## Risks/Issues

- Early commencement of negotiation next year and discussion linked to decreasing reliance on G3 funding

## Risk Mitigation/Actions

- February presentation by DR to G3 subcommittee ten G3 on 2019-20 initiatives

---

## This Period Next Steps

- Examine linkages between Tourism 2030 strategy and outcomes sought by G3

---

## Other Project Manager Comments:

- Negotiations with DR representatives to be based around more regular contact and reporting in new year

---

## G3 Key Decisions and Change Requests

- Reach agreement on revised MOU with more strategic objectives to drive DR performance

---

## Project Objectives

To negotiate a revised MOU linked to revised funding base and more strategically aligned objectives
Destination Riverland Incorporated

Funding Agreement 2018-2019
This Agreement is made the………………day of………………………….2018

Between:

Recipient

DESTINATION RIVERLAND INC

an incorporated association pursuant to the Associations Incorporation Act 1985, with a registered Office situated at 23 Wilson St, Berri.

AND

Funders

LOXTON WAIKERIE DISTRICT COUNCIL a local authority empowered to support and encourage economic development through various business sectors with an office situated at 29 East Terrace, Loxton.

AND

RENMARK PARINGA COUNCIL a local authority empowered to support and encourage economic development through various business sectors with an office situated at 61 Eighteenth Street, Renmark.

AND

BERRI BARMERA COUNCIL a local authority empowered to support and encourage economic development through various business sectors with an office situated at 19 Wilson St, Berri.

AND

MID MURRAY COUNCIL a local authority empowered to support and encourage economic development through various business sectors with an office situated at 49 Adelaide Road, Mannum.
Destination Riverland’s Mission is to provide leadership and good governance between itself and its stakeholders; increase investment from its non-Council stakeholders; work with its stakeholders to grow the value of tourism in the Riverland and establish regional pride in its unique regional assets.

The agreed strategic objectives of Destination Riverland within this Funding Agreement are to:

1. develop, promote and advocate for tourism in the Riverland
2. be responsible for the strategic marketing of the Riverland brand and to act as a conduit in dealings with State, National and international bodies
3. report back to local government on trends, critical issues and imperatives to promote and support Riverland tourism businesses and the related visitor economy.

**COMMITMENTS**

**FUNDING**
Funding provided under this Agreement is for 2018-19 and will be reviewed in April 2019.

**BUSINESS PLAN**
The Recipient will prepare a Tourism Business Plan with clear priorities and actions that will be directly derived from the Riverland Tourism Plan 2020 along with a budget. This Plan must be presented to a subcommittee of the G3 Alliance (Corporate/Economic Community Project Panel) prior to presentation to each funding Council for consideration.

Both the Plan and budget must demonstrate how the priorities and actions identified will assist the Recipient to become a self-funding association to allow it to function as an independent body for the purpose of implementing its strategic objectives.

**PROGRESS REPORTS**
The Recipient will provide written progress reports against the Riverland Tourism Plan 2020 and Schedule B to the Funders on a quarterly basis to a subcommittee of the G3 Alliance (Corporate/Economic Community Project Panel) prior to presentation to each funding Council for consideration.

**ANNUAL REPORT**
The Recipient will provide The Funders with an annual report within 90 days of the end of each financial year. The annual report must contain an audited financial report and include a response to meeting the agreed KPIs set out in Schedule B of this Agreement.

Destination Riverland will present to each funding Council at their respective November meetings a summary of achievements and performance against the agreed KPIs.

**STAFF**
The Recipient agrees that it shall employ a Manager of Destination Riverland who shall be based in the region.
G3 Alliance Committee meeting Agenda 13 December 2018

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019

Renmark Paringa Council

Mid Murray Council
# SCHEDULE A

The funding to be provided from Riverland Councils for the period of the Agreement is shown below excluding GST:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Berri Barmera Council</td>
<td>$50,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>+ 10K special projects</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loxton Waikerie District Council</td>
<td>$50,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renmark Paringa Council</td>
<td>$50,000</td>
<td>$40,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Mid Murray Council*</td>
<td>$12,750</td>
<td>$12,750</td>
<td>$12,750</td>
</tr>
</tbody>
</table>

*Note – No discussion has been undertaken with Mid Murray Council to determine its level of funding. The figures shown here represent current financial commitments.*
## SCHEDULE B

### RTP2020 – Overall Measures of Success

#### Progress Report

<table>
<thead>
<tr>
<th>Measure</th>
<th>Objective 1 – Develop, promote and advocate for tourism in the Riverland</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1.1 Grow tourism expenditure to the extent that it meets or exceeds the State and regional averages</td>
</tr>
<tr>
<td></td>
<td>1.2 Grow visitor numbers to the region to the extent that it meets or exceeds the State and regional averages</td>
</tr>
<tr>
<td></td>
<td>1.3 Grow visitor nights to the region to the extent that it meets or exceeds the State and regional averages</td>
</tr>
<tr>
<td></td>
<td>1.4 Increase State Government investment in the Riverland tourism industry</td>
</tr>
<tr>
<td></td>
<td>1.5 Increase State Government investment in Destination Riverland</td>
</tr>
<tr>
<td></td>
<td>1.6 Tourism businesses are supported to facilitate start up; expansion; or improvement (ie advice, grants etc)</td>
</tr>
<tr>
<td></td>
<td>Objective 2 – Responsible for the strategic marketing of the Riverland brand and to act as a conduit in dealings with State, National and international bodies</td>
</tr>
<tr>
<td></td>
<td>2.1 Develop and implement annual marketing plan</td>
</tr>
<tr>
<td></td>
<td>2.2 Increase regional participation in State and National campaigns</td>
</tr>
<tr>
<td></td>
<td>2.3 Increase investment from tourism businesses and related industry in regional promotions</td>
</tr>
<tr>
<td></td>
<td>Objective 3 – Report to funders on trends, critical issues and imperatives to promote and support Riverland tourism visitors and</td>
</tr>
</tbody>
</table>

---

Berri Barmera Council - Ordinary Meeting 15 September 2019

126

Berri Barmera Council - Ordinary Meeting 22 January 2019

137
<table>
<thead>
<tr>
<th><strong>the related visitor economy</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Proactive quarterly reporting of trends, critical issues and imperatives</td>
</tr>
<tr>
<td>3.2 Improve available tourism data through either advocacy to improve source material or supplementary research (eg include house boat; caravan park; self contained accommodation; or second year visa backpackers)</td>
</tr>
</tbody>
</table>
### G3 One Page Project Snapshot Report

**Project Name:** WHS, Risk and Emergency Management  
**Project Panel:** BBC, RPC and LWC  
**Project Status [Overall]:** 
| Benefits Realisation [Overall]: |  
| Schedule | Risks | Cost |  
| Green | Green | Green | Green |  
| Days Remaining: | Green | Green | Green |  

| Project Start: |  
| Project End: |  
| Project Trend: | Green |  

**Project Manager:** BBC Veronica Rothe  
**Status Date:** 10/12/2018  
**Project Objectives:** 
Explore opportunities for the establishment of common and consistent approaches and methods for activities that form part of WHS, Risk and EM functions of council.

### Milestones

<table>
<thead>
<tr>
<th>Planning and Design</th>
<th>Status</th>
<th>Original</th>
<th>Target</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implementation</td>
<td>Blue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finalisation</td>
<td>Blue</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Achievements

- **HIMS Region Tailored Workplan:** Approved, granted by LGES for a Regional Tailored Implementation Program [TIP]: 1.1
- **RRC Regional Workplan:** 2018 RRC regional workplan developed: 2.1
- **Risk Mitigation Workplan:** Regional strategy for addressing outcomes of the risk review, using the RRC: 3.1 - Regional completed.
- **Emergency Management Workplan:** Control Emergency Management Structure: 4.1 - DRAFT proposal presented to the Murraylands and Riverland CEO Network and was agreed to. Structure to be completed: 5.1 - Riverland LG Rep: 1 x Murraylands LG Rep for ZEMC 2015.
- **Council Emergency Management Plan:** 4.2 - Council Ready Workshops completed.
- **Council Business Continuity Plan:** 4.3 - Ongoing.
- **Emergency Management Plan:** 4.4 - Work with State Recovery Office to scope.

### Risks/Issues

- **Community Resilience Plan:** 4.4 - Riverland Resilience Alliance Pilot - NDRP funding submission not submitted. BBC liaising with State Recovery Office / Industry for continuation of project.
- **Council Business Continuity Plan:** 4.3 - Ongoing.
- **Council Emergency Management Structure:** 4.1 - Draft proposal.
- **Regional Workplan for the RRC:** 2.1 - Regional strategy for addressing outcomes of the risk review, using the RRC: 3.1 - Regional completed.
- **Risk Mitigation Workplan:** Regional strategy for addressing outcomes of the risk review, using the RRC: 3.1 - Regional completed.
- **Emergency Management Workplan:** Control Emergency Management Structure: 4.1 - DRAFT proposal presented to the Murraylands and Riverland CEO Network and was agreed to. Structure to be completed: 5.1 - Riverland LG Rep: 1 x Murraylands LG Rep for ZEMC 2015.
- **Council Emergency Management Plan:** 4.2 - Council Ready Workshops completed.
- **Council Business Continuity Plan:** 4.3 - Ongoing.
- **Emergency Management Plan:** 4.4 - Work with State Recovery Office to scope.

### Project Expenditure & Savings Report

<table>
<thead>
<tr>
<th>Period</th>
<th>Identified Savings</th>
<th>Budget</th>
<th>Actuals</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sep 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec 2018</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jan 2019</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 2019</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### G3 Key Decisions and Change Requests

- **HIMS Region Tailored Workplan:** Regional Initiatives Program [TIP] 1.1 - NIL.
- **Risk Mitigation Workplan:** Regional strategy for addressing outcomes of the risk review, using the RRC: 3.1 - Regional completed.
- **Council Emergency Management Plan:** 4.2 - Council Ready Workshops completed.
- **Council Business Continuity Plan:** 4.3 - Regional strategy for addressing outcomes of the risk review, using the RRC: 3.1 - Regional completed.
- **Community Resilience Plan:** 4.4 - Work with State Recovery Office to scope.

### Other Project Manager Comments:

Refer to 'This Period Next Steps' for actions.

**SEE Other Project Manager Comments for any QUESTIONS:** NIL

**Nil = no change request / key decisions required with this report.**

**Refer to 'This Period Next Steps' for actions.**

**SEE Other Project Manager Comments for any QUESTIONS:** NIL
G3 One Page Project Snapshot Report

Project Name: Joint Planning Board Feasibility Investigations
Project Panel: Berri Barmera Council

Project Manager: David Beaton
Status Date: 10/12/2018
Project Start: 25/12/2016
Project Trend: Green
Project End: 5/01/2018
Days Remaining: 339

Benefits Realisation [Overall]: Green

Project Expenditure & Savings Report

- Project status update only
- Risk 1 resolved by engaging Donna Ferretti and also submitting EOI to DPTI in respect to Pilot Program. In addition each Council have committed sufficient budget in 2017/18 to support ongoing investigations regardless of EOI outcomes. Note EOI is for total investment $30,000 ($15,000 Councils / $15,000 DPTI). In addition Jeff Tate engaged for EM Workshops under funding support agreement with DPTI. For the Business Case consultancy several options are being explored. Risk 2 is largely out of our influence although being part of the Pilot Program we can easily monitor progress. Jeff Tate engaged Sept 2018 to complete Business Case.

Risks/Issues

- Risk 1 Expert resources in high demand to support Feasibility studies. Risk 2 completion of Business case relies upon a number of key Pilot Program outputs which are being delivered over first half 2018. This might result in the start of a consultancy to develop Riverland JPB Business Case being delayed and the completion being beyond the 30/6/18 target date.

This Period Next Steps

Presentation by Jeff Tate / Myles Somers to CEOs and relevant Senior Manager to be held on 17/12/18 and in addition session with Planners same day. Jeff and Myles will also meet with Karyn Burton to have her input into financials for Business Case. Following these sessions Jeff will refine a presentation for Elected Members in New Year which will pave the way for finalising the Business Case and producing a roadmap for future action to be considered by the G3 Councils.

Other Project Manager Comments:

During late second quarter 2018 CEO and Senior Manager movements did impact progress. The Business Case template is partially completed. A proposal will be put to CEOs to engage Jeff Tate to support completion of Business Case and workshop with Elected Members in early 2019. The completion of the Business Case and undertaking workshops will enable strategic direction to be established by the newly elected Councils.
RIVERLAND LOCAL GOVERNMENT FORUM
NOTES OF A MEETING HELD IN THE BERRI BARMERA COUNCIL CHAMBER –
THURSDAY 13 DECEMBER 2018 COMMENCING AT 12:40PM

1. PRESENT:
Mayor Peter Hunt, Berri Barmera Council
Ms Karyn Burton, Acting CEO, Berri Barmera Council
Mayor Leon Stasinowsky, District Council Loxton Waikerie
Deputy Mayor Trevor Norton, District Council Loxton Waikerie
Mr David Beaton, CEO, District Council Loxton Waikerie
Mayor Neil Martinson, Renmark Paringa Council
Deputy Mayor Hunter, Renmark Paringa Council
Mr Tony Sivour CEO, Renmark Paringa Council
Mr Peter Bond, CEO, Murraylands and Riverland Local Government Association
Mr Bruce Mellett, Regional Development Manager Capability, Murraylands and Riverland Regional Development Australia
Ms Barb Cowey, Regional Coordinator Murraylands & Riverland, Regions SA, Primary Industries and Regions SA – PIRSA
Ms Caroline Phillips, General Manager, Destination Riverland

2. APOLOGIES: Jo Podoliak (Murraylands and Riverland Regional Development Australia), Deputy Mayor Rhonda Centofanti (Berri Barmera Council)

3. CONFIRMATION OF NOTES FROM PREVIOUS MEETING: Meeting held 1 August 2018

   MOTION: That the notes of the Riverland Local Government Forum held 1 August 2018 be received.
   Mayor Martinson/Mayor Stasinowsky  CARRIED

4. BUSINESS ARISING FROM THE NOTES: Nil

5. DEPUTATIONS:
5.1 Mr Jason Size and Mr Steve Burdette, Riverland Biosecurity Alliance
Mayor Hunt welcomed Mr Size and Mr Burdette, along with Mr Brett Kennedy, Riverland Fruit Fly Coordinator, PIRSA to the meeting at 12:43pm.

   Points noted:
   • Group formed following multiple detections of Fruit Fly in the Riverland.
   • Combat increased from industries to improve grower education and general awareness about fruit fly
• Working in conjunction with Riverland Fruit Fly Council and PIRSA
• Riverland Fruit Fly Coordinator position appointed – Mr Brett Kennedy
• Riverland Fruit Fly Outbreak meeting held 12 December 2018, with Minister Whetstone announcing zero tolerance of people not following restrictions of bringing fruit, vegetables, other plants and plant products into South Australia. Random road blocks have been increased.

Mr Brett Kennedy, Riverland Fruit Fly Coordinator from PIRSA presented further to update members following the fruit fly detection in Loxton early in December 2018.
• Detected from traps set throughout the state, a team of approximately 50 people has been formed to assist.
• The whole of Loxton is currently in the outbreak area.
• Fruit Fly life cycle can take up to 14 days
• PIRSA to work with Councils for increased education of growers
• Discussed road verge plants and street trees awareness as possible hosts for fruit fly and importance of Council’s street tree policies
• Discussed bins and signage on minor access points to towns and the importance of Pest Free Area status for the economic viability of the region

Groups are seeking Council representatives in the formation of a regional committee to help educate and increase awareness of home fruit growers and abandoned blocks.

The deputation concluded and Mayor Hunt thanked Mr Size, Mr Burdette and Mr Kennedy for their presentation and they left the meeting at 1:17pm.

5.2 Mr Chris Byrne, Riverland Wine, Executive Chair
Mayor Hunt welcomed Mr Byrne to the meeting at 1:18pm.
Points noted:
• Riverland Fruit Fly committee and the Riverland Fruit Fly coordinator financial contribution.
• Discussed future financial predictions, transition of growers
• Current projects – Riverland on the Verge, Hands off Hectares
• Challenges in the industry - succession planning, water availability, remote sensing

Mr Peter Bond left the meeting at 1:28pm

DCLW to discuss potential opportunities between remote sensing and the LoRaWAN crossover.

The deputation concluded and Mayor Hunt thanked Mr Byrne for his presentation and he left the meeting at 1:48pm

5.3 Ms Peta Brettig, Senior Project Officer, Natural Resources, SA Murray Darling Basin, River Murray Water Allocation Plan (WAP)
Mayor Hunt welcomed Ms Brettig to the meeting at 1:50pm.
Points noted:
• To provide an update on the River Murray Water Allocation Plan as last

Notes— Riverland Local Government Forum 13 December 2018
presentation to RLGF meeting was August 2018

- consultation and community input into the WAP was carried out from July to Sept 2018
- outlined Policies and frameworks around; times of drought, allocations of water, private carry over, salinity zoning
- provided an update on the Water Resource Plan – timelines for SA accreditation are on track
- outlined next steps; endorsement of WAP, adoption timelines, implementation

A copy of the presentation is attached at Appendix.

The deputation concluded and Mayor Hunt thanked Ms Brettig for her presentation and she left the meeting at 2:12pm.

6. **GENERAL BUSINESS:**

6.1 **RDA Update – Mr Bruce Mellett**

Mayor Hunt welcomed Mr Mellett to the meeting at 2:14pm.

Points noted:

- RDAMR has been proactive in bringing together industry, government, grower representatives and agencies to tackle the vexed issue of Fruit Fly and Area Pest Free Status for the Riverland. This approach has seen the appointment of a Fruit Fly Co-ordinator – which has been essential to deal with the current outbreak detected early December 2018.

- PIRSA have agreed in principle to fund the Riverland drone challenge for next 4 years, with RDAMR providing admin and co-ordination role. This is exciting as there are a number of leading technologies and research projects currently underway or slated for this region. All four Riverland High Schools are involved, with PIRSA providing in kind support to run and judge the challenge day. Significant benefits for local schools in a wide range of areas

- River Murray Study Hub, a joint cross-region concept with Murraylands. In short - two Universities will begin offering a range of courses to Murraylands students in mid 2019 and Riverland students at the start of 2020. While this will not eliminate entirely the need for Riverland students to attend university away from this region – it will significantly impact on those numbers and may in fact be a game changing decision for many students and parents about children taking up University offers and study. At this stage $650K of Federal funding has been allocated – half for each region.

- Foundation for Rural and Regional Renewal (FRRR) – Tackling Tough Times: Small and medium grants available – next round closes on 5th Feb. Federal Government funding specifically for Drought areas eg. $20K then staggered amounts up to $150K for larger longer term projects. 7% of funding for South Australia –RDAMR to work with small groups, community based grant applicants to get projects assessed and hopefully funded

- Business to Business Mentoring, MRRDA engaged with a series of business mentors to come into region and work with new and emerging businesses, community groups etc. RDAMR subsidises one free session, and then three
paid up sessions. In one case, a not for profit group had a key person leave with it all the inherent knowledge of a successful grant funded project – the organisation was in grave danger of being stripped of the funding for missing key reporting and lodgment of specific evidence until B2B mentor stepped in. Successful outcome, with reporting completed, no funds to be stripped or paid back.

- Discussed traineeships

The deputation concluded and Mayor Hunt thanked Mr Mellett for his presentation and he left the meeting at 2:20pm.

**6.2 PIRSA Update – Ms Barb Cowey**

Mayor Hunt welcomed Ms Cowey to the meeting at 2:21pm.

Points noted:

- Regional Growth fund - due to overwhelming subscription the process is taking longer than expected
- Drought Update - Crop estimates have been revised down again. Will be holding two Community Action Group Meetings the week of January 14th 2019. Dan Casement, State Drought Coordinator will chair initial held at Karoonda and Loxton for dryland farmers. PIRSA are currently working with industry and irrigation trusts on an irrigated crop update. Farm and Business Mentors are available for anyone who may need to speak with them or any event that may be occurring where they can just come and chat with people. Foundation Rural and Regional Renewal visited region on Monday providing an opportunity to hear firsthand the criteria and focus of the funds
- Riverland Food and Wine Centre of Excellence, discussion paper has been signed off by Minister
- DPTI Planning reform process is progressing, productive economy discussion paper is open for comment until late February
- Seasonal Worker Consultation, Department of Jobs and Small Business’. Government is looking at matching seasonal work demand and supply through a number of programs
  - Seasonal worker programme
  - Second working holiday maker visa
  - Seasonal work incentives
- Community Futures Network
  - Internet of things technology
  - Engagement of start-ups and new technology
  - Project elements and gauging uptake options next phase

*Mayor Martinson and Deputy Mayor Hunter left the meeting at 2:27pm*

The deputation concluded and Mayor Hunt thanked Ms Cowey for her presentation and she left the meeting at 2:29pm.

**6.3 Destination Riverland Update – Ms Caroline Phillips**

Mayor Hunt welcomed Ms Phillips to the meeting at 2:30pm.

Points noted:

- Agri tourism forum – speakers from cherry grower, flinders and outback accommodation tourism strategist on product development followed by RDA expert in residence program, 1 on 1 consultations
• Visitor guide – launching 19th December 2018 as part of Christmas event, Rivertime also being launched
• Ambassador program - Programme Software in development, launched early 2019
• Participation on the SATC 2030 strategic planning session
• BBRF community investment stream application completed
• Planning for campaign activity and launch of industry prospectus in early 2019
• RDA partnership - Trustmark review meeting between Riverland Wine and DR
• Operational – Local Government funding reduced significantly. Discussion was held around finalisation of funding agreement, KPI negotiations and funding agreement term.

The deputation concluded and Mayor Hunt thanked Ms Phillips for her presentation and she left the meeting at 2:38pm.

6.4 G3 Alliance update – Berri Barmera Council
Chair Acting CEO Karyn Burton provided an update
Points noted:
• LoRaWan devices
• Discussed Waste contract – ending 2019
• Presentation from RPC re STARclub position, proposal to be considered by Riverland Councils early 2019
• Presentation from RPC re regional walking trails. Discussed G3 support and consideration for potential of broadening scope to include cycling (DCLW).

6.5 Walking and Cycling trails – District Council of Loxton Waikerie
Discussed as part of G3 Alliance update

7. OTHER BUSINESS: Nil

8. NEXT MEETING: 1st Wednesday of every 2nd month, Loxton Waikerie Council, Wednesday 6 February 2019

9. CLOSURE: The meeting closed at 2:51pm
Update on the River Murray Water Allocation Plan
Overview

• Why amend the WAP?

• How?

• What did we hear?

• What are the policies and/or changes?

• Where to now?
**What is it?**
- Water allocation plans are required under the NRM Act.
- They set out rules for taking and using water to ensure sustainability of the resource.

**What is it?**
- Water resource plans are required under the Water Act. They are a linking document between Federal and state legislation.
- It documents how the state complies with the Basin Plan.

**What is it?**
- The Basin Plan is required under the Water Act. It requires water resource plans to be developed for the whole of the Murray-Darling Basin.
Updates required
• Basin Plan compliance
• Progress existing policies
Consultation

- Public consultation mid-July to September 2018
- 3 public session
- 20 stakeholder meetings
- 20 written submission
- 140 comments

Comments related to WAP by topic

- Aboriginal objectives and outcomes (11%)
- Adelaide Desalination Plant (3%)
- Allocation announcements (8%)
- Artificial Water Bodies (2%)
- MERI (3%)
- Private Carryover (14%)
- Salinity zoning (14%)
- SDLs (14%)
- Upper Pike (12%)
- Water allocation framework (12%)
- Water Level Variability and pumping infrastructure (10%)
- PEW (10%)

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019
Water Allocation Framework

- Limits Adelaide Metropolitan Pool in dry times
- Savings passed on to irrigators ~ 8% increase during drought
- Allows for growth in demand in Adelaide (1 in 4 years)
Water Allocation Framework

[Diagram showing water allocation framework with details of consumptive entitlements and entitlements broken down into various categories such as Environmental CP, All Purpose CP, Metro Adelaide CP, Wetland CP, with calculations and values indicated.]
Water Allocation Framework

- **Consumptive Entitlement**: 1154 GL
- **SA Entitlement**: 1850 GL
- **Dilution and Loss**: 696 GL

**Priority 1**
- Dilution and Loss
- Environmental CP

**Priority 2**
- Metro Adelaide CP
- CHWN 100 GL
- Wetland CP

**Priority 3**
- All Purpose CP
- Class 1, 2, 5 CHWN
- Class 3 and 8

- 1496 GL ~ 100%
- 1276 GL ~ 68%
- 1166 GL ~ 50%
- 1006 GL ~ 25%
- 846 GL ~ 2%

2% available for other uses
Private Carryover

- Based on allocation announcement – 40%
- Allocations limited to 100%
- No change to eligibility or carryover entitlement
Salinity zoning policy

- Simplified salinity zones
- Easier to change crop types
- 30 year site use approvals
- Comments received requested different timeframe for low salinity impact zone
Upper Pike River Anabranch

- Concerns – quantity and quality issues
- Extraction limit proposed – current site use approval levels
- Review point – 80% of upper limit
- New S&D pumps
- Comments queried the proposed extraction limit
Water Resource Plan update

• MDBA has provided initial comments on the River Murray WRP

• To be submitted by 28 February 2019

• Then MDBA to assess and forward to Federal Minister for
Challenges across the Basin
Next steps

- Final Board endorsement of RM WAP in December
- Then RM WAP to Minister for adoption
- Adoption expected in February 2019
- WRP package to MDBA in February 2019
- Responses to submissions
- Implementation

Further information

SUMMARY:
In accordance with the Local Government (Financial Management) Regulations 2011 and Council’s Annual Budget Policy a budget review has been conducted as at 31 December 2018.

REPORT:
Discussion:
A budget review has been conducted as at 31 December 2018 with few changes being recommended.

Managers have reviewed their department budgets and are satisfied that operational activities are tracking according to budget allocations. Included at attachments is a Budgeted Income Statement with an additional column showing Actual YTD for six months ending 31 December 2018 for information as a comparison to budget.

Note - when preparing budget estimates early in 2018 it was anticipated that the construction of the Solar Project would be completed and operational for the second half of 2018/2019. At this time budget estimates included operational expenditure and commercial income relating to the Solar Project for this period. These estimates have not been adjusted at this review pending completion of the business model for the Solar Project, this will be carried out at the next review, 31 March 2018.

Key financial indicators are –
- Operating Surplus (Deficit) ($1,262,398). Adjusted for early FAGS payment - $64,327 surplus
- Net Financial liabilities ratio - 178% (this is with the inclusion of borrowings for the Solar Project and is a short term situation as the commercial revenue derived from the facility in subsequent years will repay loan borrowings as well as recover interest due).
- Interest Cover Ratio – 3.3%
- Asset sustainability ratio remains at 100% as Council are replacing assets at the rate required within the Infrastructure and Asset Management Plans.

The following alterations are recommended:

<table>
<thead>
<tr>
<th>Budget Line</th>
<th>From</th>
<th>To</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berri Youth Club</td>
<td>$30,000</td>
<td>$43,000</td>
<td>Quotes received for demolition exceeded budget allocation due to asbestos removal costs</td>
</tr>
</tbody>
</table>

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019
<table>
<thead>
<tr>
<th>Description</th>
<th>Budget 2018</th>
<th>Budget 2019 19</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Removal of Asbestos</td>
<td>$5,000</td>
<td>Nil</td>
<td>Transfer allocation to above project line.</td>
</tr>
<tr>
<td>Council Building Maint. (incl asbestos related costs)</td>
<td>$45,000</td>
<td>$37,000</td>
<td>Transfer part allocation to above project line.</td>
</tr>
<tr>
<td>Governance – Legal Consultants</td>
<td>$12,240</td>
<td>$25,000</td>
<td>Increase allocation as required</td>
</tr>
<tr>
<td>Election Expenses</td>
<td>$50,000</td>
<td>$37,240</td>
<td>Reduce allocation – not required</td>
</tr>
<tr>
<td>Interest Received - LGFA</td>
<td>($15,000)</td>
<td>($25,000)</td>
<td>Increase income for second half 18/19</td>
</tr>
<tr>
<td>LGFA Bonus</td>
<td>($8,000)</td>
<td>($10,212)</td>
<td>Increase income to actual received</td>
</tr>
<tr>
<td>LGAMLS Special Distribution</td>
<td>($65,000)</td>
<td>($69,648)</td>
<td>Increase income to actual received</td>
</tr>
<tr>
<td>Governance – Legal Consultants</td>
<td>$12,240</td>
<td>$25,000</td>
<td>Increase allocation as required</td>
</tr>
<tr>
<td>Election Expenses</td>
<td>$50,000</td>
<td>$37,240</td>
<td>Reduce allocation – not required</td>
</tr>
<tr>
<td>Interest Received - LGFA</td>
<td>($15,000)</td>
<td>($25,000)</td>
<td>Increase income for second half 18/19</td>
</tr>
<tr>
<td>LGFA Bonus</td>
<td>($8,000)</td>
<td>($10,212)</td>
<td>Increase income to actual received</td>
</tr>
<tr>
<td>LGAMLS Special Distribution</td>
<td>($65,000)</td>
<td>($69,648)</td>
<td>Increase income to actual received</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings &amp; Structures Renewals</td>
<td>$114,350</td>
<td>$54,350</td>
<td>Reallocation to RRISP (Stadium) to allow for electrical upgrade as required.</td>
</tr>
<tr>
<td>RRISP (stadium) Construction Costs</td>
<td>$100,000</td>
<td>$160,000</td>
<td>Reallocation from above budget line for upgrade to electrical supply to accommodate installation of adequate air conditioning and future use capacity.</td>
</tr>
<tr>
<td>Road Construction – McIntosh Avenue Glossop</td>
<td>$400,000</td>
<td>$160,000</td>
<td>HVSPP funding not received – allocation adjusted per correspondence Accolade 28/9/17</td>
</tr>
<tr>
<td>Funding HVSPP – McIntosh Avenue Glossop</td>
<td>($200,000)</td>
<td>Nil</td>
<td>Unsuccessful grant application</td>
</tr>
<tr>
<td>Development/sale costs – ex Lake Bonney Youth Camp</td>
<td>Nil</td>
<td>$60,655</td>
<td>Adjust allocation to include costs for finalisation of project.</td>
</tr>
<tr>
<td>Sale of Land – Ex Lake Bonney Youth Camp</td>
<td>$140,000</td>
<td>$226,910</td>
<td>Bring forward final sales to finalise project. refer report to Council 27 November 2018</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**

That Council

1. having considered Report 13.3 titled “Budget Review – 31 December 2018” as presented to the Council meeting, receive and note the report.

2. adopt the Budget Review as at 31 December 2018 as presented.

**ATTACHMENTS:** Yes

List
Attachment 1 - 31 December budget review
## BERRI BARMERA COUNCIL
### BUDGETED INCOME STATEMENT
#### FOR THE YEAR ENDING 30 JUNE 2019

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates - General</td>
<td>7,667,637</td>
<td>7,927,233</td>
<td>7,927,233</td>
<td>7,833,681</td>
</tr>
<tr>
<td>Rates - Other</td>
<td>4,147,594</td>
<td>4,183,951</td>
<td>4,183,951</td>
<td>4,194,703</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>310,676</td>
<td>279,700</td>
<td>279,700</td>
<td>107,672</td>
</tr>
<tr>
<td>User Charges</td>
<td>191,250</td>
<td>160,804</td>
<td>160,804</td>
<td>73,500</td>
</tr>
<tr>
<td>Operating Grants &amp; Subsidies</td>
<td>3,090,082</td>
<td>1,542,961</td>
<td>1,542,960</td>
<td>1,012,164</td>
</tr>
<tr>
<td>Investment Income</td>
<td>50,945</td>
<td>76,389</td>
<td>109,016</td>
<td>53,777</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>747,951</td>
<td>1,049,669</td>
<td>1,186,804</td>
<td>490,224</td>
</tr>
<tr>
<td>Commercial Activity Revenue</td>
<td>-</td>
<td>1,632,272</td>
<td>1,632,272</td>
<td>17,505</td>
</tr>
<tr>
<td>Other</td>
<td>506,927</td>
<td>40,026</td>
<td>40,026</td>
<td>2,465</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING REVENUE</strong></td>
<td>16,713,062</td>
<td>16,893,005</td>
<td>17,062,766</td>
<td>13,785,692</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>4,637,904</td>
<td>5,198,959</td>
<td>5,197,085</td>
<td>2,576,147</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>4,769,562</td>
<td>5,742,852</td>
<td>5,854,359</td>
<td>2,306,676</td>
</tr>
<tr>
<td>Materials</td>
<td>1,478,581</td>
<td>1,563,684</td>
<td>1,561,839</td>
<td>734,794</td>
</tr>
<tr>
<td>Finance Charges</td>
<td>252,597</td>
<td>641,147</td>
<td>663,775</td>
<td>46,515</td>
</tr>
<tr>
<td>Depreciation</td>
<td>3,316,534</td>
<td>3,744,625</td>
<td>3,744,625</td>
<td>1,702,803</td>
</tr>
<tr>
<td>Other</td>
<td>1,635,031</td>
<td>1,307,718</td>
<td>1,303,481</td>
<td>635,503</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENDITURE</strong></td>
<td>16,090,209</td>
<td>18,198,985</td>
<td>18,325,164</td>
<td>8,002,439</td>
</tr>
<tr>
<td><strong>OPERATING SURPLUS/(DEFICIT) Before Capital Revenue</strong></td>
<td>622,853</td>
<td>(1,305,980)</td>
<td>(1,262,398)</td>
<td>5,783,252</td>
</tr>
<tr>
<td><strong>CAPITAL REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asset Disposal &amp; fair value adjustments</td>
<td>(667,232)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Amounts Received for New/Upgraded Assets</td>
<td>2,398,168</td>
<td>895,000</td>
<td>6,329,000</td>
<td>5,240,844</td>
</tr>
<tr>
<td>Physical Resources received free of charge</td>
<td>1,730,936</td>
<td>895,000</td>
<td>6,329,000</td>
<td>5,240,844</td>
</tr>
<tr>
<td><strong>NET SURPLUS/(DEFICIT) RESULTING FROM OPERATIONS</strong></td>
<td>2,353,789</td>
<td>(410,980)</td>
<td>5,066,602</td>
<td>11,024,096</td>
</tr>
</tbody>
</table>

Operating Surplus/(Deficit) Before Capital Revenue
- note adjustment showing result prior to early payment of Federal Government Assistance Grants

- 654,509
- 20,745
- 64,327
- 7,109,977
## BERRI BARMERA COUNCIL
### BUDGETED INCOME STATEMENT
#### FOR THE YEAR ENDING 30 JUNE 2019

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates - General</td>
<td>7,667,637</td>
<td>7,927,233</td>
<td>7,927,233</td>
</tr>
<tr>
<td>Rates - Other</td>
<td>4,147,594</td>
<td>4,183,951</td>
<td>4,183,951</td>
</tr>
<tr>
<td>Statutory Charges</td>
<td>310,676</td>
<td>279,700</td>
<td>279,700</td>
</tr>
<tr>
<td>User Charges</td>
<td>191,250</td>
<td>160,804</td>
<td>160,804</td>
</tr>
<tr>
<td>Operating Grants &amp; Subsidies</td>
<td>3,090,082</td>
<td>1,542,961</td>
<td>1,542,960</td>
</tr>
<tr>
<td>Investment Income</td>
<td>50,945</td>
<td>76,389</td>
<td>109,016</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>747,951</td>
<td>1,049,669</td>
<td>1,186,804</td>
</tr>
<tr>
<td>Commercial Activity Revenue</td>
<td>-</td>
<td>1,632,272</td>
<td>1,632,272</td>
</tr>
<tr>
<td>Other</td>
<td>506,927</td>
<td>40,026</td>
<td>40,026</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING REVENUE</strong></td>
<td>16,713,062</td>
<td>16,893,005</td>
<td>17,062,766</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Costs</td>
<td>4,637,904</td>
<td>5,198,959</td>
<td>5,197,085</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>4,769,562</td>
<td>5,742,852</td>
<td>5,854,359</td>
</tr>
<tr>
<td>Materials</td>
<td>1,478,581</td>
<td>1,563,684</td>
<td>1,561,839</td>
</tr>
<tr>
<td>Finance Charges</td>
<td>252,597</td>
<td>641,147</td>
<td>663,775</td>
</tr>
<tr>
<td>Depreciation</td>
<td>3,316,534</td>
<td>3,744,625</td>
<td>3,744,625</td>
</tr>
<tr>
<td>Other</td>
<td>1,635,031</td>
<td>1,307,718</td>
<td>1,303,481</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENDITURE</strong></td>
<td>16,090,209</td>
<td>18,198,985</td>
<td>18,325,164</td>
</tr>
<tr>
<td><strong>OPERATING SURPLUS/(DEFICIT) Before Capital Revenue</strong></td>
<td>622,853</td>
<td>(1,305,980)</td>
<td>(1,262,398)</td>
</tr>
<tr>
<td><strong>CAPITAL REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asset Disposal &amp; fair value adjustments</td>
<td>(667,232)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Amounts Received for New/Upgraded Assets</td>
<td>2,398,168</td>
<td>895,000</td>
<td>6,329,000</td>
</tr>
<tr>
<td>Physical Resources received free of charge</td>
<td>1,730,936</td>
<td>895,000</td>
<td>6,329,000</td>
</tr>
<tr>
<td><strong>NET SURPLUS/(DEFICIT) RESULTING FROM OPERATIONS</strong></td>
<td>2,353,789</td>
<td>(410,980)</td>
<td>5,066,602</td>
</tr>
</tbody>
</table>

Operating Surplus/(Deficit) Before Capital Revenue
- note adjustment showing result prior to early payment of Federal Government Assistance Grants

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019
## BERRI BARMERA COUNCIL
### BUDGETED BALANCE SHEET
#### FOR THE YEAR ENDING 30 JUNE 2019

<table>
<thead>
<tr>
<th></th>
<th>Actual (Audited)</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
</table>

### CURRENT ASSETS
- **Cash and Cash Equivalents**: 4,382,830
- **Trade and other Receivables**: 2,284,666
- **Other Financial Assets**: 311,891
- **Inventory**: 318,656

**TOTAL CURRENT ASSETS**: 6,979,387

### CURRENT LIABILITIES
- **Trade and Other Payables**: 6,926,726
- **Short Term Provisions**: 1,210,735
- **Short Term Borrowings**: 392,479

**TOTAL CURRENT LIABILITIES**: 8,529,940

**Net Current Assets/(Current Liabilities)**: (1,550,553)

### NON CURRENT ASSETS
- **Financial Assets**: 968,828
- **Capital Works In Progress**: 1,471,595
- **Infrastructure, Property, Plant & Equipment**: 127,958,744

**TOTAL NON CURRENT ASSETS**: 130,399,167

### NON CURRENT LIABILITIES
- **Long Term Provisions**: 203,998
- **Long Term Borrowings**: 3,237,603

**TOTAL NON CURRENT LIABILITIES**: 3,441,601

**NET ASSETS**: 125,407,013

### EQUITY
- **Retained Earnings**: 25,640,503
- **Asset Revaluation**: 96,898,310
- **Reserves**: 2,868,200

**TOTAL EQUITY**: 125,407,013

---

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019
## ACCUMULATED SURPLUS

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>23,366,399</td>
<td>30,574,150</td>
<td>25,640,503</td>
</tr>
<tr>
<td>Net Surplus (Deficit) resulting from Operations</td>
<td>2,353,789</td>
<td>(410,981)</td>
<td>5,066,602</td>
</tr>
<tr>
<td>Transfers from Reserves</td>
<td>3,523,886</td>
<td>3,529,205</td>
<td>3,829,205</td>
</tr>
<tr>
<td>Transfers to Reserves</td>
<td>(3,603,567)</td>
<td>(3,280,282)</td>
<td>(3,367,192)</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>25,640,503</strong></td>
<td><strong>30,412,092</strong></td>
<td><strong>31,169,118</strong></td>
</tr>
</tbody>
</table>

## ASSET REVALUATION RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>93,556,903</td>
<td>98,822,901</td>
<td>96,898,310</td>
</tr>
<tr>
<td>Transfer to Reserve from Accumulated Surplus</td>
<td>3,341,407</td>
<td>5,622,000</td>
<td>5,371,000</td>
</tr>
<tr>
<td>Transfers from Reserves to Accumulated Surplus</td>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>96,898,310</strong></td>
<td><strong>104,444,901</strong></td>
<td><strong>102,269,310</strong></td>
</tr>
</tbody>
</table>

## LAND DEVELOPMENT RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>1,481,969</td>
<td>1,668,646</td>
<td>1,683,038</td>
</tr>
<tr>
<td>Transfers from Reserves to Accumulated Surplus</td>
<td>(58,552)</td>
<td>(25,000)</td>
<td>(25,000)</td>
</tr>
<tr>
<td>Transfer to Reserve from Accumulated Surplus</td>
<td>259,621</td>
<td>145,622</td>
<td>232,532</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>1,683,038</strong></td>
<td><strong>1,789,268</strong></td>
<td><strong>1,890,570</strong></td>
</tr>
</tbody>
</table>

## DISTRICT STEDS RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>1,009,258</td>
<td>1,165,542</td>
<td>865,570</td>
</tr>
<tr>
<td>Transfers from Reserves to Accumulated Surplus</td>
<td>(3,347,634)</td>
<td>(3,271,400)</td>
<td>(3,571,400)</td>
</tr>
<tr>
<td>Transfer to Reserve from Accumulated Surplus</td>
<td>3,203,946</td>
<td>3,134,660</td>
<td>3,134,660</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>865,570</strong></td>
<td><strong>1,028,802</strong></td>
<td><strong>428,830</strong></td>
</tr>
</tbody>
</table>

## WORK IN PROGRESS RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>295,500</td>
<td>273,105</td>
<td>317,800</td>
</tr>
<tr>
<td>Transfers from Reserves to Accumulated Surplus</td>
<td>(117,700)</td>
<td>(232,805)</td>
<td>(232,805)</td>
</tr>
<tr>
<td>Transfer to Reserve from Accumulated Surplus</td>
<td>140,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>317,800</strong></td>
<td><strong>40,300</strong></td>
<td><strong>84,995</strong></td>
</tr>
</tbody>
</table>

## OPEN SPACE, STREET TREES, FOOTPATHS RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of period</td>
<td>1,788</td>
<td>1,788</td>
<td>1,792</td>
</tr>
<tr>
<td>Transfers from Reserves to Accumulated Surplus</td>
<td>Transfer to Reserve from Accumulated Surplus</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>BALANCE AT END OF PERIOD</strong></td>
<td><strong>1,792</strong></td>
<td><strong>1,788</strong></td>
<td><strong>1,792</strong></td>
</tr>
</tbody>
</table>

## TOTAL EQUITY BALANCE AT END OF REPORTING PERIOD

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL EQUITY BALANCE AT END OF REPORTING PERIOD</strong></td>
<td><strong>125,407,013</strong></td>
<td><strong>137,717,151</strong></td>
<td><strong>135,844,615</strong></td>
</tr>
</tbody>
</table>
BERRI BARBERA COUNCIL  
BUDGETED CASHFLOW STATEMENT  
FOR THE YEAR ENDING 30 JUNE 2019

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH FLOWS FROM OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Receipts</td>
<td>19,225,583</td>
<td>16,723,803</td>
<td>16,896,633</td>
</tr>
<tr>
<td>Investment Receipts</td>
<td>50,945</td>
<td>76,389</td>
<td>109,016</td>
</tr>
<tr>
<td>Payments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating payments</td>
<td>(14,193,423)</td>
<td>(13,742,349)</td>
<td>(13,718,024)</td>
</tr>
<tr>
<td>Finance payments</td>
<td>(194,259)</td>
<td>(641,147)</td>
<td>(663,775)</td>
</tr>
<tr>
<td><strong>NET CASH USED IN OPERATING ACTIVITIES</strong></td>
<td>4,888,846</td>
<td>2,416,696</td>
<td>2,623,851</td>
</tr>
<tr>
<td><strong>CASHFLOWS FROM INVESTING ACTIVITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amounts specifically for new or upgraded assets</td>
<td>7,432,168</td>
<td>895,000</td>
<td>6,329,000</td>
</tr>
<tr>
<td>Sale of replaced assets</td>
<td>208,715</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sale of surplus assets</td>
<td>2,466,943</td>
<td>527,500</td>
<td>1,161,910</td>
</tr>
<tr>
<td>Sale of real estate developments</td>
<td>253,182</td>
<td>99,411</td>
<td>140,904</td>
</tr>
<tr>
<td>Repayments of loans by community groups</td>
<td>34,168</td>
<td>99,411</td>
<td>140,904</td>
</tr>
<tr>
<td>Payments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure on renewal/replacement of assets</td>
<td>(2,496,117)</td>
<td>(3,164,932)</td>
<td>(3,742,462)</td>
</tr>
<tr>
<td>Expenditure on new/upgraded assets</td>
<td>(6,120,217)</td>
<td>(31,108,037)</td>
<td>(31,623,978)</td>
</tr>
<tr>
<td>Development of real estate for sale</td>
<td>(30,591)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Loans made to community groups</td>
<td>(1,050,000)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>NET CASH USED IN INVESTMENT ACTIVITIES</strong></td>
<td>698,251</td>
<td>(32,751,058)</td>
<td>(27,734,626)</td>
</tr>
<tr>
<td><strong>CASH FLOWS FROM FINANCING ACTIVITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from Borrowings</td>
<td>1,050,000</td>
<td>25,136,000</td>
<td>25,136,000</td>
</tr>
<tr>
<td>Payments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repayments of Borrowings</td>
<td>(2,802,766)</td>
<td>(1,023,095)</td>
<td>(1,064,588)</td>
</tr>
<tr>
<td><strong>NET CASH USED IN FINANCING ACTIVITIES</strong></td>
<td>(1,752,766)</td>
<td>24,112,905</td>
<td>24,071,412</td>
</tr>
<tr>
<td><strong>NET INCREASE (DECREASE) IN CASH HELD</strong></td>
<td>3,834,331</td>
<td>(6,221,457)</td>
<td>(1,039,363)</td>
</tr>
<tr>
<td><strong>CASH &amp; CASH EQUIVALENTS AT BEGINNING OF PERIOD</strong></td>
<td>548,499</td>
<td>7,107,459</td>
<td>4,382,830</td>
</tr>
<tr>
<td><strong>CASH &amp; CASH EQUIVALENTS AT END OF PERIOD</strong></td>
<td>4,382,830</td>
<td>886,002</td>
<td>3,343,467</td>
</tr>
</tbody>
</table>
### BERRI BARMERA COUNCIL
BUDGETED UNIFORM PRESENTATION OF FINANCES
FOR THE YEAR ENDING 30 JUNE 2019

<table>
<thead>
<tr>
<th></th>
<th>Actual (Audited)</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>16,713,062</td>
<td>16,893,005</td>
<td>17,062,766</td>
</tr>
<tr>
<td>less Expenses</td>
<td>16,090,209</td>
<td>18,198,985</td>
<td>18,325,164</td>
</tr>
<tr>
<td>Operating Surplus/(Deficit)</td>
<td>622,853</td>
<td>(1,305,980)</td>
<td>(1,262,398)</td>
</tr>
<tr>
<td>less Net Outlays on Existing Assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on renewal and replacement of Existing Assets</td>
<td>2,496,117</td>
<td>3,164,932</td>
<td>3,742,462</td>
</tr>
<tr>
<td>less Depreciation</td>
<td>3,316,534</td>
<td>3,744,625</td>
<td>3,744,625</td>
</tr>
<tr>
<td>less Proceeds from Sale of Replaced Assets</td>
<td>208,528</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(1,028,945)</td>
<td>(579,693)</td>
<td>(2,163)</td>
</tr>
<tr>
<td>less Net Outlays on New and Upgraded Assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure on New and Upgraded Assets</td>
<td>6,150,808</td>
<td>31,108,037</td>
<td>31,623,978</td>
</tr>
<tr>
<td>less Amounts received specifically for New and Upgraded Assets</td>
<td>2,398,168</td>
<td>895,000</td>
<td>6,329,000</td>
</tr>
<tr>
<td>less Proceeds from Sale of Surplus Assets</td>
<td>2,720,312</td>
<td>527,500</td>
<td>1,161,910</td>
</tr>
<tr>
<td></td>
<td>1,032,328</td>
<td>29,685,537</td>
<td>24,133,068</td>
</tr>
<tr>
<td>Net Lending / (Borrowing) for Financial Year</td>
<td>619,470</td>
<td>(30,411,824)</td>
<td>(25,393,303)</td>
</tr>
</tbody>
</table>
### 13.4 Section 41 Committee Membership

**REPORT AUTHOR:** ACEO  
**RESPONSIBLE:** ACEO  
**RECORDS REF:** N/A  
**STRATEGIC LINKS:** Yes; Strong Internal Capability and Capacity; Objective 4  
**FINANCIAL IMPLICATIONS:** Impact No  
**Budget Description** N/A  
**Allocation** N/A  
**Expenditure to Date** N/A

---

**REPORT:**

**Background:**
At the Council Meeting of 27 November 2018 Council adopted the committee and sub-committee (working and advisory group) structure for the term of Council. Council also adopted the Terms of Reference for each of the committees which specifies the membership of each committee. It was further resolved that upon completion of the expression of interest process for membership a report would be presented to Council to endorse the non-elected members of each committee.

**Discussion:**
The terms of reference for the following committees required there be external representation -

<table>
<thead>
<tr>
<th>Committee</th>
<th>External Members (non Elected Members)</th>
</tr>
</thead>
</table>
| Environment and Sustainability Committee | 3-5 relevant independent members  
|                                  | 1 x DEW (+proxy)  
|                                  | 1x Berri Barmera Landcare (+proxy)  
|                                  | 1 x Crown Lands (+ proxy)  |
| Berri Improvement Committee      | Up to 12 community members                                    |
| Barmera Improvement Committee    | Up to 15 community members                                    |

Expressions of interest have been sought from the community and invitations extended to the bodies listed above.

Nominations from the following community members have been received, nomination forms are included at Attachment 1 for information –

<table>
<thead>
<tr>
<th>Committee</th>
<th>Nomination</th>
</tr>
</thead>
</table>
| Environment and Sustainability Committee | Mr Martin Bailey  
|                                  | Mr Stephen Rodley  
|                                  | Mr David Waterman  
|                                  | Ms Sharon Schrapel – Berri Barmera Landcare  
|                                  | DEW – to be advised  
|                                  | Crown Lands – to be advised                                                |
| Berri Improvement Committee      | Mrs Julie Ahrens  
|                                  | Mr Murray Harvey  
|                                  | Mr David Waterman                                                        |
| Barmera Improvement Committee    | Ms Anne Berriman  
|                                  | Mr Murray Harvey  
|                                  | Mrs Barbara Scudds  
|                                  | Mr Robert Drogemuller                                                      |
Included at Attachment 2 is a meeting calendar visual to aid in the planning of agendas and diarising of upcoming Council and Committee meetings.

The meetings scheduled for **February and March 2019**, including additional Special Council meetings for Budget Preparation) are –

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
<th>Time, Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berri Improvement Committee</td>
<td>7 February 2019</td>
<td>6pm Berri Library</td>
</tr>
<tr>
<td>Strategy Assets and Major Projects Committee</td>
<td>12 February 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
<tr>
<td>Council Ordinary Meeting</td>
<td>26 February 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
<tr>
<td>Barmera Improvement Committee</td>
<td>7 March 2019</td>
<td>6pm Barmera Library ??</td>
</tr>
<tr>
<td>Special Council Meeting (budget)</td>
<td>5 March 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
<tr>
<td>Environment and Sustainability Committee</td>
<td>12 March 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
<tr>
<td>Special Council Meeting (budget)</td>
<td>19 March 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
<tr>
<td>Council Ordinary Meeting</td>
<td>26 March 2019</td>
<td>6pm Berri Council Chambers</td>
</tr>
</tbody>
</table>

To ensure the Terms of Reference for committees align with the Council resolutions of 27 November 2018 some minor amendments to membership requirements are required. Attachment 3 shows tracked changes to the documents as amended.

**RECOMMENDATION:**

That Council:

1. having considered Report 13.4 titled “Section 41 Committee Membership” as presented to the ordinary council meeting, receive and note the report.

2. confirms the external committee membership representatives as nominated and as presented within report 13.4

3. endorse the amendments to the Terms of Reference of the Berri Improvement Committee, Barmera Improvement Committee and Environment and Sustainability Committee as tabled in Attachment 3 to this report.

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>List</td>
</tr>
<tr>
<td>Attachment 1 - Section 41 Committee Nomination Forms for Berri Improvement Committee, Barmera Improvement Committee and Environment and Sustainability Committee</td>
</tr>
<tr>
<td>Attachment 2 - Meeting calendar visual</td>
</tr>
<tr>
<td>Attachment 3 - Terms of Reference, Berri Improvement Committee, Barmera</td>
</tr>
</tbody>
</table>
Improvement Committee and Environment and Sustainability Committee
Complete this form to nominate to be a representative on one of Berri Barmera Council's Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

**I wish to nominate for:** (Please tick relevant)

- [ ] Berri Improvement Committee
- [x] Barmera Improvement Committee
- [ ] Environment and Sustainability Committee

**Qualifications and Experience**

[Fill in qualifications and experience]

**Name:** ROBERT DRAEMULLER

**Address:** 35 LAFFER ST

BARGERA

**Phone:** 8582 2828

**Mobile:**

**Email:** rober.draemuller@bigpond.com
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

• By post:
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

• By email:
  bbc@bbc.sa.gov.au

• In person:
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

Name: [Signature]

Address: ____________________________________________________________

Phone: 8582 2220

Mobile: ____________________________________________________________

Email: ____________________________________________________________

I wish to nominate for: (Please tick relevant)

☐ Berri Improvement Committee
☐ Barmera Improvement Committee
☐ Environment and Sustainability Committee

Qualifications and Experience

BERRY BARBERA COUNCIL
RECORD NO: 1190109-50
OFFICER: JL
PROPERTY: -
CROSS REFERENCE: -
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

Profile attached:
☐ Yes ☐ No

Other comments:

☐ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: [Signature]

Date: [Date]
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

I wish to nominate for: (Please tick relevant)

- [ ] Berri Improvement Committee
- [x] Barmera Improvement Committee
- [ ] Environment and Sustainability Committee

Qualifications and Experience

MEMBER OF BARMERA

BEAUTIFICATION COMMITTEE

SINCE ITS INCEPTION

Name: GRAHAM NITSCHKE

Address: 18 BURGIE RD

BARBERA

Phone: 08 8588 2524

Mobile: 0427 606 102

Email: grahamerc@bigpond.com
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

I enjoy doing good things for this town and community.

Profile attached:
☐ Yes ☑ No

Other comments:

I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: A. S. Notockhe

Date: 10/1/2019

‘Please note that all nominations will form a report to Council and be a public document.’
Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

**By post:**
Berri Barmera Council
PO Box 229
BERRI SA 5343

**By email:**
bhc@bbc.sa.gov.au

**In person:**
19 Wilson Street, Berri
Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

Name: Barb S. Ward

Address: 1 Bannan St
BARMERA

Phone: 85 88 143 0

Mobile: 0413 63 823 0

Email: barbsbarber@bigpond.com

I wish to nominate for: (Please tick relevant)

- [ ] Berri Improvement Committee
- [x] Barmera Improvement Committee
- [ ] Environment and Sustainability Committee

Qualifications and Experience

..............................................................

..............................................................

..............................................................

..............................................................

..............................................................

..............................................................

..............................................................

..............................................................
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

Profile attached:

☐ Yes ☐ No

Other comments:

☐ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: ____________________________

Date: 1/1/2019
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

Name: MARGARET DRAGOMILLER

Address: 35 LIONEER ST
          BARMERA

Phone: 0496 612 831

Mobile: 0496 612 831

Email: robert.dragomuller@bigpond.com

I wish to nominate for: (Please tick relevant)

- ☐ Berri Improvement Committee
- ☑ Barmera Improvement Committee
- ☐ Environment and Sustainability Committee

Qualifications and Experience

........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
SECTION 41 COMMITTEE NOMINATION FORM

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council's Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

I wish to nominate for: (Please tick relevant)

- [x] Berri Improvement Committee
- [ ] Barmera Improvement Committee
- [ ] Environment and Sustainability Committee

Qualifications and Experience

Name: [ANNE TRWIN]

Address: [UNIT 1/13 PAScoe TERR BARMERA]

Phone: [08.488.13.26]

Mobile: [04.23.424.643]

Email: [anwin21@gmail.com]

For more information call 8582 1922.
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

Having been a member of the 'Barmera Town Beautification Committee' since its inception in 2011, I wish to be part of the new committee with the aim of continuing to be part of Barmera and make it a more attractive place for people.

Profile attached:

☐ Yes ☐ No

Other comments:


☐ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: [Signature]

Date: 12/01/19
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI  SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

**Nominations close at 5.00pm on Thursday, 10 January 2019.**

For more information call 8582 1922.

**I wish to nominate for:** (Please tick relevant)

- [ ] Berri Improvement Committee
- [ ] Barmera Improvement Committee
- [ ] Environment and Sustainability Committee

**Qualifications and Experience**

- Diploma of Teaching
- Grad Dip in Strategic Leadership
- Qualified Guide Leader and Leader Coach
- Principal 6 years
- Chairperson of Child Care Centre and Women's Shelter
- See attached

**Name:**

Julie Ahrens

**Address:**

19 Fernwick Rd
BERRI

**Phone:**

0407341616

**Mobile:**

0407341616

**Email:**

j.ahrens@bigpond.com
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

I am passionate about seeing the Berri Township grow and improve. I want to support our elected members and be positive as they work to achieve council goals. I am interested in developing ideas and initiatives which build a vibrant community with great facilities and services. I bring skills in community collaboration and communication. I want to share my ideas and skills to help build our community.

Profile attached:

☑ Yes ☐ No

Other comments:


☐ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: [Signature]

Date: 18/12/19

"Please note that all nominations will form a report to Council and be a public document."
Julie Ahrens is returning to the position of the Principal of Glossop High School (for 6 months in 2019 then working as a leader coach), a dual campus school which is the largest school in the region and includes a Trade Training Centre, SAASTA Academy, regional VET programs and special options classes for student with disabilities.

She has been in a range of Educational Leadership positions in the Riverland for many years. She has also worked for TAFE SA, the Institute of Family Studies and has owned a small business in Berri.

In 2012 she was the Winner of the Riverland Zonta Business Woman of the Year in the Government section. Julie has lived in the Riverland since 1988 with most of that time in Berri where she currently resides.

Julie has held a number of community leadership positions including the first Chairperson of both the Berri Child Care Centre and the Riverland Women’s Centre, both of which she helped to establish. She has also held board positions with LAAS a service for people with disabilities and Girl Guides Australia. She is currently the Riverland Region Manager for GirlGuides SA.

Julie began her academic career with studies in School Librarianship and Early Childhood Education, last year she completed a Graduate Diploma in Strategic Leadership.
SECTION 41 COMMITTEE NOMINATION FORM

Berri Barmera Council

Agenda for Ordinary Council Meeting to be held 22 January 2019

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council's Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI  SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

I wish to nominate for: (Please tick relevant)

- Berri Improvement Committee
- Barmera Improvement Committee
- Environment and Sustainability Committee

Qualifications and Experience

Previous Elected Member...

Name: **DAVE WATERMAN**

Address: **6/4 QED**

BARMERA

Phone: ........................................

Mobile: **0418 851 617**

Email: watermanmedias@gmail.com
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
..........................................................................................................................................................................................
................................................................................................................................................................................
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council's Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- By post:
  Berri Barmera Council
  PO Box 229
  BERRI  SA 5343

- By email:
bbc@bbc.sa.gov.au

- In person:
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

Name: [Signature]

Address: [Address]

Phone: [Phone number]

Mobile: [Mobile number]

Email: [Email]

I wish to nominate for: (Please tick relevant)

☐ Berri Improvement Committee

☐ Barmera Improvement Committee

☐ Environment and Sustainability Committee

Qualifications and Experience

[Handwritten notes: Gardening, landscaping, plant selection, etc.]

BERRI BARMERA COUNCIL

RECORD No: 190109-49
OFFICER: JL
FILE: MEET - BERRI IMPROVE
PROPERTY: BARM. IMPROVE
CROSS REFERENCE: SEC 41 - HARNEY
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

[Signature]

Profile attached:

☐ Yes ☐ No

Other comments:

[Blank lines]

☐ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: [Signature]

Date: [Signature Date]
Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

I wish to nominate for: (Please tick relevant)

- [ ] Berri Improvement Committee
- [✓] Barmera Improvement Committee
- [✓] Environment and Sustainability Committee

Qualifications

PhD Flinders University: Politics and Governance (2015)

BA (Hons) Flinders University: Politics and International Relations (2009)

Certificate III, Transport and Distribution (Road Transport), (2009)

Queensland Government Division of Employment and Training: Certification, Engineering Tradesperson (Mechanical) (1993)


Employment

University of Adelaide and Flinders University (2010-2018)

Lecturer/coordinator in Environmental Politics, Human Rights, International Relations, Politics and Governance and WIL Internship programs

Tutor in Environmental Politics, Human Rights, History and American Studies.

Experience

**Lions NZ and Australia**
Committee Chairperson: Sustainable plantations project
Convener: Australia Day Committee and Scouts Fundraiser
Various committee and VP roles

**Scouts Australia**
*Riding for the Disabled* projects in collaboration with Lions; Scouts recycling projects in collaboration with Lions, Pipe to Pipe Project: Scouts from Kalgoorlie to Canberra project

Nominations close at 5.00pm on Thursday, 10 January 2019.

For more information call 8582 1922.

**Name:** Martin Bailey

**Address:** 49 Till Road Barmera, P.O. Box 163 Barmera SA 5345

**Mobile:** 0424 716790

**Email:** martin@tillfarm.com
Why would you like to be a member of this committee?

Although new to the district, my extended family has a long history which we are now extending having bought back the original family farm.

I bring with me considerable experience having been employed in various roles in many States of Australia and internationally. These diverse roles include various levels of management through to active participation in community organizations including Scouts and Lions. My most recent experiences as a University tutor and lecturer/course coordinator allowed me to combine ‘real world’ experiences and academic rigor together which benefitted students and the organizations they were connected to as interns or researchers. I am a ‘can-do’ type of person who finds robust methods to solve problems in ways which are cost effective as well as beneficial to the broader society and environment. I have an intimate understanding of politics at all levels as well as the economic drivers including limitations. Along the way I have established healthy relationships with individuals and organizations based on mutual respect and establishing mutual beneficial outcomes on shared objectives.

I believe this experience would be beneficial to both committees I have nominated for and therefore the broader community at all levels.

Fully conversant with the Microsoft suite of products and associated software

High level Report writing and grant application skills

…..........................................................................................................................
I would like to nominate for the E&S Committee

I have a certificate in Horticulture. Since arriving in the Riverland eight years ago, I have taught/trained horticulture, amenity horticulture and small construction to students, handicapped youth, aboriginal youth and unemployed. (Agencies that I have been employed with were, Mission Australia, FWS and Growsmart Training).

My businesses in Adelaide involved mostly Landscaping, Brick Paving and Irrigation. Some of the larger projects we were involved with were; River Torrens Linear Park landscaping, O'Bahn Busway landscaping and paving, Adelaide Airport Export Park landscaping and Irrigation, Various Colleges across Adelaide landscaping, paving, irrigation, sports surfacing and Domestic landscaping, paving, irrigation, small construction (pergolas/verandas etc) and swimming pools.
I have a good knowledge of land use, sustainability and engineering principles.

Stephen Rodley

219 Riverview Drive (Postal PO Box 2048)
Berri 5343 S.Aust
0413 589 131
stevi@adam.com.au
SECTION 41 COMMITTEE NOMINATION FORM

Committee Community Representative

Complete this form to nominate to be a representative on one of Berri Barmera Council’s Section 41 Committees. If you require further room please staple additional pages to this form.

The form should be completed in full and returned attention to the Chief Executive Officer (Section 41 Committee Nomination):

- **By post:**
  Berri Barmera Council
  PO Box 229
  BERRI SA 5343

- **By email:**
  bbc@bbc.sa.gov.au

- **In person:**
  19 Wilson Street, Berri
  Barmera Library, Barwell Avenue, Barmera

**Nominations close at 5.00pm on Thursday, 10 January 2019.**

For more information call 8582 1922.

I wish to nominate for: (Please tick relevant)

- [ ] Berri Improvement Committee
- [ ] Barmera Improvement Committee
- [x] Environment and Sustainability Committee

Qualifications and Experience

Berri Barmera Landcare has delivered large scale environmental projects to the Berri Barmera region for over 20 years. Our organisation brings a wealth of natural resource management experience, community engagement skills and extensive networks in the environmental sector.

Our representative Sharon Schrapel is a Chartered Accountant with over 20 years experience, in large city Chartered Accountancy firms and her own local Chartered Accountancy practice. By representing Berri Barmera Landcare, Sharon brings both financial and environmental knowledge.

Your details

Name: Sharon Schrapel – Berri Barmera Landcare

Address: …..PO Box 427 BERRI SA 5343
1582 Old Sturt Highway Monash SA 5342

Phone: …..0478 597 884

Mobile: …..0478 597 884

Email: manager@bblandcare.com.au
Nomination Form: Committee Community Representative

Why would you like to be a member of this committee?

As a key stakeholder in the Berri Barmera environmental sector and a previous member of the Martin Bend Recreation Committee, Berri Barmera Landcare are well suited to share our knowledge and expertise and utilise our environmental networks.

Profile attached:

☐ Yes ☒ No

Other comments:

Terms of Reference Clause 3.2 c) membership should generally comprise one Berri Barmera Landcare Member plus proxy.

☒ I have read the Terms of Reference for the relevant committee(s) I have nominated for.

Signature: ____________________________

Date: 8/1/2019
### Indicative monthly meeting calendar: BBC term 2018-2022 (TBC)

<table>
<thead>
<tr>
<th></th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FIRST WEEK</strong></td>
<td></td>
<td></td>
<td><strong>ROAD AND PLACE NAMING ADVISORY GROUP</strong></td>
<td><strong>BERRI IMPROVEMENT COMMITTEE</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Business Hours – as required e.g half yearly)</td>
<td>(Evening - every second month)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>BARMERA BEAUTIFICATION COMMITTEE</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Evening - every alternate second month)</td>
<td></td>
</tr>
<tr>
<td><strong>SECOND WEEK</strong></td>
<td></td>
<td><strong>STRATEGY, ASSETS AND MAJOR PROJECTS</strong></td>
<td><strong>LAKE BONNEY CARING FOR COUNTRY ADVISORY GROUP</strong></td>
<td><strong>LEASES AND LICENCES ADVISORY GROUP</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Evening - every second month)</td>
<td>(Business Hours - every alternate second month)</td>
<td>(Business Hours – as required e.g every fourth month)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>ENVIRONMENT AND SUSTAINABILITY COMMITTEE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Business Hours - every alternate second month)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>THIRD WEEK</strong></td>
<td><strong>FRIENDS OF BONNEY THEATRE WORKING GROUP</strong></td>
<td><strong>CEMETERY ADVISORY GROUP</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Evening - every fourth month)</td>
<td>(Business Hours – as required e.g half yearly)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FOURTH WEEK</strong></td>
<td><strong>COUNCIL MEETING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Evening – every month)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. **Name**

1.1. Pursuant to section 41(1) of the Local Government Act 1999, the Berri Barmera Council (Council) resolved on 27 November 2018 to establish a committee to be known as **Berri Improvement Committee** (the Committee).

2. **Functions of the Committee**

2.1. The Committee has the following functions:

2.1.1. a forum for key community stakeholders with interests specific to the improvement of Berri

2.1.2. capture, communicate and develop ideas and initiatives that enable community members, groups and Council to progress, beautify and advance Berri

2.1.3. provide timely and appropriate information and encouragement on member projects and initiatives that enable opportunities for collaboration, support and participation

2.1.4. provide advice to Council regarding the use and development of public open spaces, walking / bike trails and similar

2.1.5. to plan longer term programs for the benefit of Berri and its community

2.1.6. the geographical extent as is outlined in Figure 1.

3. **Membership**

3.1. The members of the Committee shall be appointed or removed by resolution of Council and will consist of no less than 8 and no more than 16 persons, comprising up to 4 Elected Members and up to 12 members of the community with relevant skills, experience, qualifications or participation in key groups in advancing the responsibilities of the Committee.

3.2. The Mayor is an ex officio member of the Committee.

3.3. Term of membership will expire at each periodic Council Election (or at cessation of the committee upon a decision of Council).

3.4. The Presiding Member shall be an Elected Member as recommended by the committee but appointed by Council.

3.5. Only members of the Committee are entitled to vote in committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision.

3.6. Council staff may attend any meeting as directed by the Chief Executive Officer for the provision of advice or the conduct of administrative functions, but are not entitled to vote.

4. **Quorum**

4.1. A quorum shall consist of seven members.

5. **Members liability**

5.1. No civil Liability shall attach to a member of the Committee for an honest act or omission in the exercise performance or discharge or purported exercise, performance or discharge of the members or committee's functions or duties. A liability that would but for the foregoing attach to a member of a committee, attaches instead to the Council.

5.2. Any liability or risk management issues must be communicated within the Council.

6. **Conflict of interest**

6.1. The provisions of sections 73, 74, 75, 75A and 75B the Local Government Act 1999 will apply to all members of the Committee.
7 Register of interest

7.1 The provisions of section 68 of the Local Government Act 1999 will not apply to members of the Committee.

7.2 Pursuant to Section 72(1) of the Local Government Act 1999, the register of interest provisions as described in the Division 2, “Register of Interest” do not apply to the committee members.

8 Proceedings the committee meetings

8.1 The Committee shall be subject to the provisions of the Local Government (Procedures at Meetings) Regulations 2000, Part 2.

8.2 The Committee shall meet every two months, or otherwise as required, and the purpose and outcomes of the Committee be reviewed in the Fourth Quarter of 2020 to determine the ongoing need for the Committee.

8.3 A notice of meeting and agenda shall be provided to each committee member at least 3 clear days before each meeting.

8.4 Special Meetings may be held at any time, at the request of the Presiding Member of the Committee or at least five members of the Committee.

8.5 All resolutions of the Committee shall act as recommendations to Council, subject to the Committee being granted delegated authority to act according to Council policy and procedures in designated matters, or where Council has previously approved a course of action.

8.6 A question arising for decision at a meeting of the Committee will be decided by a majority of the votes cast by the members present at the meeting and entitled to vote on the question.

8.7 All members of the Committee who are present at a meeting shall have a deliberative vote.

8.8 The Presiding Member shall also have a casting vote if required.

8.9 In accordance with the principles of open, transparent and informed decision making, Committee meetings must be conducted in a place open to the public. The agenda and minutes of Committee meetings are also required to be made available to the public, subject to any items that are discussed in confidence under Section 90 of the Local Government Act 1999 and subsequently retained as confidential under Section 91 of the Act.

9 Duties of the Presiding Officer

9.1 The duties of the Presiding Officer of the committee are:
   a) to preside at meetings of the committee
   b) preserve order at meetings so that the business may be conducted in due form and with propriety
   c) upon confirmation of the minutes, sign them in the presence of the meeting
   d) responsibility to the Council for the proper observance of these Terms of Reference
   e) if requested, to provide advice to the Responsible Officer between committee meetings on the implementation of the decisions of the committee
   f) to act as the principal spokesperson of the committee
   g) to exercise other functions of the committee as the Council determines

10 General Duties of Members of the Committee

10.1 Members are expected to:
   a) act honestly and within the law at all times
   b) act in good faith and not for improper or ulterior motives
   c) act in a reasonable, just and non discriminatory manner
   d) undertake their role with reasonable care and diligence
   e) conduct their ongoing relationship with fellow Council members, Council employees and the public with respect, courtesy and sensitivity
Terms of Reference – Berri Improvement Committee

11 Casual Vacancies
11.1 The position of member on the committee becomes vacant if the member:

   a) resigns by notice in writing to the Presiding Officer of the committee; or
   b) is removed from office by the Council on the grounds that he or she has been absent without leave of the Committee from three or more consecutive meetings, the first of which having been held three months or more before the last; or
   c) is removed by the Council at its sole discretion; or
   d) is declared a bankrupt or applies for the benefit of the law for the relief of insolvent debtors; or
   e) is convicted of an indictable offence punishable by imprisonment

11.2 The Committee shall forthwith inform the Council if any member forfeits their seat in such a manner.

11.3 In respect of disqualification by reason of absence for three months or more, the member forfeiting their seat under these circumstances shall however be eligible for re-election to the committee of which they were a member.

11.4 If a casual vacancy occurs on the committee, the Chief Executive Officer shall determine the process to fill that vacancy.

11.5 In the event that four (4) positions become vacant concurrently for whatever reason, the Committee must immediately suspend the performance of its duties and obligations conferred by this Term of Reference and forthwith inform the Chief Executive Officer of the Council, who shall give consideration to the cause of the casual vacancies and seek determination from Council.

12 Reporting & accountability
12.1 Administrative support will be provided by Council through direction of Chief Executive Officer. Council will provide a Responsible Officer by direction of Chief Executive Officer.

12.2 A copy of the agenda and minutes of every meeting shall be provided to the Chief Executive Officer for inclusion in the agenda of the next Council meeting, provided for public display and on Council’s website

12.3 Where a particular matter requires a specific resolution or the attention of the Council, the minutes will adequately reflect a recommendation to be considered by Council.

12.4 The committee is accountable to the Berri Barmera Council in all things.

13 Disputes
13.1 Should a dispute arise over any matter, the matter shall be handled in accordance with the Council’s grievance procedures, however the decision of the Council will be final.

13.2 The Council is committed to transparent decision making processes and to providing access to a fair and objective procedure for the hearing of review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee.

14 Review and amendment to terms of reference
14.1 Council may at any time amend or alter these terms of reference by resolution of Council. The committee shall at least biennially, review these Terms of Reference to ensure that they properly reflect the role and function of the committee.

15. Cessation of the committee
15.1 The Committee shall be dissolved upon a decision of Council.
Figure 1: Geographical extent of the Berri Improvement Committee
<table>
<thead>
<tr>
<th>Committee History</th>
<th>Date</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Establishment of the Berri Beautification Committee and adoption of Terms of Reference</td>
<td>Council Meeting: 28 April 2009</td>
<td>1858/09</td>
</tr>
<tr>
<td>Appointment of Chairperson</td>
<td>Council Meeting: 27 January 2015</td>
<td>4010/15</td>
</tr>
<tr>
<td>Terms of Reference amendment</td>
<td>Council Meeting: 26 July 2016</td>
<td>4463/16</td>
</tr>
<tr>
<td>Terms of Reference amendment</td>
<td>Council Meeting: 27 November 2018</td>
<td>5136/18</td>
</tr>
<tr>
<td>Appointment of presiding member and community members</td>
<td>TBA</td>
<td></td>
</tr>
</tbody>
</table>
Terms of Reference

BARMERA IMPROVEMENT COMMITTEE

1. Name
   1.1. Pursuant to section 41(1) of the Local Government Act 1999, the Berri Barmera Council (Council) resolved on 27 November 2018 to resume a committee to be known as Barmera Improvement Committee (the Committee).

2. Functions of the Committee
   2.1. The Committee has the following functions:
       2.1.1 A forum for key community stakeholders with interests specific to the improvement of Barmera.
       2.1.2 Capture, communicate and develop ideas and initiatives that enable community members, groups and Council to progress, beautify and advance Barmera.
       2.1.3 Provide timely and appropriate information and encouragement on member projects and initiatives that enable opportunities for collaboration, support and participation.
       2.1.4 To plan longer term programs for the benefit of Barmera and its community.
       2.1.5 the geographical extent as is outlined in Figure 1.

3. Membership
   3.1 The members of the Committee shall be appointed or removed by resolution of Council and will consist of no less than 8 and no more than 19 persons, comprising up to 4 Elected Members and up to 15 members of the community with relevant skills, experience or participation in community networking, engagement or development to advance the responsibilities of the Committee.
   3.2 The Mayor is an ex officio member of the Committee.
   3.3 Term of membership will expire at each Periodic Council Election (or at cessation of committee upon a decision of Council).
   3.4 The Presiding Member shall be elected by the committee, but appointed by Council.
   3.5 Only members of the Committee are entitled to vote in committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision.
   3.6 Council staff may attend any meeting as directed by the Chief Executive Officer for the provision of advice or the conduct of administrative functions, but are not entitled to vote.

4. Quorum
   4.1 A quorum shall consist of seven members.

5. Members liability
   5.1 No civil Liability shall attach to a member of the Committee for an honest act or omission in the exercise performance or discharge or purported exercise, performance or discharge of the members or committee’s functions or duties. A liability that would but for the foregoing attach to a member of a committee, attaches instead to the Council.
   5.2 Any liability or risk management issues must be communicated within the Council.
6 Conflict of interest
   6.1 The provisions of sections 73, 74, 75, 75A and 75B the Local Government Act 1999 will apply to all members of the Committee.

7 Register of interest
   7.1 The provisions of section 68 of the Local Government Act 1999 will not apply to members of the Committee.
   7.2 Pursuant to Section 72(1) of the Local Government Act 1999, the register of interest provisions as described in the Division 2, “Register of Interest” do not apply to the committee members.

8 Proceedings the committee meetings
   8.1 The Committee shall be subject to the provisions of the Local Government (Procedures at Meetings) Regulations 2000, Part 2.
   8.2 The Committee shall meet every two months, or otherwise as required, and the purpose and outcomes of the Committee be reviewed in the Fourth Quarter of 2020 to determine the ongoing need for the Committee.
   8.3 A notice of meeting and agenda shall be provided to each committee member at least 3 clear days before each meeting.
   8.4 Special Meetings may be held at any time, at the request of the Presiding Member of the Committee or at least four members of the Committee.
   8.5 All resolutions of the Committee shall act as recommendations to Council, subject to the Committee being granted delegated authority to act according to Council policy and procedures in designated matters, or where Council has previously approved a course of action.
   8.6 A question arising for decision at a meeting of the Committee will be decided by a majority of the votes cast by the members present at the meeting and entitled to vote on the question.
   8.7 All members of the Committee who are present at a meeting shall have a deliberative vote.
   8.8 The Presiding Member shall also have a casting vote if required.
   8.9 In accordance with the principles of open, transparent and informed decision making, Committee meetings must be conducted in a place open to the public. The agenda and minutes of Committee meetings are also required to be made available to the public, subject to any items that are discussed in confidence under Section 90 of the Local Government Act 1999 and subsequently retained as confidential under Section 91 of the Act.

9 Duties of the Presiding Member
   9.1 The duties of the Presiding Member of the committee are:
      a) to preside at meetings of the committee
      b) preserve order at meetings so that the business may be conducted in due form and with propriety
      c) upon confirmation of the minutes, sign them in the presence of the meeting
      d) responsibility to the Council for the proper observance of these Terms of Reference
      e) if requested, to provide advice to the Responsible Officer between committee meetings on the implementation of the decisions of the committee
      f) to act as the principal spokesperson of the committee
      g) to exercise other functions of the committee as the Council determines

10 General Duties of Members of the Committee
   10.1 Members are expected to:
      a) act honestly and within the law at all times
      b) act in good faith and not for improper or ulterior motives
c) act in a reasonable, just and non discriminatory manner

d) undertake their role with reasonable care and diligence

e) conduct their ongoing relationship with fellow Council members, Council employees and the public with respect, courtesy and sensitivity

f) use information in a careful and prudent manner.

11 Casual Vacancies

11.1 The position of member on the committee becomes vacant if the member:

a) resigns by notice in writing to the Presiding Member of the committee; or

b) is removed from office by the Council on the grounds that he or she has been absent without leave of the Committee from three or more consecutive meetings, the first of which having been held three months or more before the last; or

c) is removed by the Council at its sole discretion; or

d) is declared a bankrupt or applies for the benefit of the law for the relief of insolvent debtors; or

11.2 The Committee shall forthwith inform the Council if any member forfeits their seat in such a manner.

11.3 In respect of disqualification by reason of absence for three months or more, the member forfeiting their seat under these circumstances shall however be eligible for re-election to the committee of which they were a member.

11.4 If a casual vacancy occurs on the committee, the Chief Executive Officer shall determine the process to fill that vacancy.

11.5 In the event that four (4) positions become vacant concurrently for whatever reason, the Committee must immediately suspend the performance of its duties and obligations conferred by this Term of Reference and forthwith inform the Chief Executive Officer of the Council, who shall give consideration to the cause of the casual vacancies and seek determination from Council.

12 Reporting & accountability

12.1 Administrative support will be provided by Council through direction of the Chief Executive Officer.

12.2 Council will provide a Responsible Officer by direction of Chief Executive Officer.

12.3 A copy of the agenda and minutes of every meeting shall be provided to the Chief Executive Officer for inclusion in the agenda of the next Council meeting, provided for public display and on council’s website.

12.4 Where a particular matter requires a specific resolution or the attention of the Council, the minutes will adequately reflect a recommendation to be considered by Council.

12.5 The committee is accountable to the Berri Barmera Council in all things.

13 Disputes

13.1 Should a dispute arise over any matter, the matter shall be handled in accordance with Council’s Grievance Procedures, however the decision of the Council will be final.

13.2 The Council is committed to transparent decision making processes and to providing access to a fair and objective procedure for the hearing of review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee.
14 **Review and amendment to terms of reference**

14.1 Council may at any time amend or alter these terms of reference by resolution of the Council. The committee shall at least annually, review these Terms of Reference to ensure that they properly reflect the role and function of the committee.

15. **Cessation of the committee**

15.1 The Committee may be dissolved upon a decision of Council.

<table>
<thead>
<tr>
<th>Committee History</th>
<th>Date</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Establishment of the Barmera Town Beautification Committee and adoption of Terms of Reference</td>
<td>Council Meeting: 22 Feb 2011</td>
<td>2511/11</td>
</tr>
<tr>
<td>Appointment of Chairperson</td>
<td>Council Meeting: 27 July 2015</td>
<td>4019/15</td>
</tr>
<tr>
<td>Terms of Reference amendment</td>
<td>Council Meeting: 26 July 2016</td>
<td>4463/16</td>
</tr>
<tr>
<td>Committee title and Terms of Reference amendment</td>
<td>Council Meeting: 27 November 2018</td>
<td>5137/18</td>
</tr>
<tr>
<td>Appointment of presiding member and community members</td>
<td>TBA</td>
<td></td>
</tr>
</tbody>
</table>
Figure 1: Geographical extent of the Barmera Improvement Committee
Terms of Reference

ENVIRONMENT AND SUSTAINABILITY COMMITTEE

1. Name

1.1. Pursuant to section 41(1) of the Local Government Act 1999, the Berri Barmera Council (Council) resolved on 27 November 2018 to establish a committee to be known as Environment & Sustainability Committee (the Committee).

2. Functions of the Committee

2.1 The Committee has the following functions:

2.1.1 Support the development and implementation of a long term (ten year) Environment and Sustainability Management Plan

2.1.2 Act as a key reference body for Council in regard to strategic and key operational matters pertaining to Environment and Sustainability.

2.1.3 Make recommendations to Council relevant to Environment and Sustainability

2.1.4 Have oversight of nominated working groups established by Council [e.g. Lake Bonney Caring for Country Advisory Group]

3 Membership

3.1 The members of the Committee shall be appointed or removed by resolution of Council and will consist of no less than nine and no more than eleven persons, comprising up to four Elected Members, one member from Department of Environment and Water, one Member from Berri Barmera Landcare, one Member from State Government Crown Lands and up to five members of the community with relevant skills, experience or participation in natural resource management, Indigenous Cultural Heritage, environment and sustainability education, community engagement and or pest control / weed management to advance the responsibilities of the Committee.

3.2 Membership should generally comprise:

a) Up to Four (4) Elected Members plus one proxy

b) One Department of Environment & Water Member plus proxy

c) One Berri Barmera Landcare Member plus proxy

d) One Crown Lands Member plus proxy

e) 3-5 independent representatives with skills and/or experience in natural resource management, Indigenous Cultural Heritage, environment and sustainability education, community engagement and or pest control / weed management.

3.3 The Mayor is an ex officio member of the Committee.

3.4 Term of membership will expire at each Periodic Council Election (or at cessation of committee upon a decision of Council).

3.5 The Presiding Member shall be an Elected Member appointed by Council.

3.6 Only members of the Committee are entitled to vote in committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision.

3.7 Council staff may attend any meeting as directed by the Chief Executive Officer for the provision of advice or the conduct of administrative functions, but are not entitled to vote.

4 Quorum

4.1 A quorum shall consist of half plus one of the endorsed committee members.
5 **Members liability**

5.1 No civil Liability shall attach to a member of the Committee for an honest act or omission in the exercise performance or discharge or purported exercise, performance or discharge of the members or committee’s functions or duties. A liability that would but for the foregoing attach to a member of a committee, attaches instead to the Council.

5.2 Any liability or risk management issues must be communicated within the Council.

6 **Conflict of interest**

6.1 The provisions of sections 73, 74, 75, 75A and 75B the Local Government Act 1999 will apply to all members of the Committee.

7 **Register of interest**

7.1 The provisions of section 68 of the Local Government Act 1999 will not apply to members of the Committee.

7.2 Pursuant to Section 72(1) of the Local Government Act 1999, the register of interest provisions as described in the Division 2, “Register of Interest” do not apply to the committee members.

8 **Proceedings the committee meetings**

8.1 The Committee shall be subject to the provisions of the Local Government (Procedures at Meetings) Regulations 2000, Part 2.

8.2 The Committee shall meet every **two months**, or otherwise as required, and the purpose and outcomes of the Committee be reviewed in the Fourth Quarter of 2020 to determine the ongoing need for the Committee.

8.3 A notice of meeting and agenda shall be provided to each committee member at least 3 clear days before each meeting.

8.4 Special Meetings may be held at any time, at the request of the Presiding Member of the Committee or at least four members of the Committee.

8.5 All resolutions of the Committee shall act as recommendations to Council, subject to the Committee being granted delegated authority to act according to Council policy and procedures in designated matters, or where Council has previously approved a course of action.

8.6 A question arising for decision at a meeting of the Committee will be decided by a majority of the votes cast by the members present at the meeting and entitled to vote on the question.

8.7 All members of the Committee who are present at a meeting shall have a deliberative vote.

8.8 The Presiding Member shall also have a casting vote if required.

8.9 In accordance with the principles of open, transparent and informed decision making, Committee meetings must be conducted in a place open to the public. The agenda and minutes of Committee meetings are also required to be made available to the public, subject to any items that are discussed in confidence under Section 90 of the Local Government Act 1999 and subsequently retained as confidential under Section 91 of the Act.

9 **Duties of the Presiding Officer**

9.1 The duties of the Presiding Officer of the committee are:

a) to preside at meetings of the committee

b) preserve order at meetings so that the business may be conducted in due form and with propriety

c) upon confirmation of the minutes, sign them in the presence of the meeting

d) responsibility to the Council for the proper observance of these Terms of Reference

e) if requested, to provide advice to the Responsible Officer between committee meetings on the implementation of the decisions of the committee

f) to act as the principal spokesperson of the committee

g) to exercise other functions of the committee as the Council determines
10 General Duties of Members of the Committee

10.1 Members are expected to:
   a) act honestly and within the law at all times
   b) act in good faith and not for improper or ulterior motives
   c) act in a reasonable, just and non discriminatory manner
   d) undertake their role with reasonable care and diligence
   e) conduct their ongoing relationship with fellow Council members, Council employees and the public with respect, courtesy and sensitivity
   f) use information in a careful and prudent manner.

11 Casual Vacancies

11.1 The position of member on the committee becomes vacant if the member:
   a) resigns by notice in writing to the Chairman of the committee; or
   b) is removed from office by the Council on the grounds that he or she has been absent without leave of the Committee from three or more consecutive meetings, the first of which having been held three months or more before the last; or
   c) is removed by the Council at its sole discretion; or
   d) is declared a bankrupt or applies for the benefit of the law for the relief of insolvent debtors; or
   e) is convicted of an indictable offence punishable by imprisonment

11.2 The Committee shall forthwith inform the Council if any member forfeits their seat in such a manner.

11.3 In respect of disqualification by reason of absence for three months or more, the member forfeiting their seat under these circumstances shall however be eligible for re-election to the committee of which they were a member.

11.4 If a casual vacancy occurs on the committee, the CEO shall determine the process to fill that vacancy.

11.5 In the event that four (4) positions become vacant concurrently for whatever reason, the Committee must immediately suspend the performance of its duties and obligations conferred by this Term of Reference and forthwith inform the Chief Executive Officer of the Council, who shall give consideration to the cause of the casual vacancies and seek determination from Council.

12 Reporting & accountability

12.1 Administrative support will be provided by Council through direction of the CEO.

12.2 Council will provide a Responsible Officer by direction of CEO.

12.3 A copy of the agenda and minutes of every meeting shall be provided to the CEO for inclusion in the agenda of the next Council meeting, provided for public display and on council’s website.

12.4 Where a particular matter requires a specific resolution or the attention of the Council, the minutes will adequately reflect a recommendation to be considered by Council.

12.5 The committee is accountable to the Berri Barmera Council in all things.

13 Disputes

13.1 Should a dispute arise over any matter, the matter shall be handled in accordance with Council’s Grievance Procedures, however the decision of the Council will be final.

13.2 The Council is committed to transparent decision making processes and to providing access to a fair and objective procedure for the hearing of review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee.

14 Review and amendment to terms of reference

14.1 Council may at any time amend or alter these terms of reference by resolution of the Council. The committee shall at least annually, review these Terms of Reference to ensure that they properly reflect the role and function of the committee.
15. Cessation of the committee

15.1 The Committee may be dissolved upon a decision of Council.

<table>
<thead>
<tr>
<th>Committee History</th>
<th>Date:</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee endorsed and Terms of Reference adopted</td>
<td>Council meeting held 27th November 2018</td>
<td>5135/18</td>
</tr>
</tbody>
</table>
13.5 Customer Charter and Service Standards, Customer Service Charter Framework

REPORT AUTHOR: Human Resources and Risk Manager
RESPONSIBLE MANAGER: ACEO
RECORDS REF: N/A
STRATEGIC LINKS: Yes; Strong Internal Capability and Capacity;

Objective 2

FINANCIAL IMPLICATIONS:
<table>
<thead>
<tr>
<th>Impact</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Description</td>
<td>N/A</td>
</tr>
<tr>
<td>Allocation</td>
<td>N/A</td>
</tr>
<tr>
<td>Expenditure to Date</td>
<td>N/A</td>
</tr>
</tbody>
</table>

SUMMARY:
This report provides to members for their information the Customer Charter and Service Standards of the Customer Service Charter Framework.

REPORT:
Background:
N/A

Discussion:
The Customer Service Charter Framework initiative was identified as part of the Council’s communication and workflow process strategy. The objective of the initiative is ‘For the BBC to adopt and implement practical / achievable Customer Service Charter Framework that guides staff, sets standards and manages the expectation for the BBC customers’.

The framework consists of;
1. Customer Charter
   Describes and outlines the experience and services provided by council to our customers.
2. Service Standards
   Details council’s service standards with targeted assessment times of customer requests.
3. Service Charters
   Provides specific details about a council service
4. Internal processes
   Details the service process for council staff to follow

Council administration held workshops in collaboration with all staff to develop a customer charter and customer requests service standards that reflect expectations for the responsive and quality service that we provide our customers and our community.

These service standards link to Council’s “Review of Council Decisions (including Handling Complaints)” Policy (Section 270 of the Local Government Act, 1999).

Conclusion:
Council will continue with the review, development and implementation of the Customer Service Charter Framework and accompanying Policies will be reviewed and presented in the coming months.

RECOMMENDATION:
That Council, having considered Report 13.5 titled “Customer Charter and Service Standards, Customer Service Charter Framework” as presented to the Council meeting, receive and note
the report.

<table>
<thead>
<tr>
<th>ATTACHMENTS:</th>
<th>Yes</th>
<th>List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment 1 – Berri Barmera Council Customer Charter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attachment 2 – Berri Barmera Council Service Standards</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Submitting Feedback

Report it instantly using My Local Services App

Request for service
If you have identified a need for us to perform one of our services (e.g., damaged trees, pot-holes in footpaths) we ask that you contact us and provide:
- your contact details; and
- a description of the issue or the work required; and
- address for the location of the request.

Comment / Compliment
We are constantly looking for ways to enhance the services and programs we provide to you. If you have been pleased with our service, let us know, as it gives us the opportunity to recognise the great service provided by our staff.

Concern / Complaint
If you can suggest how we can do things better, please tell us. We welcome your feedback to improve our service to you. A feedback form is available online or at any of our customer service centres or libraries. Alternatively you can write to us or give us a call.

Review of Decision
This is a formal request for revision of a decision by Council in accordance with the requirements of s.270 of the Local Government Act.

We have a formal complaints policy and supporting procedures which outlines standards and processes for actioning matters raised by customers. This can be viewed at our website www.berribarmera.sa.gov.au/policy

Our Mission
Our business is to work with the greater community of the Riverland to create opportunities, strengthen partnerships and build a vibrant, inclusive society.

Our Values
Everything Council does is guided by the community and corporate values which define the culture of our organisation and the behaviours that shape our interaction with the Berri Barmera community and each other.

Our Community Values
- Welcoming
- Inclusive
- Safe
- Confident
- Connected

Our Corporate Values
- Motivated
- Innovative
- Excellence
- Adaptive
- Learning

How to contact us

Phone us 08 8562 1922
Send us an email bbc@bbc.sa.gov.au
Write to us Berri Barmera Council
PO Box 229, BERRI SA 5343
Visit our office Berri Council Office
19 Wilson Street, BERRI
Barmera Library
4C Barwell Avenue, BARMERA
Access our website www.berribarmera.sa.gov.au
Our Customer Charter highlights our commitment to you, our customers, on the kind of experience and service that you can expect to receive from us. It will guide our staff to deliver on those commitments and describes the level of service standards you can expect when you contact us.

We understand it is important for us to set expectations upfront about the time our processes and services may take. So we have collated the standard timeframes for all of the services we provide, from tree trimming, to cleaning streets, to completing permits and applications.

Our commitment to you
We are committed to being a customer focused organisation.
- We want you to be listened to, understood and treated with respect. You will receive service that is engaging and responsive.
- We will provide friendly consistent service that is correct, accessible and equitable. Our staff will be empowered to take ownership and deliver positive outcomes.
- Your request should be actioned or resolved in a timely manner. We will continue to strive for improvement and innovative solutions with our processes.

Our service standards
In delivering our processes and services we will:
- provide identification and display a professional image
- be courteous, helpful, positive and focused on solutions
- endeavour to resolve all enquiries at the first point of contact
- redirect you to the correct service provider
- provide clear, accurate information that is consistent and easy to understand
- undertake community engagement through consultation
- respect and protect your privacy

How you can help us
We want to provide you with the best possible customer service - you can help us by doing the following:
- provide accurate and complete information when dealing with us so that we may appropriately deal with your enquiries
- communicate respectfully
- respect the rights of other customers and the community in which we live
- work with us to reach a resolution
- let us know when things change (eg. address, dog registration details)
- provide feedback about your customer service experience

How to keep up-to-date with us
Check out our latest news on our website or join our Facebook page or subscribe to our E-News.

- www.facebook.com/bbcouncil

Our contact standards

<table>
<thead>
<tr>
<th>Contacting us in person</th>
<th>we will attend to the counter immediately</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contacting us by phone</td>
<td>we will answer calls promptly and try to resolve enquiries immediately</td>
</tr>
<tr>
<td>Writing to us</td>
<td>we will acknowledge correspondence or provide an interim reply</td>
</tr>
<tr>
<td>Contacting us via our website</td>
<td>we will provide accessible up to date information including forms; meeting minutes / agendas</td>
</tr>
<tr>
<td>Community Consultation</td>
<td>we will seek to engage you with projects or programs that will shape our future</td>
</tr>
<tr>
<td>Contacting Elected Members</td>
<td>contact details are available on our website</td>
</tr>
</tbody>
</table>

To view our response timeframes on our processes and service deliverables visit: www.berribarmera.sa.gov.au/servicestandards
Customer Charter

Council's Customer Charter has been developed to highlight our commitment to you, our customers.

The Charter lets you know what kind of service you can expect from us, and what to do if you feel those expectations haven't been met.

Service Standards

Whether the service is a legislative requirement or is provided by local choice, we endeavour to be responsive to the needs, interests and aspirations of individuals and groups within our community by seeking to ensure that we use our resources fairly.

We understand it is important for us to set expectations upfront about the time our processes and services may take.

Service Standards – CONTACTING US

We have collated standard timeframes for assessing our response to customer requests from tree trimming, parking control, to completing permits and applications. After assessing your customer request we will inform you of the time needed to provide a response and provide you with contact details if you have any further enquiries.

<table>
<thead>
<tr>
<th>Contacting us by phone</th>
<th>We will answer calls promptly and try to resolve inquiries immediately</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing to us</td>
<td>We will acknowledge correspondence (or/and) provide an interim reply</td>
</tr>
<tr>
<td>Contacting us in person</td>
<td>We will attend to the counter immediately</td>
</tr>
<tr>
<td>Contacting us via our website</td>
<td>We will provide up to date information including forms; applications forms; information sheets and meeting minutes / agendas</td>
</tr>
</tbody>
</table>
Service Standards - CUSTOMER REQUESTS

We have collated standard timeframes for assessing our response to customer requests from tree trimming, parking control, to completing permits and applications. After assessing your customer request we will inform you of the time needed to provide a response and provide you with contact details if you have any further enquiries.

<table>
<thead>
<tr>
<th>Customer Request</th>
<th>Service Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abandoned Litter</td>
<td>3 business days</td>
</tr>
<tr>
<td>Abandoned Vehicles</td>
<td>3 business days</td>
</tr>
<tr>
<td>Animal Complaints</td>
<td></td>
</tr>
<tr>
<td>- Dog Attacks</td>
<td>1 hour</td>
</tr>
<tr>
<td>- Pick up Restrained Lost Dogs</td>
<td>4 hours</td>
</tr>
<tr>
<td>- Complaints (Nuisance)</td>
<td>3 business days</td>
</tr>
<tr>
<td>Council and Committee Agendas</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agendas will be available on the website 3 business days prior to a meeting, except in the case of a Special Meeting where documents will be made available as soon as practicable after the meeting time is confirmed</td>
</tr>
<tr>
<td>Council and Committee Minutes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>We will make minutes available on the website within 5 business days after a meeting</td>
</tr>
<tr>
<td>Development Applications</td>
<td></td>
</tr>
<tr>
<td>- Complying, fast tracked</td>
<td>2 weeks from payment of invoice</td>
</tr>
<tr>
<td>- Merit, general development</td>
<td>8 weeks from payment of invoice</td>
</tr>
<tr>
<td>- Public Notification, Category 2 and 3</td>
<td>12 weeks from payment of invoice</td>
</tr>
<tr>
<td>- Notification, Decision Made</td>
<td>5 business days</td>
</tr>
<tr>
<td>Effluent Pump Shed Alarm - Community Wastewater Management System (CWMS)</td>
<td>1 business day</td>
</tr>
<tr>
<td>Food / Health Complaints</td>
<td>3 business days</td>
</tr>
<tr>
<td>Footpath Repairs</td>
<td></td>
</tr>
<tr>
<td>- High risk condition</td>
<td>1 business day</td>
</tr>
<tr>
<td>- Low risk condition</td>
<td>7 business days</td>
</tr>
<tr>
<td>Grading (dirt road)</td>
<td>5 business days</td>
</tr>
<tr>
<td>Graffiti Removal</td>
<td>1 business day</td>
</tr>
<tr>
<td>Grape Spills</td>
<td></td>
</tr>
<tr>
<td>Council Roads: 1 business day</td>
<td></td>
</tr>
<tr>
<td>DPTI Roads: Report to DPTI 1800 018 313  (Sturt Highway, Old Sturt Highway)</td>
<td></td>
</tr>
<tr>
<td>Hire of council facilities - halls; parks; reserves</td>
<td>Minor event - 5 business days</td>
</tr>
<tr>
<td></td>
<td>Major event - 40 business days</td>
</tr>
<tr>
<td>Missed Garbage Service</td>
<td>Contact Cleanaway on 1800 778 752</td>
</tr>
<tr>
<td>Nuisance Complaints</td>
<td></td>
</tr>
<tr>
<td>- Burning</td>
<td>1 hour during business days</td>
</tr>
<tr>
<td>- Unsightly conditions</td>
<td>2 business days</td>
</tr>
<tr>
<td>- Noise</td>
<td>2 business days</td>
</tr>
<tr>
<td>- Dust</td>
<td>2 business days</td>
</tr>
<tr>
<td>Parking Issues</td>
<td>1 hour during business days</td>
</tr>
<tr>
<td>- Urgent</td>
<td>1 business day</td>
</tr>
<tr>
<td>- Non Urgent</td>
<td>1 business day</td>
</tr>
</tbody>
</table>

Berri Barmera Council-Agenda for Ordinary Council Meeting to be held 22 January 2019 215
Service Standards – COUNCIL SERVICES

The range of services provided by council is in response to the needs and priorities determined by our local community. The services we provide;

- Libraries
- Cemeteries
- Community Events
- Halls and Community Facilities
- Sports and Recreation Centres
- Playgrounds
- Parks and reserves
- Swimming Pool
- Tourism and Visitor Information

Submitting Feedback

Report It

Report it instantly using My Local Services App

Request for Service

If you have identified a need for us to perform one our services (i.e. damaged trees, pot-holes in footpaths) we ask that you contact us and provide:

- your contact details; and
- a description of the issue or the work required; and
- address for the location of the request.

Comment / Compliment

We are constantly looking for ways to enhance the services and programs we provide to you. If you have been pleased with our service, let us know, as it gives us the opportunity to recognise the great service provided by our staff.

Concern / Complaint

If you can suggest how we can do things better, please tell us. We welcome your feedback to improve our service to you. A feedback form is available online or at any of our customer service centre or libraries. Alternatively you can write to us or give us a call.
Review of Decision

This is a formal request for a revision of a decision by Council in accordance with the requirements of s.270 of the Local Government Act. To view Council’s Policy for Review of Council Decisions (Including Handling Complaints) please click here.

We have a formal complaints policy and supporting procedures which outlines standards and processes for actioning matters raised by customers. To view this policy, please click here.

Ombudsman SA

The Ombudsman SA is an independent office that has comprehensive power to investigate complaints made in relation to Local Government.

Customers have the right to contact the Ombudsman SA at any time if they are dissatisfied with an action or inaction of the Berri Barmera Council.

The Ombudsman SA may be contacted at:

Postal: PO Box 3651, Rundle Mall SA 5001
Office: Level 5, East Wing 50 Grenfell Street, Adelaide SA 5000
T: (08) 8226 8699
F: (08) 8226 8602
Toll free: 1800 182 150
E: ombudsman@ombudsman.sa.gov.au

Performance Measurement

- We will report monthly/quarterly on the quality of our customer service delivery
- We will invite customer feedback
- We will regularly survey our community
- We will undertake quality monitoring and coaching of staff
- We will undertake training and development programs

PLEASE NOTE: This framework deals with the quality of services we provide. The following matters are not covered by this framework:

- Administrative decisions made under a law; or
- Government Policy
SUMMARY:
To seek Council endorsement for funding of $18,874 in 2019-2020 and $19,855 in 2020-2021 for the STARCLUB Field Officer Program partnership between the Office for Recreation, Sport and Racing and all three Riverland Councils.

REPORT:
Background:
N/A

Discussion:
The STARCLUB Field Officer program is a partnership between the Office for Recreation, Sport and Racing (ORSR) and regional councils. Currently there are 11 STARCLUB Field Officers working with 72% of councils throughout regional South Australia.

Renmark Paringa Council has been part of the program since 2015. Previously both Berri Barmera Council and District Council of Loxton Waikerie had not provided any funding towards the position, however at the December 2018 Ordinary Council Meeting Berri Barmera Council entered into a partnership with Renmark Paringa Council's STARCLUB Program for the first six months of 2019.

The Office for Recreation, Sport and Racing believe there is a need for the program to provide support for a region as a whole and are recommending that the Riverland Councils enter into a Riverland Consortium in order for funding to continue. This is in line with other STARCLUB Field Officer roles in South Australia which operate within a region and across multiple local government areas.

There would be value in introducing a STARCLUB Field Officer who operates at a regional level for a number of reasons including some of the following:

- to help create a STARCLUB environment that is recognised by all clubs in the region
- greater exposure of the STARCLUB Club Development program
- Consistency across the region
- help meet objectives outlined by the Office for Recreation, Sport and Racing to engage more Councils in the STARCLUB Field Officer Program, including those that are not already serviced by a STARCLUB Field Officer, such as the Berri Barmera Council and District Council of Loxton Waikerie
We know that for regional communities that sporting clubs contribute immensely in creating community identity, sense of place, opportunities for social connections and promotes healthy and active lifestyles and especially in regions such as the Riverland where residents and families are spread throughout the large area. However what we also know from first hand experience is that regional sporting clubs survive solely on the hard work of volunteer residents that work tirelessly to keep their sporting clubs financially viable. Across the Riverland Councils, we have identified that majority of sporting clubs are struggling to maintain or build new memberships and volunteer support, as well as meeting requirements to ensure that they can deliver safe and quality programs.

We believe that a partnership between the Riverland Councils to provide a STARCLUB Field Officer is very timely and will provide a much needed boost to enhance sports clubs that are currently struggling with a diverse range of issues and challenges. Additional benefits will include:

- Establishment of a database of all sporting clubs across the region
- Increased number of sport clubs registering and participating in the program
- Increased number of clubs meeting the legal requirements to operate in South Australia
- Provide links for sporting club with their State Sporting Organisations
- Identification and understanding of the strengths of sporting clubs in the region and the diverse challenges faced specifically by these clubs
- Opportunities provided to build the capacity of clubs through attendance at committee meetings and the provision of workshops.
- Establishment of networking pathways and opportunities to build stronger relationships within the local sporting community
- Development of skills to support the provision of quality grant applications to funding bodies

Renmark Paringa Council is already seeing the above benefits. These can be seen in the attached document which outlines the achievements of the STARCLUB Field Officer role in May 2018 - October 2018. The attachment also shows the benefits that the Murraylands STARCLUB Field Officer program has seen since they became apart of the program six year ago.

The proposed funding model below outlines the expected cost to Council to engage a STARCLUB Field Officer, which is based on an even split between the Riverland Councils. The anticipated cost for year one (2019-2020) is $18,874 and year two (2020-2021) is $19,855. These costs will include include salary, superannuation, on costs, motor vehicle operating costs and costs to provide training for community and sporting groups. Overall we believe that a consortium of Councils will achieve measurable outcomes from the expansion of the STARCLUB program in the region and add further value to the progress that has already been made by delivering outcomes at a regional level.
The proposed funding model for 2019-2020 and 2020-2021 is the following:

Table 1

<table>
<thead>
<tr>
<th>STARCLUB Field Officer Funding Programs 2018 -2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUNDING</td>
</tr>
<tr>
<td>Number of LGA's required</td>
</tr>
<tr>
<td>ORSR</td>
</tr>
<tr>
<td>RPC</td>
</tr>
<tr>
<td>BBC</td>
</tr>
<tr>
<td>DCLW</td>
</tr>
<tr>
<td>TOTAL FUNDING</td>
</tr>
<tr>
<td>EMPLOYEE HOURS Equivalent</td>
</tr>
</tbody>
</table>

Renmark Paringa Council will be the nominal employer of the Riverland STARCLUB Officer. However all organisations within the consortium will be required to provide office space and resources for the Riverland STARCLUB Field Officer as needed.

The STARCLUB Officer will sit under the Riverland G3 Alliance structure and will report into the Corporate/Economic & Community Panel Chair.

Conclusion:
N/A

RECOMMENDATION:
That Council:
1. having considered Report 13.6 titled “STARCLUB Community Development Officer Role” as presented to the Council meeting, receive and note the report.
2. Endorse funding of $18,874 in 2019-2020 and $19,855 in 2020-2021 for the STARCLUB Field Officer position
3. Endorse Renmark Paringa Council to submit an expression of interest on behalf of all three Riverland Council's for funding for a full time two year contract role through the Office of Recreation, Sport and Racing STARCLUB Field Officer Program.

ATTACHMENTS: Yes
List
Attachment 1 – STARCLUB Community Development Officer Role brief
STARCLUB Community Development Officer Role

Purpose of Brief
The STARCLUB Community Development Officer role at Renmark Paringa Council is currently funded until 30 June 2019. Office for Recreation, Sport and Racing will only consider two more years of funding if 1-2 other Riverland Councils agree to co-fund the position.

Background
The STARCLUB Development program is an initiative of the South Australian Office for Recreation, Sport & Racing (ORSR) and is all about continuous improvement and ongoing development for sport and recreational clubs. This program has been in place since 2012.

STARCLUB web tool is used to measure your club against the STARCLUB criteria and get information and support to continue the development of your club to provide the best environment possible for your members and the wider community.

The program has 5 key areas:
- Well Managed
- Coaches & Officials
- Volunteers Valued
- Positive & Welcoming
- Safe for All

There are 4 levels in the program:

Level 1 - Registered
Sport and Recreation organisations have registered for the STARCLUB Program

Level 2 - Submitted
All questions have been answered online with Yes, No or in progress

Level 3 - Provisional Online Status Achieved
At least 3 questions in each part 1-5 must be answered online with YES including all mandatory questions

Level 4 - Full STARCLUB Recognition Achieved
1 - 2 hour face to face consultation with STARCLUB Officer to go through program to confirm all documents are up to standard

Clubs can choose to just register at Level 1 or progress through to Level 4 to receive full STARCLUB Recognition. If a club reaches Level 4, they would have reached the highest level of governance in the program which means they will be a better managed club and will have created a safe and suitable environment for their members which will result in more people participating.

Clubs who are completing the STARCLUB Program are also seeing the following benefits:
- Successful Active Club Program funding applications
- Developing a Strategic Plan that assists with the clubs direction
- Succession Plans in place including developing position descriptions for committee members
- Having updated documents and policies that are assisting them with grant applications and complaint handling
- Gaining sponsorship

**STARCLUB Community Development Officer Role**

There are currently 11 STARCLUB Field Officers (SFO) working with over 30 councils throughout regional South Australia.

The STARCLUB Community Development Officer provides a key link to Office for Recreation, Sport & Racing to provide resources, direction, trends and training to the regions and build the capacity of the sporting clubs and community organisations in Renmark Paringa Council.

The STARCLUB Community Development Officer is currently assisting clubs with the following:
- volunteer management (recruiting, retaining and rewarding);
- understanding compliance such as police checks / screening and responsible service of alcohol;
- Understanding and meeting legal requirements to operate in South Australia
- amending constitutions;
- understanding the roles and responsibilities of committees and governance structures;
- Infrastructure enquiries;
- understanding work health and safety (WH&S) legislation and how it impacts them;
- assisting clubs with lease enquiries;
- assisting clubs to find appropriate grants;
- assisting clubs with writing grants and reviewing grant applications;
- being the main person that sporting and community groups deal with at Council to ensure consistency;
- funding opportunities; and
- amalgamations.

**Benchmark Murraylands STARCLUB**

The Murraylands STARCLUB Field Officer currently services five councils including Coorong District Council, District Council of Karoonda East Murray, Mid Murray Council, Southern Mallee District Council and the Rural City of Murray Bridge which covers a total of 29,035km².

The Murraylands STARCLUB position has been part of the STARCLUB Field Officer and Club Development Program since its inception by the Office for Recreation, Sport & Racing's six years ago.

In 2018 Mid Murray Council received a Local Government Excellence Award in the category of Excellence in Cross Council Collaboration for pioneering the five council-partnership with the SA Office for Recreation, Sport and Racing and the STARCLUB Development Program.

There has been a progressive growth in sport and recreation clubs within the Murraylands from 2014/2015 to currently which has resulted in some key strategic outcomes including a higher success rate of clubs securing grants through the Office for Recreation, Sport and Racing this is through the Active Club Funding Program having a requirement that clubs have to at least registered with the STARCLUB Program and the STARCLUB Field Officer provides clubs with information on what grants are available to them and provides assistance and feedback on their applications. Also the STARCLUB Field Officer assists with building the capacity of club volunteers which results in less pressure on council resources as they are better equipped, more effective and efficient.
Table 1 - Murraylands STARCLUB Data

Total Potential STARCLUB clubs within the area: ~180

<table>
<thead>
<tr>
<th>Year</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Total</th>
<th>Gap</th>
<th>ORSR Grant income*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>45</td>
<td>27</td>
<td>27</td>
<td>10</td>
<td>109</td>
<td>29</td>
<td>$971,700</td>
</tr>
<tr>
<td>2017/18</td>
<td>39</td>
<td>30</td>
<td>29</td>
<td>3</td>
<td>101</td>
<td>79</td>
<td>$236,345</td>
</tr>
<tr>
<td>2016/17</td>
<td>39</td>
<td>27</td>
<td>29</td>
<td>2</td>
<td>97</td>
<td>83</td>
<td>$720,000</td>
</tr>
<tr>
<td>2015/16</td>
<td>38</td>
<td>24</td>
<td>26</td>
<td>2</td>
<td>90</td>
<td>90</td>
<td>$415,779</td>
</tr>
<tr>
<td>2014/15</td>
<td>6</td>
<td>28</td>
<td>15</td>
<td>0</td>
<td>49</td>
<td>131</td>
<td>$341,675</td>
</tr>
</tbody>
</table>

Riverland STARCLUB Proposal

Renmark Paringa Council has received funding through the STARCLUB Field Officer program since 2015. In the first three years the position was funded by Renmark Paringa Council and the Office for Recreation, Sport and Racing and called Club and Volunteer Development Officer with the position working mainly with clubs located within Renmark Paringa Council and provided occasional minimal support to clubs located in Berri Barmera Council and District Council of Loxton Waikerie. The focus of the role in the first three years was very much volunteer focused and didn’t have a huge emphasis on STARCLUB. Therefore in 2018 the decision was made to rename the position to STARCLUB Community Development Officer and focus solely on clubs located within Renmark Paringa Council and also Riverland Associations. Since the role was introduced there have been increases in clubs completing the STARCLUB program however there were no recognised STARCLUB within the Riverland until this year, which include the following clubs:

- Riverland Dinghy Club
- Loxton Kindergym
- Berri Swimming Club
- Vitor Renmark Swimming Club
- Renmark Hockey Club

The proposal moving forward is for this position to work across all three Riverland Councils so the benefits can be seen across the whole region.

Table 2 - Riverland STARCLUB Data

Total Potential STARCLUB clubs within the area: ~130

<table>
<thead>
<tr>
<th>Year</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
<th>Total</th>
<th>Gap</th>
<th>ORSR Grant income*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td>31</td>
<td>36</td>
<td>16</td>
<td>5</td>
<td>87</td>
<td>43</td>
<td>$193,683</td>
</tr>
<tr>
<td>2017/18</td>
<td>29</td>
<td>34</td>
<td>18</td>
<td>0</td>
<td>81</td>
<td>49</td>
<td>$1,417,322</td>
</tr>
<tr>
<td>2016/17</td>
<td>32</td>
<td>29</td>
<td>15</td>
<td>0</td>
<td>76</td>
<td>54</td>
<td>$26,079</td>
</tr>
<tr>
<td>2015/16</td>
<td>28</td>
<td>25</td>
<td>12</td>
<td>0</td>
<td>65</td>
<td>65</td>
<td>$231,817</td>
</tr>
<tr>
<td>2014/15</td>
<td>16</td>
<td>15</td>
<td>8</td>
<td>0</td>
<td>39</td>
<td>91</td>
<td>$211,580</td>
</tr>
</tbody>
</table>

* Excludes funding for the development of major sporting complexes
STARCLUB Community Development Officer Achievements to date
May - October 2018 (5 months)

- 30 face to face consultations
- 5 workshops to 30 different community groups
- Communication database of 220
- 5 recognised STARCLUB’s across the Riverland
- $188,683 worth of Office for Recreation, Sport and Racing grant income into Renmark Paringa Council area
- 6 new clubs registered with the program
- 3 clubs progressed from Level 1 to Level 2
- 1 club progressed from Level 2 to Level 3
- 2 clubs progressed from Level 3 to Level 4
- 5 proposed 19/20 Annual Business Plan projects
- Strategic review of Masterplan with a recommendation to Executive
- Commenced work on a review of current Renmark Paringa sporting clubs and links to regional and state sporting body strategies and plans

The face to face consultations and follow ups are key to the STARCLUB Community Development Officer position. These meetings help build relationships with club representatives and Council and help build the capacity of clubs in the region.

During the one on ones, the STARCLUB Community Development Officer is able to offer support and resources to clubs so they have the capacity to review, write and update documents and processes that will assist the club to improve their governance and in turn make their clubs more sustainable.

IAMP & 2019/2020 Annual Business Plan Projects

During consultations with sporting clubs several potential 2019/2020 Annual Business Plan projects have been identified. The STARCLUB Community Development Officer has worked on including these in the Infrastructure Asset Management Plan and has assisted these clubs with collecting the relevant information they need to present to Council in order for the project to receive the best chance at receiving funding. This information has now been collected and is being presented to Executive. This process has allowed strong relationships to be built between council and the sporting clubs and has made clubs more aware of the process.

Strategic Reviews

This year the STARCLUB Community Development Officer reviewed the 2008 Renmark Recreational Masterplan. This review included looking at the Masterplan and finding out what projects had been competed and what is still yet to be completed. During this process it was discovered that majority of the projects that the user groups wanted have been completed. This information was complied into a report and presented to Executive to inform them of some projects that are still a priority for these groups.

The STARCLUB Community Development Officer is currently in the process of reviewing all Regional and State Sporting Bodies strategic documents and plans and linking them to local sporting clubs. This process has involved contacting all State Sporting Organisations to receive a copy of these documents and then determining if any of the information aligns with clubs within Renmark Paringa Council and how we can use these plans to assist our clubs.
Testimonials

Riverland Dinghy Club
Just as there are many layers that make up a community there are many layers required to make a successful club. Not having a state governing body requires that our club conducts its own self-regulation process. The STARCLUB program supported us through what was basically an audit to review our constitution, rules, policies and procedures. Whilst we had a lot in place the recognition process highlighted several areas to be updated. Club Secretaries input a large amount of time behind the scenes to ensure their club meets the required standards. The STARCLUB program provides the direction to do this. Gaining STARCLUB recognition it is a very rewarding outcome for all involved.

Renmark Vitor Swimming Club
Over the last few months I have been working with the local Renmark Paringa Council’s Starclub Community Development Officer Hayley and have now achieved STARCLUB recognition. I have found that the STARCLUB program is very worthwhile and helpful to me and my committee to run a successful club. We now have all our policies up to date as well as a strategic plan and up to date constitution and bylaws. But most importantly we are now a child safe club. Without the assistance from Hayley, Council and STARCLUB we would not be able to achieve our true best as a club and committee. Hopefully this program continues in the Riverland.

Renmark Hockey Club
With support through the Renmark Paringa Council and in particular the STARCLUB Officer, The Renmark Hockey Club has achieved so much from 2017 to present.

- Attended many courses and trainings around governance, meetings, constitution, child safety, obtaining volunteers, grant writing
- Strategic planning, visions and missions adopted
- We have successfully updated and adopted policies
- Updated our constitution that was written in 1981
- Have child safe accredited volunteers
- Applied for and have been successful in receiving grant funding – where we have been able to purchase equipment and new playing uniform
- STARCLUB sessions have enabled us to network with other clubs

Starting the STARCLUB process may appear at first to be time consuming and hard work, most of us are working parents and where do you find the time? The idea is to share the load; form a sub-committee of like-minded passionate members and you will set out to achieve great things for your club and soon start to see benefits.

Loxton Kindergym
The Loxton Kindergym was proud to achieve the highest level of STARCLUB recognition this year, being the second Riverland club to do so. By becoming a STARCLUB member it helped us to improve our practices and ensure that all of our documentation, ranging from policies through to our Constitution, were up to date and met all legislative requirements. This is important for the Loxton Kindergym as it shows our members that we are running a professional club. Thanks to Tim White and Hayley Ashworth for their advice and support in helping us to achieve this recognition.
STARCLUB Field Officer Role's Alignment to Strategic Documents

The Murraylands & Riverland Region
Regional Sport and Recreation Facilities Needs Review

Strategy F2: Review, enhance and adapt existing facilities
Strategy F5: Facility Management
Strategy SP1: Accessibility
Strategy SP2: Volunteering
Strategy SP3: Partnerships
Strategy SP4: Training and Development
Strategy EP1: Events, Programs and Services
Strategy EP2: Young People
Strategy EP3: Communication
Strategy EP4: Inclusion
Strategy EP5: Pathways
Strategy R1: Resourcing

District Council of Loxton Waikerie Council
2015-2020 Strategic Plan

1.3 Sport and Recreation
Provide a range of sporting and recreational facilities and continue our community's active participation in sport and recreation

4.3 Community Engagement
Provide accountable, open and transparent communication with the community.

4.4 Collaboration and Partnerships - LW Unity
Working in collaboration with our community and relevant stakeholders and partners to deliver improved outcomes.

Berri Barmera Council
Strategic and Corporate Plan 2015-2020

Confident and Contributing Community
Objective 6 - We will create opportunities for community ownership and control of assets.

Smart Infrastructure
Objective 2 - We will continue to invest in sports, recreation and lifestyle infrastructure working to partner with businesses when appropriate.
Objective 5 - We will focus on amalgamating sporting, recreational and lifestyle facilities to continue to provide high quality services.

Renmark Paringa Council
Community Plan
1.1.2 Enhance utilisation of Council owned recreation facilities for a more diverse range of activities aligned to community needs and culture.
1.3.2 Ensure council infrastructure supports accessibility for families, the aging population and people with disabilities through Council's planning and design principles.
1.4.3 Enhance community engagement through active implementation of the Communication Plan utilising the IAP2 model of community engagement.
1.5.2 Encourage volunteers to get involved in Community Learning and Development at the Volunteer / Community Hub.
4.1.4 Regularly review existing services and processes to ensure efficient and effective service delivery.
4.3.3 Implement best practice volunteer management frameworks to ensure maximum benefit for the volunteer, community and organisation.
SUMMARY:
To provide the Minutes from the Murray Darling Association Inc. Region 5 meeting held 10 December 2018.

REPORT:
Background:
N/A

Discussion:
The Minutes from the Murray Darling Association Inc. Region 5 meeting held 10 December 2018 are attached for member’s information. Cr Andrew Kassebaum was in attendance.

The next meeting is scheduled for March 2019 (TBC), hosted by Berri Barmera Council.

Conclusion:
N/A

RECOMMENDATION:
That Council, having considered Report 13.7 titled “Murray Darling Association Inc. Region 5, Minutes from meeting held 10 December 2018” as presented to the Council meeting, receive and note the report.

ATTACHMENTS:
Yes

List
Attachment 1 – Minutes from the Murray Darling Association Inc. Region 5 meeting held 10 December 2018
Minutes

Region 5 – Ordinary Meeting

Renmark Paringa Council Chambers
61 Eighteenth Street, Renmark

Meeting commenced at 10:05 am

1. ATTENDANCE

1.1 Present:
- Cr Peter Raison, Mid Murray Council
- Ian Mann, Mid Murray Council
- Cr Andrew Kassebaum, Berri Barmera Council
- Cr Allan Maddocks, Renmark Paringa Council
- Cr Margaret Howie, Renmark Paringa Council (Chair)
- Cr Peter Hunter, Renmark Paringa Council (Chair)
- Ashleigh Baker, EA – Renmark Paringa Council
- Michelle Campbell, Regional Engagement Officer CEWO
- Emma Bradbury, CEO MDA – via video link

1.2 Apologies:
- Neil Martinson, Loxton- Waikerie Council – as they are yet to elect representatives

1.3 Conflict of Interest Declaration – Material / Actual / Perceived
Nil

We paused normal meeting (10:05am) to welcome Emma Bradbury, CEO MDA – via video link.

6.0) Emma Bradbury, CEO MDA
- Emma returned from a visit to SA, very positive and productive visit. Apology she did not get to visit the Region 5 area, however, also a positive as we have a stable functioning region.
- The recent elections have resulted in the loss of long standing Region 7 leaders. Region 6 & a number of executive have not re allocated.
- Upon visit, caught up with Minister Spears and Mayor Lewis in Murray Bridge.
- Discussion re climate change.
- Highlighted the success in SA, now how do we use and pass on this knowledge.
- Met with Department with regards to community consultation – how to elevate the role of local government, how to export the learning of SA to our colleagues.
- Two weeks prior met with Mayor of Dubbo, again a quick and productive visit. Invited a councilor to Chair Region 10.
- Confident all 12 Regions next year will be chaired and the MDA will have a very active period.
• Cr Andrew Kassebaum raised a question in regards to the MDA Infrastructure Program and what the community wants. Do the criteria need to be re-stated? Advocate for consultation to broaden out, criteria and process for assessment needs to be clear.
• Interstate Water Allocation Plan currently behind, lapse in accountability standards. Community and Federal Government not responsible, failure from the states and authorities.
• Emma raised a motion without notice to the meeting, re addressing (as the draught continues through NSW), where they have 0% and we have 100%. Suggested allocations be examined and would Region 5 re consider, progressing a motion to the board of MDA.
• Councilor Andrew Kassebaum expressed that this is where the water allocation plan comes in. If they want high security water they need to pay for it. Emma encouraged the states to talk with one another.

2. WELCOME

We welcomed Michelle Campbell - Regional Engagement Officer, Local Commonwealth Environmental Water Engagement Officers and all members to our December Meeting.

3. MINUTES OF PREVIOUS MEETING

Moved: Ian Mann
That the minutes of the meeting of the MDA Region 5 held in Morgan, on the 30th July, 2018 are a true & accurate record of the meeting.
Seconded: Cr Peter Raison
Agreed

4. BUSINESS ARISING

4.1 SA / Regional Cooperation - Joint Meeting/s with Region 4 (Wentworth / Mildura / Broken Hill) and all SA Regions – in the Riverland.
• Timing - Late Jan / Early Feb preferred
• Location / Invitations / Agenda – good opportunity to invite all MDA members, great occasion to meet all who is involved. Location most likely to be Berri Barmera.

5. MDA REGION 5 UPDATE

5.1 Correspondence to members (as listed) was noted in the Agenda.

6. MDA CEO / NATIONAL AGM

6.1 CEO, Emma Bradbury Update via Zoom – as noted in earlier notes.


6.3 Information Flow:
  o MDA Newsletter
  o MDBA (Weekly) Newsletters already received by members, no need to forward.
  o ‘The Flow’ – already received by members.
7. PLANNING & COORDINATION

7.1 Frequency / Location / Timing of Region 5 Meetings
- Potential Meetings Planning:
  - Day & Time – the second Monday was deemed a suitable time for everyone.
  - Location / Rotation:
    - Renmark / Paringa – December, 2018
    - Berri / Barmera – March, 2019 – Region 5 AGM
    - Loxton / Waikerie – June, 2019
    - Mid Murray – Morgan – September, 2019 – Preparation for MDA National AGM / Motions etc
    - Karoonda East Murray – December, 2019
    - Renmark Paringa – March, 2020 – Region 5 AGM

7.2 Future Topics / Guest Speakers:
- Guest Speakers & Priority? – What topic/s is/are next?
  - Fisheries & PIRSA / Carp Update/s / Mike Young
  - Jarrod Eaton & DEW
  - MDBA Representative – Monique White (presentation of the report from Phil Townsend)

7.3 Future MDA Dates:
- 2019 Toowoomba
- 2019 Wentworth or Shepparton are the most likely options

8. GENERAL BUSINESS

8.1 Michelle Campbell – CEWO - Regional Engagement Officer
- Presentation:
  - History of the irrigation development.
    - 1947 VIC Mallee had 17,00ha irrigated as a pose to 2017 having 75,000ha.
  - The basin – complex competing needs.
  - How water flows naturally (natural seasonal pulses) vs how water flows after human intervention. How creating man made pulses / flows can have great environmental outcomes.
  - What occurs in a hypoxic water event and how often this is deemed as bad yet has positive consequences for fish stocks.
  - Demand across basin and in particular the southern basin.
  - The importance of the Darling River System to SA/recent northern basin flows.
  - How various fish species require different environmental water flows, in addition how this can be manipulated within water delivery to benefit these fish species.
  - Will forward booklets re who is responsible for various aspects of water management in the basin.
  - Will forward completed pictorial of water security variations across the country & how this effects the massive variations in current allocations.

9. NEXT MEETING

   Date: (to be finalised) March  
   Time: 10.00 am  
   Location: Berri Barmera

10. CLOSE: 11.50 am

   The Murray Darling Association acknowledges and thanks
   Renmark Paringa Council for hosting this meeting of Region 5
### 13.8 Status of Resolutions, January 2019

<table>
<thead>
<tr>
<th>REPORT AUTHOR</th>
<th>CEO</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESPONSIBLE MANAGER:</td>
<td>CEO/SMT</td>
</tr>
<tr>
<td>RECORDS REF:</td>
<td>N/A</td>
</tr>
<tr>
<td>STRATEGIC LINKS:</td>
<td>Yes; Strong Internal Capability and Capacity; Objective 2</td>
</tr>
<tr>
<td>FINANCIAL IMPLICATIONS:</td>
<td></td>
</tr>
<tr>
<td>Impact</td>
<td>Nil</td>
</tr>
<tr>
<td>Budget Description</td>
<td>N/A</td>
</tr>
<tr>
<td>Allocation</td>
<td>N/A</td>
</tr>
<tr>
<td>Expenditure to Date</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**SUMMARY:**
The “Status of Resolutions” document detailing the progress of resolutions passed at previous meetings of Council is attached for information of Members.

**RECOMMENDATION:**
That Council, having considered Report 13.8 titled “Status of Resolutions, January 2019” as presented to the Council meeting, receive and note the report.

**ATTACHMENTS:**
Yes

<table>
<thead>
<tr>
<th>List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment 1 – Status of Resolutions – January 2019</td>
</tr>
<tr>
<td>Date of Meeting</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>22 November 2016</td>
</tr>
<tr>
<td>22 November 2016</td>
</tr>
<tr>
<td>Date of Meeting</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>22 May 2018</td>
</tr>
<tr>
<td>28 August 2018</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Date of Meeting</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>23 October 2018</td>
</tr>
<tr>
<td>23 October 2018</td>
</tr>
<tr>
<td>Date of Meeting</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
</tbody>
</table>
| 27 November 2018 | CEO     | Executive | Governance and Management Structure  
That Council:  
4. seek expressions of interest from members of the public who would like to be considered as an independent representative on the Environment and Sustainability Committee.  
5. invite Department of Environment and Water, Berri Barmera Landcare and Crown Lands to nominate a representative and proxy to be a member of the Environment and Sustainability Committee.  
6. receive a report at the completion of the expression of interest process to confirm and endorse the non-elected members of the Environment and Sustainability Committee.  
That Council:  
3. approach current community members to ascertain their interest in continuing membership on the Berri Improvement Committee.  
4. seek expressions of interest from members of the public who would like to be considered as a community representative on the Berri Improvement Committee.  
5. receive a report at the completion of the expression of interest process to confirm and endorse the community member representatives of the Berri Improvement Committee.  
That Council:  
3. approach current community members to ascertain their interest in continuing membership on the Barmera Improvement Committee.  
4. seek expressions of interest from members of the public who would like to be considered as a community representative on the Barmera Improvement Committee.  
5. receive a report at the completion of the expression of interest process to confirm and endorse the community member representatives of the Barmera Improvement Committee.  
Expressions of Interest for Committee Membership for  
- Berri Improvement Committee  
- Barmera Improvement Committee and  
- Environment and Sustainability Committee have been advertised. Further information via Council Report 13.4 | 5135/18 | 5.9 | 5136/18 | 5137/18 |
<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>Officer</th>
<th>Dept.</th>
<th>Subject</th>
<th>Motion No.</th>
<th>(Report No. etc.)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>That Council: 3. approach current community members to ascertain their interest in continuing membership on the Friends of Bonney Theatre Working Group. 4. seek expressions of interest from members of the public who would like to be considered as a community representative on the Friends of Bonney Theatre Working Group. 5. receive a report at the completion of the expression of interest process to confirm and endorse the community member representatives of the Friends of Bonney Theatre Working Group.</td>
<td>5138/18</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>That Council: 3. seek expressions of interest from members of the public who would like to be considered as the community representative on the Cemetery Advisory Group. 4. receive a report at the completion of the expression of interest process to confirm and endorse the community member representative of the Cemetery Advisory Group.</td>
<td>5139/18</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>That Council: 2. receive a report in early 2019 with the proposed Terms of Reference for the Lake Bonney Caring for Country Advisory Group, the call for elected member and chairperson appointments and the process to be undertaken to invite and appointment community and special interest representatives.</td>
<td>5142/18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The EOI for
- Friends of Bonney Theatre
- Cemetery Advisory and
- Lake Bonney Caring for Country Management Plan

Committees will commence Feb/March 2019
<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>Officer</th>
<th>Dept.</th>
<th>Subject</th>
<th>Motion No.</th>
<th>(Report etc.)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 November 2018</td>
<td>CEO</td>
<td>Executive</td>
<td>MOTIONS WITHOUT NOTICE: Council area image library – Cr Kassebaum</td>
<td>5158/18</td>
<td>12.2</td>
<td>1. Contractor has advised that images for town entry signs need to be between 300 to 700dpi.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Initial Administrative discussions have been held in relation to the image requests from the public.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 December 2018</td>
<td>MIS</td>
<td>Infrastructure</td>
<td>Seating Request for Link SA Bus users</td>
<td>5177/18</td>
<td>15.2</td>
<td>Installation of bench and moving of bus stop to be undertaken by end of January 19.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>That Council:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Council installs a bench seat on the Vaughan Terrace footpath under the veranda of the former Retra Vision store to provide seating to the users of the Link SA bus service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3. Council shift the current Bus Stop at the bottom of Vaughan Terrace and move it approximately 40m north.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>4. Monitor the use of the bus stop to see if a dedicated bus shelter is needed and include for budget consideration in the 2019/20 financial year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 December 2018</td>
<td>MIS</td>
<td>Infrastructure</td>
<td>Calvary St Catherine’s – request for ambulance parking</td>
<td>5178/18</td>
<td>15.3</td>
<td>Line marking to be undertaken when weather permits.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>That Council:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. agrees to a dedicated ambulance car park on Coneybeer Street, Berri</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3. agrees to mark two parking spaces on McIntosh Street, Berri</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date of Meeting</td>
<td>Officer</td>
<td>Dept.</td>
<td>Subject</td>
<td>Motion No.</td>
<td>(Report No. etc.)</td>
<td>Status</td>
</tr>
<tr>
<td>-----------------</td>
<td>---------</td>
<td>-------</td>
<td>---------</td>
<td>------------</td>
<td>------------------</td>
<td>--------</td>
</tr>
<tr>
<td>18 December 2018</td>
<td>MES/MP</td>
<td>Environmental</td>
<td>Riding For The Disabled Association SA Inc., Riverland Branch That Council: 2. finalise the new lease with riding for the Disabled Association SA Inc., to include the area of the extension. 3. authorise the Mayor and Acting Chief Executive Officer to sign and attach the Council seal to the new lease.</td>
<td>5181/18</td>
<td>16.3</td>
<td>Lease to be finalised following public notification commencing week of January 14th 2019. Anticipated finalisation mid February.</td>
</tr>
<tr>
<td>21 December 2018</td>
<td>MCD</td>
<td>Community</td>
<td>Citizen and Community Awards Selection Panel That Council: 3. endorses the Citizen and Community Awards Selection Panel recommendation to request that staff develop a budget bid proposal for Honour Boards to be created for public display.</td>
<td>5182/18</td>
<td>3.1</td>
<td></td>
</tr>
</tbody>
</table>
SUMMARY:
To provide an update of Berri Barmera Library Services with activities and projects for the month of December 2018.

REPORT:

Discussion:

Special Events – Barmera Library Op Shop Fashion Show
- Over 90 people attended the inaugural Barmera Library Op shop Fashion show on Thursday 6th December. A total of $523.00 was raised and donated to the Riverland Christmas Appeal. Both St Vincent de Paul’s Op Shop, which raises money for the needy and Bonney Lodge Op shop which raises money for the Barmera Residential Care Nursing Home facilities, offered quality second hand items for sale at the library on the night and reported good sales. The enthusiastic support of staff members at both Op shops, members of the community and the Barmera Library staff combined to make this a very successful event.

Summer Reading Club and Holiday Fun Program
- Both our libraries are running a Children’s Summer Reading Club program during the school holiday period with specially designed reading packs and prizes on offer to children who enter. At Barmera Library, to help publicise the program to more children, around 400 Summer Reading flyers were distributed to local schools and tourist venues including Glossop Primary, Rivergum Christian College, Barmera Primary, St Joseph’s Barmera, Barmera Kindergarten, and Barmera and Cobdogla Caravan Parks. Cobdogla School and Kingston-on-Murray school picked up their flyers from the library. At Berri Library, flyers were given to local schools to publicise in their school newsletters.
- There are some great prizes on offer for the Summer Reading Club including a Zero X Powerful HD Drone from Barmera Library and a Google Home Mini from Berri Library. The Reading Club is for children aged between five to twelve years old and for every ten library books read, they can submit an entry into the draw. The competition will continue over January.
- We are excited to offer an expanded range of great activities for both adults and children over the summer holidays. For the first time, both libraries have combined their summer holiday activities into one program which contains a variety of activities like:- daily pre-Christmas activity sessions for children in December, a games room for all ages at Berri
with traditional type board games, jigsaws, old style racing tracks and retro video games, another little Bang Discovery Club science program, summer reading competition, adult colouring, weekly library school holiday activities and a curious creatures craft competition at Barmera library.

**Give the Gift of Reading – Riverland Public Library Initiative**

- Responding to an initiative by Renmark Public Library, Barmera and Berri Libraries joined with Renmark, Waikerie and Loxton libraries to take part in the Give the Gifts of Reading program. A total of 310 books were donated to AC Care to be distributed to children in need over the Christmas period.

**Staffing, Training and Meetings**

- The Library Manager attended an Augmented Reality (AR) and Virtual Reality (VR) in Libraries workshop organised by Public Library Services and Think Digital. The session was very worthwhile and it was interesting to see how VR could assist older people by improving their cognitive functions, problem solving skills and motor control. We will investigate funding opportunities to purchase virtual reality headsets for our libraries in 2019 as a way of introducing this relatively new and exciting technology to the community.
- Staff from both libraries and from Glossop High School library attended our annual Christmas breakfast get together in early December and an all staff Christmas lunch on 21st December.
- We are pleased have finalised the process to employ a Glossop High school based trainee at the Berri Library for 2019.

**Library Customer Activity Survey**

- During September and October 2018 we conducted an online survey at our Berri and Barmera Libraries to find out which library services our customers find the most useful and valuable. The results have now been collated and here are a few highlights:-
  - The most important library services for customers are being able to borrow books & DVD’s, place holds on items, ask for research help from library staff and access computers and printers.
  - The most regularly used library services for our customers are loaning of books and magazines, searching the library catalogue, using the photocopier and scanner and being able to ask a library staff member for information.
  - That library online services and Apps are underutilised and need to be better promoted to our customers.
  - Comments from survey respondents about what they value most about their libraries were overwhelmingly positive.
- If you are interested in viewing more results from this survey, the survey report is attached.

**RECOMMENDATION:**

That Council having considered Report No 14.1 titled Library Services Monthly Report as presented to the Council meeting, receive and note the report.

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>List</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment 1 – Berri Barmera Library Services, Library Use Survey Results, Sep to Oct 2018</td>
<td></td>
</tr>
</tbody>
</table>
LIBRARY USE SURVEY RESULTS

A TOTAL OF 140 SURVEYS WERE COMPLETED BY LIBRARY VISITORS TO BOTH OUR BERRI AND BARMERA LIBRARIES DURING AN 8 WEEK PERIOD FROM SEPTEMBER TO OCTOBER 2018.

WHAT DO THESE RESULTS TELL US?

- That library online services and Apps are underutilised and need to be better promoted to our customers.
- The most important library services for customers are being able to borrow books & DVD’s, place holds on items, ask for research help from library staff and access computers and printers.
- The most regularly used library services for our customers are loaning of books and magazines, searching the library catalogue, using the photocopier and scanner and being able to ask a library staff member for information.
- Comments from survey respondents about what they value most about their libraries were overwhelmingly positive.

LIBRARY CUSTOMER DEMOGRAPHICS

WHAT DO THESE RESULTS TELL US?

- The majority (71%) of library customers surveyed were female.
- 72% of library users surveyed were over 45 years old.
- The majority (91%) of customers surveyed lived in the Berri Barmera Council area.
- It was not surprising that 95% of library customers surveyed were South Australian 1Card library members.
20% of library customers surveyed use our library online services either daily or weekly but 31% never use them!

On the plus side, 69% of those surveyed have used at least one of online services at one time or another.

14% of customers surveyed use the new Libraries SA app and 11% use the Libby eBooks app.

The majority of customers knew about our online apps but didn’t use them.

66% of library customers surveyed were regular library users and visited the library on a daily or weekly basis. A further 29% visited the Berri or Barmera libraries monthly.

Borrowing library materials like books and DVDs was the most important library service for 74% of respondents. 50% listed placing Holds as important and 74% rated overall library access as being important to them.

58% of respondents borrowed from the library on a daily or weekly basis.

46% of respondents consulted a library staff member on a daily or weekly basis.

REPORT AUTHOR: LM
RESPONSIBLE MANAGER: LM
RECORDS REF: Report - Comm
STRATEGIC LINKS: Yes; Community 2 & 3
FINANCIAL IMPLICATIONS: Impact No
Budget Description Various
Allocation $ Expenditure to Date $

SUMMARY:
To update and review Library policies.

REPORT:
The policies relating to Library Services policies are due to be updated and reviewed. The policies included in this review are:
- Library Collection Development Policy
- Library Conditions of Use Policy

Recommended amendments to the policies have been tracked for the information of members in the attached update.

RECOMMENDATION:
That the following Policies be adopted by Council:
- Library Collection Development Policy
- Library Conditions of Use Policy

ATTACHMENTS: Yes List
Attachment 1 – Library Collection Development Policy
Attachment 2 – Library Conditions of Use Policy
Keywords: library, collections, development, customers, resources, selection, materials

<table>
<thead>
<tr>
<th>Corporate Plan:</th>
<th>Smart Infrastructure:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(4) We will provide non structured recreational facilities, locally and regionally, to promote participation, well-being and aesthetic landscape quality</td>
</tr>
<tr>
<td>Classification:</td>
<td>Community Services – Public – Corporate Policy</td>
</tr>
<tr>
<td>First Issued/Approved:</td>
<td>March 2010</td>
</tr>
<tr>
<td>Review Frequency:</td>
<td>Annually</td>
</tr>
<tr>
<td>Last Reviewed:</td>
<td>24 October 2017, October 2018</td>
</tr>
<tr>
<td>Next Review Due:</td>
<td>October 2018, October 2019</td>
</tr>
<tr>
<td>Responsible Officer(s):</td>
<td>Library Manager</td>
</tr>
<tr>
<td>Council File Reference:</td>
<td>17.90.1</td>
</tr>
<tr>
<td>Applicable Legislation:</td>
<td>Broadcasting Services (Online Services) Act 1999 (Commonwealth)</td>
</tr>
<tr>
<td></td>
<td>Freedom of Information Act 1991 (SA)</td>
</tr>
<tr>
<td></td>
<td>Libraries Act 1982 (SA)</td>
</tr>
<tr>
<td></td>
<td>Copyright Act 1968 (Commonwealth)</td>
</tr>
<tr>
<td>Relevant Policies:</td>
<td>Customer Service Policy</td>
</tr>
<tr>
<td>Related Procedures:</td>
<td>Objections to library materials</td>
</tr>
<tr>
<td>Delegations:</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Purpose

The purpose of this Collection Development Policy is to assist with the management and acquisition of library resources and to account to the public for the selection of such resources.

The reasons for preparing a Collection Development Policy are many and they include:

- To identify strengths and weaknesses of the collection and to appropriately plan the rectification of these inadequacies
- To prepare guidelines for future collection development
- As a management tool and for internal communication and training
- To inform the public of our selection policy in all areas.

Principles

The Berri Barmera Council has adopted the following Collection Development Policy to guide staff and to inform stakeholders and the public about the principles upon which the collections
of the Berri Barmera Library Service, more specifically the Berri Library & Information Centre and the Barmera Public Library, are developed and maintained. For the purposes of this policy both Berri Barmera Council libraries shall be referred to as “the Library” or “Library”, unless otherwise noted.

The Library collection supports the Vision of the Berri Barmera Library Service: “Building a better community by becoming the premier provider of information and leisure services now and into the future”

Because of the volume of publishing, as well as the limitations of budget and space, the library must have a selection policy with which to meet community interests and needs.

The Berri Barmera Library Service supports the individual's right to access ideas and information representing all points of view. To this end, the library welcomes and solicits patron suggestions, comments and ideas about the collection and its development. Berri Barmera Council Library Services have adopted the Australian Library and Information Association's Statements (Appendix 1) on Free Access to Information, Online Content Regulation, Information Literacy for all Australians, Core Values and Statement on Public Library Services.

It should be noted that this collection development policy applies solely to public library stock located in the Berri and Barmera libraries. Berri Library & Information Centre is a joint use library and the other major stakeholder, Glossop High School Senior Campus have their own specific collection development policy for library stock selected and owned by them. Library staff are aware of the details of these different collection development policies and select materials accordingly.

**MATERIALS SELECTION:**

1. **Freedom to Read**

The primary objective of a public library is to serve as a free and open access to the ideas and information available on all subjects in all formats.

Library staff will not censor the reading matter selected by any member of the public.

Parents are responsible for supervising the library materials chosen by their children.

The Library endorses the Australian Library and Information Association Statement on free access to information as stated below (as well as other ALIA statements mentioned in the Policy Introduction):

“The Australian Library and Information Association believes that library and information services have particular responsibilities in supporting and sustaining the free flow of information and ideas including:

1. asserting the equal and equitable rights of citizens to information regardless of age, race, gender, religion, disability, cultural identity, language, socioeconomic status, lifestyle choice, political allegiance or social viewpoint;
2. adopting an inclusive approach in developing and implementing policies regarding access to information and ideas that are relevant to the library and information service concerned, irrespective of the controversial nature of the information or ideas;

3. ensuring that their clients have access to information from a variety of sources and agencies to meet their needs and that a citizen's information needs are met independently of location and an ability to pay;

4. catering for interest in contemporary issues without promoting or suppressing particular beliefs and ideas;

5. protecting the confidential relationships that exist between the library and information service and its clients;

6. resisting attempts by individuals or groups within their communities to restrict access to information and ideas while at the same time recognizing that powers of censorship are legally vested in state and federal governments."

2. Responsibility for Selection

The ultimate responsibility for selection of library materials rests with the library manager who operates within the framework of the policies determined by the Berri Barmera Council. This responsibility may be shared with other members of the library staff; however, because the Library Manager must be available to answer to the Council and the general public for actual selections made, the library manager has the authority to reject or select any item contrary to the recommendations of the staff.

Customers are also an important part of the selection process. Customers can make suggestions for material to be purchased at the circulation desk and these will be recorded in the suggestion book, which are consulted during the selection process. Customers may also request purchase of items by telephone or via the library's website.

3. Criteria for Selection

These general criteria are taken into account for all materials selected for the Library. Additional specific criteria are listed when appropriate for different types of materials. All items selected will meet several of the general or specific criteria.

- Current and anticipated needs and interests of the public
- Accuracy of content
- Timeliness of information
- Author's, artist's or publisher's qualifications and/or reputation
- Evaluations in review media
- Contribution to diversity or breadth of collections
- Inclusion of title in standard bibliographies or indexes
- Receipt of or nomination for major awards or prizes
- Quality of production
- Affordability
- Support of library's vision, mission and roles
4. **Selection Sources**

The library subscribes to several periodicals and staff access a number of online resources which are used as review and evaluation sources for material selection. Among these are:

- Good Reading Magazine – periodical
- The Advertiser - newspaper
- The Australian - newspaper
- The Sunday Mail - newspaper
- Incite - periodical
- Access (Australian School Library Association) – periodical
- SLASA Newsletter - periodical
- Public Library Services P2 System Selection Lists - website
- Amazon - website
- ALS - website
- Magpies – periodical and website
- Internet Movie Database – website
- Gould Genealogy – website
- Book Depository - website
- Fishpond - website
- Booktopia - website

5. **Interlibrary Loan**

Because of limited budget and space, the library cannot provide all materials that are requested. Therefore, the SA Public Library Network is used to obtain those materials that are beyond the scope of this library’s collection.

In return for utilizing the SA Public Library Network to satisfy the needs of our customers, the Library agrees to lend its materials to other SA Public Library Network libraries using the state wide Library Management System (LMS), and to make its current holdings accessible by other libraries throughout the state. The Library also follows the 2001 Australian Interlibrary Resource Sharing Code and requests and loans items nationally using the scale of fees and charges set out in the Code.

6. **Donations**

The library accepts donation of books and other materials with the understanding that they will be added to the collection only if appropriate and needed. Donated material not selected for inclusion in the collection will be sold in the library's second hand book sales or disposed of in other ways.

No value is placed on donated materials, though the library can provide an acknowledgment of receipt of the items if requested by the donor.

7. **Weeding (Deselection) / Maintenance**

The collection is maintained and weeded (deselected) through an ongoing process of collection analysis. Older items are repaired, withdrawn or replaced based on the following:

- The needs and interests of the community
- Number of circulations, requests and reserves
- Availability of similar materials in the collection
- Affordability
- Physical condition and age of the item
- In-print status
- Appearance in standard lists
- Available space
- Availability at other local libraries

Items discarded are sold at an ongoing book sale.

The library will not withdraw an item simply because a patron wishes to purchase it.

8. Objections to Library Materials

Libraries provide both a physical collection of material and also digital collections through services like OverDrive Libby and Zinio RBDigital. The South Australian Network Collection Policy aims to foster the development and maintenance of a broad and diverse collection that is of interest to all South Australians.


SA libraries do not censor, remove or restrict titles that some customers may find offensive. Parents or legal guardians are strongly encouraged to be responsible and supervise their child’s choice of library materials and online activities.

Any individual who desires may express his or her objections to particular library materials by completing a “Statement of Concern about Library Materials” form (Appendix 2). After the form is completed, it will be submitted to a Library Review Committee composed of an interested community member from the library Book Group, the Library Manager, and a member of the Library staff. The material will be reviewed objectively, and with the best interests of library customers, including students in mind. The Library Manager will then respond to the person making the objection.

9. Local Authors

Every attempt is made to acquire titles by local authors (Berri Barmera District and the towns in the Riverland) that are self published and published by mainstream publishers. Duplicate copies of titles by local writers are purchased (for the main collection and the local history collection) because these titles usually contain valuable local content and are of high local interest.

10. Print on Demand Self Published

Print on demand titles that are self-published, even though available via mainstream distributors, will not be added unless they meet the library's collection criteria. It should be noted that self published items do appear regularly in the monthly selection lists and can be difficult to identify as self published works.
11. Confidentiality of Patron Records

The Library recognizes each patron's right to confidentiality and staff are bound by the Code of Conduct for Council Employees which specifically refers to staff's access to and the use of data in the course of their employment. No information regarding any patron record, including the items circulated to that patron will be divulged.
### COLLECTION STATEMENTS:

#### Adult Materials

<table>
<thead>
<tr>
<th>COLLECTION TYPE</th>
<th>CLIENTELE</th>
<th>SCOPE</th>
<th>LOCATION</th>
<th>FORMATS</th>
<th>CRITERIA</th>
<th>WEEDING/RETENTION</th>
<th>FUTURE PLANS</th>
</tr>
</thead>
</table>
| Adult Reference | Community in general | Up to date and accurate resources covering all major topics, for use within the library. | Both Berri and Barmera libraries will have a collection of resources, which will answer the majority of reference questions. | All formats collected. | Reference materials are selected using the following criteria:  
  - Currency  
  - Authority  
  - Scope  
  - Ease of use  
  - Relevance  
  - Cost | Material which is outdated and/or inaccurate is discarded. | An increased reliance on the internet for information and research purposes is reducing the necessity for this collection. Will be weeded and integrated into Adult Non-Fiction Collection over the coming year. |
| Adult Non Fiction | All members of the community | Resources suitable for information and for recreational purposes, to support individuals of all ages pursuing their interests or independent life-long learning and to enhance interest in literature and reading. Material to assist people to enjoy Australian Society and Culture and the place of Australia in the world. Where possible resources should address both sides of a subject. | Both Berri and Barmera libraries. | All formats collected. | Non-fiction materials should be collected using the following criteria:  
- Accuracy, currency and material should generally be unbiased.  
- The authority of writers and publishers.  
- The scholarship involved in the work.  
- Ease of use, comprehensibility and relevance to the intended audience.  
- The physical quality of the item and the value of the book in relation to its price. | Materials that are outdated, inaccurate or damaged should be weeded. Historical works should be retained, Standard works and classics should be retained, and Australian works should generally be retained. Display copies of Council reports should be retained for the life of the interest in the subject of the report and according to The non fiction at Berri and Barmera should be weeded at least every 2 years and gaps in subject areas identified. As funding becomes available these gaps should be filled. |
<table>
<thead>
<tr>
<th>Category</th>
<th>Access</th>
<th>Description</th>
<th>Format</th>
<th>Criteria</th>
<th>Policy</th>
<th>Notes</th>
</tr>
</thead>
</table>
| Adult Fiction     | All    | The adult fiction collection includes all types of fiction, both popular and literary written in English. Australian writers' work will be collected as well as the work of best selling and popular writers and award winning writers. | All formats collected although the tendency is to select trade paperbacks over the more expensive hardback versions. | Fiction will be selected using the following criteria:  
  - Literary merit  
  - Imaginative and original writing  
  - Well sustained plot with effective characterisation  
  - Existing series | Stock is discarded when it is damaged, aged or no longer in demand. | As time allows, missing or deteriorating copies of classics or series will be replaced with copies donated or purchased as funds allow. |
| Adult Large Print | All    | People in the community with visual impairment. Popular fiction and non-fiction. | All formats collected. | Large print should be selected using the criteria for Fiction and Non-Fiction and mindful of the needs and general interests of the clientele. Large print will be generally acquired from reputable specialized suppliers or from the P2 selection list. | Old and damaged items are discarded.  
  "Read out" stock is rotated between branches or with other libraries within the SA Public Library network. | As the population ages, demand for large print may increase. |
| Adult Paperback   | All    | The adult community. Very popular fiction.                                 | Mass market paperbacks collected. | Fiction will be selected using the following criteria:  
  - Popularity  
  - Literary merit  
  - Imaginative and original writing  
  - Well sustained plot with effective characterisation  
  - Existing series | Old and damaged items are discarded. | Regular weeding of paperback collections at Berri and Barmera to bring them into line with the collection Development Policy. |
| Periodicals       | All    | All members of the community. The periodical collection should contain titles whose subject material is of general interest, focusing on current affairs | Periodicals           | Magazines are collected for informational, recreational and leisure reading. Local interest, appeal, subject matter and demand are considered when at least 2 years of each title is kept and issues are discarded when damaged or usefulness has | At least 2 years of each title is kept and issues are discarded when damaged or usefulness has | There is a strong demand for some periodical subject areas/titles.  
  Subscriptions |
<table>
<thead>
<tr>
<th>Newspapers</th>
<th>All members of the community</th>
<th>Local, state and national daily newspapers</th>
<th>Both Berri and Barmera libraries.</th>
<th>Newspapers</th>
<th>Newspapers are collected for informational, recreational and leisure reading.</th>
<th>Local newspapers are kept for 7 years at Berri and going back to 1964 at Barmera. State and national newspapers are discarded after 2 months.</th>
<th>Some newspaper content is now available electronically.</th>
</tr>
</thead>
</table>

and other issues of interest to Australian, preferably titles that are not readily obtainable due to availability or price. The collection should support and supplement the non-fiction collection.

adding new titles. Available indexing is considered when determining how long a title is retained. Professional journals are acquired within the library field. Back issues of magazines and journals are kept for varying number of years.

ended.

reviewed annually. Supplemented by Digital Magazines available State wide through the 1Card online catalogue.
### Children’s Materials

<table>
<thead>
<tr>
<th>COLLECTION TYPE</th>
<th>CLIENTELE</th>
<th>SCOPE</th>
<th>LOCATION</th>
<th>FORMATS</th>
<th>CRITERIA</th>
<th>WEEDING/RETENTION</th>
<th>FUTURE PLANS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children’s Reference</td>
<td>Children from primary to lower</td>
<td>Up to date and accurate resources covering major topics of interest to</td>
<td>Berri and Barmera libraries</td>
<td>All formats collected</td>
<td>Reference materials are - selected using the following criteria:</td>
<td>Material which is outdated and/or inaccurate is discarded.</td>
<td>An increased reliance on the internet for information and research purposes is reducing the necessity for this collection. Will be reviewed and weeded over the coming year.</td>
</tr>
<tr>
<td></td>
<td>secondary school</td>
<td>secondary school</td>
<td></td>
<td></td>
<td>- Audience</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- History of people from the individual states and countries of the</td>
<td></td>
<td></td>
<td>- Currency</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>world; physical and natural science; the environment; the arts and</td>
<td></td>
<td></td>
<td>- Authority</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>handicrafts; sports; poetry and biography.</td>
<td></td>
<td></td>
<td>- Scope</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Ease of use</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Relevance</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Cost</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children’s and Adolescent Non</td>
<td>Children from primary to secondary</td>
<td>Informational books for children and youth up to grade 12 with an</td>
<td>Both Berri and Barmera</td>
<td>All formats collected</td>
<td>Non-fiction materials should be collected using the following criteria:</td>
<td>Materials that are outdated, inaccurate or damaged should be weeded.</td>
<td>The children’s and adolescent non fiction at Berri and Barmera should be weeded at least every 2 years and gaps in subject areas identified. As funding becomes available these gaps should be filled.</td>
</tr>
<tr>
<td>Fiction</td>
<td>school</td>
<td>emphasis on the culture, customs, and history of people from the</td>
<td>libraries.</td>
<td></td>
<td>- Accuracy, currency and material should generally be unbiased.</td>
<td>Historical works should be retained, Standard works and classics should be</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>individual states and countries of the world; physical and natural</td>
<td></td>
<td></td>
<td>- The authority of writers and publishers.</td>
<td>retained, and Australian works should generally be retained. Display copies of Council reports should be retained for the life of the interest in the subject of the report and according to Council policy.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>science; the environment; the arts and handicrafts; sports; poetry</td>
<td></td>
<td></td>
<td>- The scholarship involved in the work.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>and biography.</td>
<td></td>
<td></td>
<td>- Ease of use, comprehensibility and relevance to the intended audience.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- The physical quality of the item and the value of the book in relation to</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>its price.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Target Group</td>
<td>Description</td>
<td>Preferred Formats</td>
<td>Criteria</td>
<td>Stock Policy</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td>-----------------------</td>
<td>---------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Children’s Picture Books</td>
<td>Children from birth to primary age (approximately 0-7 years)</td>
<td>The picture book collection will include Board books, wordless books, concept books (alphabet, numbers, colours, shapes), classic and contemporary preschool picture book stories and fairy or folk tales</td>
<td>Both Berri and Barmera libraries.</td>
<td>Paperback format is preferred.</td>
<td>Picture books will be selected using the following criteria:</td>
<td>Stock is discarded when it is damaged, aged or no longer in demand.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Literary merit</td>
<td>Well sustained plot with effective characterization</td>
<td>As funding allows, to acquire missing copies of series and classics discarded from stock over the years.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Imaginative and original writing</td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Well sustained plot with effective characterization</td>
<td>Books to stimulate imagination and speech</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current reading trends</td>
<td>Books to stimulate the enjoyment of books and reading</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Responsibility for the reading, listening and viewing habits of minors rests with parents and legal guardians.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teenage Fiction</td>
<td>Young adults (approximately 12 years and up)</td>
<td>The adolescent or teenage fiction collection includes all types of fiction, both popular and literary written in English. Australian writer’s work will be collected as will work of best selling writers and award winning writers. The collection will include a wide range of attractive high interest fiction to encourage interest in reading for young adults.</td>
<td>Both Berri and Barmera libraries.</td>
<td>Paperback format is preferred.</td>
<td>Teenage Fiction will be selected using the following criteria:</td>
<td>Stock is discarded when it is damaged, aged or no longer in demand.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Literary merit</td>
<td>Well sustained plot with effective characterization</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Imaginative and original writing</td>
<td>Current reading trends</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Well sustained plot with effective characterization</td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current reading trends</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Responsibility for the reading, listening and viewing habits of minors rests with parents and legal guardians.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children’s Fiction</td>
<td>Children from middle primary to lower secondary school</td>
<td>The children’s fiction collection includes all types of fiction, both popular and literary written in English. Australian writer’s work</td>
<td>Both Berri and Barmera libraries.</td>
<td>Paperback format is preferred.</td>
<td>Children’s fiction will be selected using the following criteria:</td>
<td>Stock is discarded when it is damaged, aged or no longer in demand.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Literary merit</td>
<td>Well sustained plot with effective characterization</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Imaginative and original writing</td>
<td>Current reading trends</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Well sustained plot with effective characterization</td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Current reading trends</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Attractive physical presentation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Responsibility for the reading, listening and viewing habits of minors rests with parents and legal guardians.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Children's Easy Fiction | Children from lower primary to middle primary school. | The children’s easy fiction collection includes all types of fiction, both popular and literary written in English. Australian writer’s work will be collected as will work of best selling writers and award winning writers. The collection will include a wide range of attractive high interest fiction to encourage interest in reading for children. | Both Berri and Barmera libraries. | Paperback format is preferred. | Children’s easy fiction will be selected using the following criteria:  
- Literary merit  
- Imaginative and original writing  
- Well sustained plot with effective characterization  
- Current reading trends  
- Attractive physical presentation  
Responsibility for the reading, listening and viewing habits of minors rests with parents and legal guardians. | Stock is discarded when it is damaged, aged or no longer in demand. |
|------------------------|---------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Children's and Adolescent Paperbacks | Children’s paperbacks for Children aged 6 to 12 years. Teenage paperbacks for young adults aged 12 and up. | The children’s and adolescent paperback collections include all types of fiction, both popular and literary written in English. Australian writer’s work will be collected as will work of best selling writers and award winning writers. The collection will include a wide range of attractive high interest fiction to encourage interest in reading for children. | Both Berri and Barmera libraries. | Paperback format is preferred. | Teenage Fiction will be selected using the following criteria:  
- Literary merit  
- Imaginative and original writing  
- Well sustained plot with effective characterization  
- Current reading trends  
- Attractive physical presentation | Stock is discarded when it is damaged, aged or no longer in demand. | This collection is supplemented by the Glossop High School teenage paperback collection. |
| Include a wide range of attractive high interest fiction to encourage interest in reading for children and young adults. Genres included are mystery, horses, general, sports, science fiction, adventure, humour, horror, romance, and novels about the problems of contemporary boys and | Responsibility for the reading, listening and viewing habits of minors rests with parents and legal guardians. |
### Multimedia Materials

<table>
<thead>
<tr>
<th>COLLECTION TYPE</th>
<th>CLIENTELE</th>
<th>SCOPE</th>
<th>LOCATION</th>
<th>FORMATS</th>
<th>CRITERIA</th>
<th>WEEDING/RETENTION</th>
<th>FUTURE PLANS</th>
</tr>
</thead>
</table>
| Digital Video Discs | All members of the community | The DVD collection will include:  
- Documentaries of an informative or educational nature  
- Self help and do-it-yourself titles  
- Classic movies, particularly those which reflect Australian culture or have a literary, dramatic or artistic merit  
- DVD versions of books including children’s stories  
- Popular movies  
- Popular mainstream TV series. | Both Berri and Barmera libraries. | Digital video disc | DVDs will be selected using the following criteria:  
- DVDs produced by reputable production houses.  
- R rated mainstream material may be purchased if there is sufficient demand. | Old, outdated and damaged items will be discarded. DVDs which are no longer in demand will be discarded. | Changes to existing DVD library collections to make them more accessible for customers including the addition of new shelving and signage. |
| CD-ROMs | All members of the community | The CD-Rom collection will include:  
- Infotainment and educational titles.  
- Format predominately Windows based.  
- Titles covering a wide area of subjects: history, art, biology, sports, games, cooking, gardening, movies, crafts, languages, etc. | Both Berri and Barmera libraries | CD-ROM DVD-ROM | The library maintains a circulating collection of educational, reference and entertainment titles on CD-ROM. Special consideration is given for ease of use and installation, availability of technical support and popularity of platform. The library is unable to give hardware support in the use of the CD-ROM collection. | Stock is discarded when it is damaged, when technology of product is obsolete and when titles are no longer popular (often because the Internet does it better) | An increased reliance by customers on software available online will reduce the necessity to purchase CD-ROM products and will mean this collection is downsized over the coming years. |
| Music CDs of the community | All members of the community | Music compact discs of as many popular genres as possible, including popular, instrumental, jazz/blues, classical, new age, country, movie soundtracks, comedy, world music, children’s music and easy listening. | Both Berri and Barmera libraries. | Compact disc | High quality productions from reputable production companies and Australian artists are given preference. | Stock is discarded when it is damaged, aged or no longer in demand. | Online music streaming services and the ability for customers to buy music online has reduced the popularity of this collection. Review collection over coming year. |
| Adults and Children’s Hear-a-Books (Talking Books) | All members of the community | Popular fiction and non-fiction. | Both Berri and Barmera libraries. | Audio compact disc, Mp3s on compact disc and other formats | Both abridged and unabridged formats are included. Excellence in quality of writing, narrative voice and style, vocal characterizations, appropriateness for audio format, enhancement of text, packaging, and demand, availability of replacement CDs are considerations. | Stock is discarded when it is damaged, aged or no longer in demand. | Supplemented by online Audio books available State wide through the 1Card online catalogue. |
| Audio Visual Equipment | Community groups, teachers and GHS students | The audio visual equipment collection will include: • USB storage devices. • Digital cameras. • Data projectors. | Berri library, collected. | All formats | Equipment is purchased to support all forms of audio-visual materials owned by the library. | Stock is discarded when it is no longer supported, in demand or damaged and no longer economical to repair. | Older hardware items with no use to be discarded over coming year and replaced if necessary. |
| Materials in Electronic Format (Electronic Databases, eBooks & eMagazines) | All members of the community | Similar to Reference, Non-Fiction or Fiction materials but are intended to supplement or replace print materials. Up to date and accurate resources covering major topics, for use within and outside the library via computers, eReaders, tablets, smartphones and the Internet. | Both Berri and Barmera libraries. | Websites, eBooks, CD & DVD ROMs. | Careful consideration is given to accessibility of electronic resources both in the library and remotely. Ease of use for the general public, frequency of updates, community interest, reliability of the database, indexing, amount of full text documents and cost are also considered. | Electronic resources are discontinued or updated as required to ensure accuracy. | eResources available State wide through the online Catalogue. |
### Special Materials

<table>
<thead>
<tr>
<th>COLLECTION TYPE</th>
<th>CLIENTELE</th>
<th>SCOPE</th>
<th>LOCATION</th>
<th>FORMATS</th>
<th>CRITERIA</th>
<th>WEEDING/RETENTION</th>
<th>FUTURE PLANS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Languages</td>
<td>Adults in the community wishing to read in their native languages or Adults in the community wishing to learn another language.</td>
<td>Includes several collections in the library that involve languages – specifically print and non-print collections published in other languages, as well as collections used for learning languages.</td>
<td>Both Berri and Barmera libraries.</td>
<td>All formats collected.</td>
<td>Purchase materials as required to satisfy the needs of adult new readers and persons for whom English is not their first language. Purchase language programs in video, DVD and CD format Purchase grammar spelling, and reading materials aimed at non-native speakers of English Collect high interest/low vocabulary materials Collect materials on adapting to Australian culture.</td>
<td>Stock is only discarded when it is damaged as the collection is small. More reliance on obtaining items on demand from other libraries in the iCard network.</td>
<td></td>
</tr>
<tr>
<td>Adult Literacy</td>
<td>Adults in the community wishing to learn to read.</td>
<td>Materials of all reading levels. Australian material if possible. Practical material is preferred. Fiction and Non Fiction and numeracy materials.</td>
<td>Both Berri and Barmera libraries</td>
<td>All formats collected.</td>
<td>Materials are for adults and should reflect adult interests.</td>
<td>Stock is only discarded when it is damaged as the collection is small. Integrate this collection into the Adult Non-Fiction collection in 2017 to make it more visible for customers.</td>
<td></td>
</tr>
<tr>
<td>Memory Resource</td>
<td>Members of the community with an interest in healthy Ageing.</td>
<td>To support Council’s focus on fostering a Dementia Friendly Community. Includes a number of dementia and Alzheimer’s resources making up a Memory Resource Collection in the existing ANF collection.</td>
<td>Berri Library.</td>
<td>All formats collected.</td>
<td>Materials for adults with dementia or Alzheimer’s as well as healthy ageing resources.</td>
<td>Stock is discarded when it is damaged or out of date. Investigate expanding collection to Barmera Library.</td>
<td></td>
</tr>
<tr>
<td>RSL Australia at War Collection</td>
<td>Local researchers and students.</td>
<td>All materials relating to the history of Australia’s involvement in military conflict around the world.</td>
<td>Berri library.</td>
<td>All formats collected.</td>
<td>All material possible is collected, including personal accounts written by those who have served in the armed forces both in Australia and abroad. No material is weeded.</td>
<td>RSL Collection resources will be actively increased as funding becomes available.</td>
<td></td>
</tr>
<tr>
<td>Local History</td>
<td>Local researchers, family history researchers and</td>
<td>All materials relating to the history, character and development of the Berri Barmera and district area.</td>
<td>Both Berri and Barmera libraries</td>
<td>All formats collected.</td>
<td>All material possible is collected. However with regard to primary resources including images the donor</td>
<td>No material is weeded.</td>
<td>To make photographs and other ephemera in the collection</td>
</tr>
<tr>
<td>Category</td>
<td>Description</td>
<td>Location</td>
<td>Status</td>
<td>Notes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------------</td>
<td>------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Specials</td>
<td>The Specials collection will only include material that contains obviously objectionable content but reflects current reader interests.</td>
<td>Berri library</td>
<td>All formats collected.</td>
<td>Subject matter must be relevant and reflect current adult interests and requests e.g. body piercing. Stock is discarded when it is damaged, aged or no longer in demand.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stacks</td>
<td>The Stacks collection contains: Classic literary works. Yearbooks. Irreplaceable poor condition fiction and non-fiction. Parts of fiction series unavailable from the SA Public Library network.</td>
<td>Berri library</td>
<td>All formats collected.</td>
<td>Literary merit classics that are not requested and/or difficult to purchase materials. Stock is discarded when it is no longer in demand. This collection was reviewed in 2015 and heavily weeded. Remaining collection use will be monitored.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Resource</td>
<td>Council Library Staff Up to date and accurate resources covering major topics of interest to library staff.</td>
<td>Berri library</td>
<td>All formats collected.</td>
<td>Staff Resource materials are selected using the following criteria: Currency Authority Scope Ease of use Relevance Cost. Stock is discarded when it is damaged, aged or no longer in demand.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPENDIXES

APPENDIX I: Australian Library and Information Association’s Statements

The Library supports the ALIA policy statements. Statements are used with permission from ALIA.

Further information can be obtained from the ALIA website at:

APPENDIX 2: Statement of Concern about Library Materials

BERRI BARMERA COUNCIL

Statement of Concern about Library Materials

Author_____________________________________________________________________________

Title_______________________________________________________________________________

Publisher___________________________________________________________________________

Format: (Check one of the following):        _____  Book    _____  Sound Recording    _____  Periodical

_____  DVD/Video          _____  Other   (please specify) __________________________________

In what section of the library is the material located?:   _____  Adult    _____  Teenage

_____  Children’s      _____  Other   (please specify) _________________________________________

Did you read, view or listen to the entire work?   _____  Yes     _____  No

How was this material brought to your attention?  ___________________________________________

___________________________________________________________________________________

What is your objection to the material?  Be specific; cite pages: ________________________________

___________________________________________________________________________________

___________________________________________________________________________________

What would you like the library to do about this material? _____________________________________

___________________________________________________________________________________

Name: __________________________________ Address: ___________________________________

Town/Suburb: ___________________________________________ Postcode: ___________

Phone: _________________________ Email: _____________________________________________

Organization or Group Represented, if any: ________________________________________________

Signed : __________________________________________  Date: ____________________________

This form will be submitted to a Library Review Committee composed of an interested community member from the library Book Group, the Library Manager, and a member of the Library staff. The material will be reviewed objectively, and with the best interests of library customers, including students in mind. The Committee will notify you of the results of its review within 21 days.

SIGNED: ............................................... .................................................

Responsible Officer

Date:

Electronic version on the Intranet is the controlled version.

Printed copies are considered uncontrolled.

Before using a printed copy, verify that it is the current version.
**Library Conditions of Use Policy**

**Keywords:** library, customers, children, internet, behaviour, membership

<table>
<thead>
<tr>
<th>Corporate Plan:</th>
<th>Smart Infrastructure:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(4) We will provide non structured recreational facilities, locally and regionally, to promote participation, well-being and aesthetic landscape quality</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Classification:</th>
<th>Community Services – Public – Corporate Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Issued/Approved:</td>
<td>March 2010</td>
</tr>
<tr>
<td>Review Frequency:</td>
<td>Annually</td>
</tr>
<tr>
<td>Last Reviewed:</td>
<td>24-October-2017 October 2018</td>
</tr>
<tr>
<td>Next Review Due:</td>
<td>October 2018 October 2019</td>
</tr>
<tr>
<td>Responsible Officer(s):</td>
<td>Library Manager</td>
</tr>
<tr>
<td>Council File Reference:</td>
<td>17.90.1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicable Legislation:</th>
<th>Libraries Act 1982 (South Australia)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Copyright Act 1968 and Copyright Amendment (Digital Agenda) Act 2000 (Cth)</td>
</tr>
<tr>
<td></td>
<td>Freedom of Information Act 1982 (Cth)</td>
</tr>
<tr>
<td></td>
<td>Children's Protection Act 1993 (South Australia)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Relevant Policies:</th>
<th>Customer Service Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fees and Charges Policy and Schedule</td>
</tr>
<tr>
<td></td>
<td>Children and Vulnerable Persons’ Safety Policy</td>
</tr>
<tr>
<td></td>
<td>LMS Policy and Operations Guide (Libraries of SA)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Related Procedures:</th>
<th>Rules for using library online resources and services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Care of Children in Berri Barmera Library Service</td>
</tr>
</tbody>
</table>

| Delegations: | Nil |

**Purpose**

The Berri Barmera Library Service is provided to the community by the Berri Barmera Council. It is the main library and information service for people who live, work and learn in the Berri Barmera Council area. It also forms part of a state-wide network of public libraries built on cooperation and resource sharing by:

- Providing free and easy access to information, through the One Card network
- Providing leadership in the community as a source of information
- Promoting literacy and learning
- Providing safe physical points-of-presence throughout the region
- Providing recreational materials to the community
Principles

The Berri Barmera Council provides facilities for the benefit of the community. It has developed certain conditions of use to ensure that people do not interfere with the reasonable enjoyment of patrons to the Berri and Barmera Libraries and that the library collections and facilities are securely protected.

The SA Public Library Network and the state wide Library Management System (LMS) Consortium, of which Berri and Barmera Libraries are members, shares a customer database so that library users in South Australia need only one library card to access the collections in any participating library. Any person who can produce appropriate identification which includes name and current address information may become a South Australian public library customer and a member of the ‘one card’ system. Temporary membership is also available to visitors to the area from elsewhere in Australia, interstate or overseas.

Patrons will be advised of the Library Conditions of Use before signing the membership application form. The patron’s signature will be taken as proof that they are aware of, understand and accept the Library Conditions of use and will comply with them.

If a patron breaches the Library Conditions of Use, the Berri Barmera Council reserves the right to:
- Restrict or ban access to library materials and facilities; or
- Terminate membership of the library.

This policy is applicable at both Berri and Barmera library facilities.

LIBRARY CONDITIONS OF USE

Membership

1. Membership of the Berri Barmera Library Service is open to all members of the community. Registration of new library members should follow the Joining Requirements and User Registration Process set out in the Libraries of SA LMS Policy and Operations Guide.

Identification requirements for new library membership are:
- current photo ID which states name, current address and birthdate OR
- photo ID which states name and birthdate and an additional piece of identification showing name and current address OR
- if no photo ID is available, official ID with name and an additional piece of current identification showing name and current address OR
- verified name and address details obtained through registration with an educational institution.

2. Temporary or visitor membership is granted to visitors with official identification and proof of address. Restrictions apply with temporary membership. Details are available on application to either the Berri or Barmera Library.

3. A person under the age of 18 years who wishes to become a member of the Berri Barmera Library Service must have a registration form signed by a parent or guardian, with official proof of residential address, who agrees to be responsible for their conduct, all items borrowed and any fees incurred.
4. Independent living-under 18. A person under the age of 18 years who is able to show, by producing documentation such as an electricity bill, rates notice or similar, that he or she lives independently of a parent or guardian may join as an adult member.

5. Members are required to advise staff as soon as possible, either in person or online via the Library’s website of any change in membership details or the loss of a Library card.

Behaviour in the library
1. Library facilities, materials and equipment must not be manipulated, altered or damaged in any way by library patrons.

2. Patrons of the Berri Barmera Library Service must at all times act in a manner that shows consideration for other patrons and staff. Inappropriate behaviour, such as verbal abuse, sexual or other harassment, aggression, anger, intimidation, rowdiness or assault, displayed by any patron towards another patron or library staff will not be tolerated.

3. Library staff may ask any patron to leave the premises if inappropriate behaviour is displayed. If this request is not complied with, library staff may call the police for assistance.

4. Where there is ongoing inappropriate behaviour, the Manager Library Services will issue a warning letter to the person, or his or her parent/guardian, advising that if the behaviour continues, that person may be restricted or banned from accessing the library and/or his or her membership terminated.

5. Adults/parents/guardians are responsible for the behaviour of any children under the age of 18 years, in their care, while in the library or its surrounds and should consider the comfort, safety and needs of other library patrons.

6. Adults/parents/guardians are responsible for supervising the use of public computers by such children/dependents and for ensuring that they do not access inappropriate material found on the Internet, or in other materials provided by the library. The Council and Library Services are not responsible in any way for any inappropriate material accessed by any child under the age of 18 years.

7. The library or library staff are not responsible for any children left unattended in the library.

8. A library patron may be denied access to a particular service or to particular materials if their behaviour is inappropriate or unlawful.

9. A person shall not enter into or remain in the library premises while intoxicated or under the influence of alcohol or a drug so as to be visibly affected by it.

Library resources

1. A patron shall accept full responsibility for library materials borrowed in their name, return them by the due dates, and pay any charges incurred as highlighted within the Fees and Charges Schedule. The responsibility lies with the parent/guardian if the borrower is under 18 years of age.

2. Any materials borrowed may be recalled at short notice and the loan period of any material may be restricted.
3. In making materials available, the Berri Barmera Library Service follows the Statement on Freedom to Read issued by the Australian Library and Information Association and conform to Federal and State censorship decisions. Beyond these provisions, parents and guardians are held responsible for monitoring their children’s access to the libraries’ resources.

Food and drink
Food and drink should not be consumed in the library except when purchased from library vending machines, or when provided as part of a library program. School students are not permitted to eat and drink in the library during school hours.

Animals in the library
With the exception of guide, disability and hearing dogs, animals may not be brought into the library except on designated occasions.

Personal property
1. The library accepts no responsibility for any damage to patrons’ own equipment while using library materials including, but not limited to, compact discs, DVDs, CD-ROMs, videos, cassettes, computer discs, laptops and mobile phones.

2. The library does not take any responsibility for the safety and security of personal belongings left in the library by patrons. Patrons bringing personal belongings into the library do so at their own risk.

3. Any item that is found by library staff will be retained until collected by the owner. If the item contains contact details, library staff will attempt to contact the owner and inform him or her that the item has been found. Any unclaimed items will be disposed of after three months.

Mobile Telephones
Mobile telephones may be used in Berri Barmera Libraries. Patrons are encouraged to either switch off their phones or adjust them to silent while in the library.

Electronic services
1. Berri Barmera Library Service provides computers and other electronic equipment for use by patrons for a variety of purposes. Patrons are requested to comply with any specific conditions of use for such equipment and to not tamper with computer security or change established settings. The Rules for using Library online resources and services of the Public Library Service is available for review at the circulation desk, at all public computer stations and is on the wireless log in screen when patrons are assigned a password for free internet access.

2. Some activities are unlawful and, therefore, PROHIBITED. These activities include, but are not limited to:
   - Gaining access to any material which is pornographic, offensive or objectionable
   - Engaging in any conduct which offends Commonwealth, State, or Local Council laws and regulations
   - Embarrassing or harassing (sexually or otherwise) another person
   - Engaging in any communication which contains a defamatory message – including reading and then forwarding a message of which you are not the author
   - Sending or forwarding any material which is abusive, discriminatory, obscene or otherwise illegal.
Copyright
When borrowing, using, photocopying or downloading information from the library collection, patrons must comply with the Copyright Act 1968 (Cth) and Copyright Amendment (Digital Agenda) Act 2000, which encompasses literary, dramatic, musical or artistic works on paper, disc, tape or any other medium including any electronic form of material.

Breach of Library Conditions of Use
1. The Library Conditions of Use must be strictly adhered to. If a library staff member has reasonable cause to suspect that a person has committed a breach of the Library Conditions of Use, the staff member or manager may direct that person to leave the library for a period of up to 24 hours or restrict access to other services.

2. If the Manager Library Services has reasonable cause to suspect a person has committed a breach of the Library Conditions of Use, then that person may be banned from the library for a period of up to one month.

3. Patrons must obey the lawful directions from the library staff.

4. In the event of any serious breach of the Library Conditions of Use, the library reserves the right to terminate a patron’s membership of the Berri Barmera Library Service and to maintain that restriction at the Library's absolute discretion.

5. A person who commits a breach of the Library Conditions of Use may be subject to prosecution if that action also constitutes a breach of any law.
SCHEDULE: Care of Children in Berri Barmera Library Service

The Berri Barmera Library Service welcomes children to use and enjoy the wide variety of services and resources provided for them by Council.

However, responsibility for the welfare and behaviour of children using the library rests at all times with each child’s parent/guardian or with an appropriate chaperone assigned by them.

While library staff will always respond with care and concern whenever a child requires their assistance, they cannot and will not accept responsibility to monitor, supervise or care for children left unattended in the library.

Library Policy and Conditions of Use
The Berri Barmera Library Policy and Conditions of Use states:

The Berri Barmera Council specifically requires that, when using the library;

“Adults/parents/guardians are responsible for the behaviour for any children under the age of 18 years, in their care, while in the library and should consider the comfort, safety and needs of other library patrons.”

“The library and library staff are not responsible for any children left unattended.”

Parents/guardians are advised that the State’s Child Protection Legislation and Council Guidelines require that library staff report any reasonable concerns about a child’s health and safety to the Police or Child Abuse Report Line within the South Australian Department for Education and Child Development.

What does this mean?
It means that children under 10 should always be accompanied and adequately supervised (i.e. within sight) by a parent, guardian or caregiver who is a responsible person of at least 16 years of age, whenever they attend the library.

While older children (aged 10 and above) may be left unaccompanied in the library, the decision to do so is taken entirely at the discretion of a parent, guardian, or caregiver who must be a responsible person of at least 16 years of age.

All children should know how to contact a responsible adult, and both children and adults should be aware of the closing time of the library.

Children’s behaviour in the library
It remains the responsibility of parents, guardians, or caregivers to ensure the appropriate behaviour of children while they are in the library.

For library purposes, “disruptive behaviour” means inappropriate behaviour that is harmful to property or the physical or emotional well-being of the child or others.

Disruptive or destructive children will be asked to leave the library, after warnings have been issued (if appropriate)
Parents/guardians of older children will be notified of their child’s unacceptable behaviour and asked to collect their child from the library.

If the behaviour poses a serious risk to the health and safety of the child, other children, other library patrons or staff, the Police may be called to deal with the matter.

If, in the responsible opinion of the library staff, a child’s behaviour raises concerns about their health and safety, the police may be notified if the child’s ‘responsible adult’ cannot be contacted immediately.

**Staff Procedure**

If a staff member finds an unaccompanied child, under the age of 10, in the library the following steps should be taken:

- The staff member should determine if the person responsible for the child is in the library. If so, the staff member and child will attempt to locate them.

- If there is not a person responsible for the child/children in the library the staff member will attempt to contact the parent/guardian at home or at work using information provided by the child, the library database, or the telephone directory.

- If contacted, the parent/guardian will be asked to collect their child immediately. If the parent/guardian cannot be located, or if a contacted parent/guardian has not collected their child within an hour of being contacted, the staff member will contact the police.

- At all times staff should verbally reassure the child about what steps are being taken and why.

- Staff should email the Library Manager detailing the name(s) of unattended children, the date and time of the incident and the course of action to be taken and complete an incident form.

**Mandated notification**

The Children’s Protection Act of 1993 (section 11) places rights and responsibilities for protecting children on various individuals.

These individuals are required by law to report any reasonable grounds that a child/young person has been or is being abused or neglected and the suspicion is formed in the course of the person’s work (whether paid or voluntary) or in carrying out official duties.

All staff working within the Council’s Library Service are “mandated notifiers” under the Act.

SIGNED: .......................................................... ..........................................................

Responsible Officer Date: ..........................................................

*Electronic version on the Intranet is the controlled version.*

*Printed copies are considered uncontrolled.*

*Before using a printed copy, verify that is the current version.*
15: **INFRASTRUCTURE SERVICES:**

### 15.1 Shortt Road – Request for sealing

<table>
<thead>
<tr>
<th>REPORT AUTHOR</th>
<th>PA-MIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESPONSIBLE MANAGER:</td>
<td>A/MIS</td>
</tr>
<tr>
<td>RECORDS REF:</td>
<td>I190108-64, I190114-73</td>
</tr>
<tr>
<td>STRATEGIC LINKS:</td>
<td>No</td>
</tr>
<tr>
<td>FINANCIAL IMPLICATIONS:</td>
<td>Impact No</td>
</tr>
<tr>
<td>Budget Description</td>
<td>-</td>
</tr>
<tr>
<td>Allocation</td>
<td>$-</td>
</tr>
<tr>
<td>Expenditure to Date</td>
<td>$-</td>
</tr>
</tbody>
</table>

**SUMMARY:**
Request for Shortt Road, Glossop to be sealed.

**REPORT:**

**Background:**
N/A

**Discussion:**
Correspondence has been received from two residents on Shortt Road, Glossop requesting for the road to be sealed.

The following information is provided in reference to Greg Perry’s (Manager Infrastructure Services) comments to members at the December 2018 Council meeting.

Shortt Road is a 7metre wide resheeted road approximately 400m in length which links with Jury Road. This road is a ‘no through’ road which services a total of four properties and provides no benefit to the wider community. Traffic counters have been placed on Shortt Road in 2013 and 2018 which show total average movements of no more than 26 and 22 cars per day, respectively.

There are several factors that may affect the priority of an unsealed road being sealed, including road alignment and road reserve condition, the density of dwellings on the road, traffic volume, school route or not, and farming area along the road and overall cost to undertake the project.

Council reviews the road upgrading program every 2 years as a part of the next version of its Road Asset Management Plan.

Currently Shortt Road sits at number 79 on the priority listing for road sealing. When applying the criteria for sealing roads it shows that it is not warranted that Shortt Road be sealed, hence the position on the priority listing. Usually two roads are budgeted to be sealed each year, therefore, Shortt Road would not be considered in the near future. The cost to construct and seal this road with a 14/7mm seal is estimated at $123,000. It is also worth noting that with the provision of sealed surface increased water runoff would be created which may impact the adjoining properties and produce.

An alternative, more cost effective solution to alleviate dust would be to apply a product called ‘dust binder’, which as its name suggests binds the surface of the road to substantially reduce the amount of dust created. The average road surface is currently 200mm of crushed rock which is best suited to rip / reform a resheeted road and applying the ‘dust binder’ limiting dust impact on adjoining properties. The estimated cost to undertake this option would be $15,117 (including product and construction). This treatment has been applied to Cant and Manning Roads with excellent results and I would highly recommend that this be used on Shortt Road.
Conclusion:
N/A

RECOMMENDATION:
That Council:
1. having considered Report 15.1 titled “Shortt Road – Request for sealing” as presented to the Council meeting, receive and note the report.
2. That Shortt Road, Glossop not be sealed and that ‘dust binder’ be applied to provide dust control.

ATTACHMENTS: Yes List
Attachment 1 – Letter - A Thurmer
Attachment 2 – Letter + email - B Efrosinis
Attachment 3 – Road count – Aug 13
Attachment 4 – Road count – Nov 18
Attachment 5 – Unsealed Road Renewal & Upgrading Plan - Shortt Rd
Allan Thurmer (Snr)
PO BOX 4
BERRI SA 5343
28 Shortt Road

Acting CEO Karyn Burton
Berri Barmera Council
Wilson Street
Berri SA 5343

To CEO, Mayor and Councillors,

RE: Shortt Road

Currently Council has budgeted for major work on Jury Road. Shortt Road joins Jury Road at its junction with Pennyfield Road.

This could be a good time to include sealing of Shortt Road in the program.

The Shortt Road area and surrounding land was surveyed and subdivided into blocks at the end of WW1.

Information garnered from early settlers decedents such as Mr Shortt south side of Shortt Road (named after him) about 1918. (The Scotts on the 1st block Tooravale Road) came from Clare 1917 (as per son Ron).
Clark’s took up block about the same time as Mr Shortt and then built first house (wood and iron) about 1920.

This means that Council Rates must have been paid to Berri Council for approximately the last 100 years by Shortt Road ratepayers.

At present Council has set certain requirements to prioritise road building and sealing. These do not include the most vital and essential ingredient ie ‘financial funding’. Without the flow of Council rates in sufficient amounts nothing can happen re road work prioritises until funding is sufficient to pay for the work.

Just for a moment think how, long paying and suffering Shortt Road ratepayers feel when their rate contribution has been used in the budget mix to seal virtually every road in Berri and they (the Shortt Road ratepayers) have never shared a piece of the cake.

So that the magnitude of Shortt Road Ratepayers contributions to Council Funds can be put into perspective; current values have been used in the following calculations and estimates. Currently rates paid on 3 houses and 3 blocks is estimated to be about $7500 annually, taken over 90 years this equals $675000 in total (see notes re rates paid etc)
Of the total rates received by Council annually a substantial proportion is budgeted for a spread of work related to roads ie. Sealing, footpaths, gutter repairs etc etc.

This is a considerable percentage of the above $675000 paid by Shortt Roaders that would have been used towards the Roads Budgets.
With due respect to Council feel that because of their contribution, Shortt Roaders are entitled to request that their road be sealed as soon as reasonably possible.
Allan Glassey (deceased) did work on Shortt Road and told me it was ready for sealing. Also that at end of each year’s bitumen sealing program the leftovers would be used on Shortt Road. However he passed away shortly after that time and it never happened. The road is still in good order and ready to be sealed.

Also neighbours on South Side (Efrosinis) has made a capital investment in netting cover to his block. This is to mitigate bird damage, sun scorch and hail damage etc but does not prevent dust damage from the unsealed road. I understand they have written to Council re this problem.

Currently Shortt Road services 4 houses and three fruit blocks.

By the time this letter goes to council there will be a new Council at work for the 2018/2019 year.

Perhaps new thoughts and new considerations with due respect to fairness for ratepayers will enable a positive solution for the sealing of Shortt Road to be reached.

Yours sincerely

Allan Thurmer

NB See notes next page
NOTES FOR EXPLANTIONS  re letter dated 14th January 2019

Note re estimated Rates paid about Ratepayers
1st house - Clarke house 100 years – demolished and replaced and 100 years total
2nd house - Clarke house built 1927 = 90 years old
3rd house - House owned by Allan Thurmer built 1947 = 70 years old

First blocks all 100 years old – 2 @ end of road plus ½ of each side Shortt Road = 3 in total

4th house only built recently so ignored.
Makes formula for using 3 houses and 3 blocks for 90 years

Present values used because although Rates were small figures in past years the buying value was much much higher than now.
I.E. Minimum wages in late 1920/30 and WWII where fixed and were 3-10-0 (pounds) or $7 (dollars) per week. Now in the 2000’s the minimum wage is approximately $700 per week.
On a small scale my lunch in 1930 at school tuck shop 6 pennies bought a pie or pastry and small cake now about $6/7

NB vehicle movement not mentioned in letter and will be low because
1st house at end Shortt Road – empty
2nd home owner works away is seldom home
3rd house partners not going out because of ill health
4th My house normal with support from aged care etc
7th January 2019

RE: Sealing of Shortt Road, Glossop

Dear Berri Barmera Council,

As a resident and horticultural enterprise owner, we are writing to support the request to seal Shortt Road, Glossop, made by our neighbour Mr Allan Thurmer.

In 2013 Mayor Hunt kindly met with us to discuss various points impacting our horticultural business competitiveness, one of which included the issues of dust created from the road that settles into our property on commercial crops.

The dust created from Shortt Road traffic moves across our property and settling on crops and infrastructure continues to impact the competitiveness of our business as follows;

- Dust settling on the production trees and high value commercial crops requires significant post-harvest washing to meet product specifications for market access.
- We invested in post-harvest wash unit in 2014, however the heavily dusted crop requires more washing than regular crops impacting on QA integrity for market access.
- Settled dust impacts the effectiveness of our 38KW solar systems that are installed to lower operating costs to the business in our packaging facility (cool rooms and equipment) and office.

We are committed to driving and growing our horticultural business long term in the region and sealing Shortt Road would make a significant difference to our operation and competitiveness.

It is also worth noting that the traffic counters on Shortt Road would not be capturing data that reflects historical use of the road as two residences are currently unoccupied (one for sale and the other recently purchased but not resided in full time at present).

We would like to acknowledge Mr Thurmer’s enduring and proactive work towards having Shortt Road sealed over the past 30 years and fully support that it is time for Shortt Road to be prioritised in the works schedule of Berri Barmera Council.

If you would like to discuss our letter or visit our property, please contact us on the details below.

Kind regards,

Bill Efrosinis and Sandy Iosefellis

AUTUMN FRUITS
37 Shortt Road, Glossop, SA 5344
M: 0405 172 468

CC ceo@berribarmera.sa.gov.au; Mayor Hunt, Councillor Winnall
Hi again Bill,
thanks for your email. We will attach with your letter for Council meeting this month.

Regards

Karyn Burton | Acting Chief Executive Officer

Office: (08) 8582 1922 | Fax: (08) 8582 3029 | Mobile: 0418 810 537
Web: www.berribarmera.sa.gov.au

Hi Karyn,

Thank you for presenting our letter forward yesterday at the upcoming Council meeting this month.

In hindsight our letter is lacking detail for Council to consider an informed decision so we request that this email be attached to the letter to evidence the importance of sealing Shortt Road is to our horticultural enterprise.

In the past fours years we have invested in excess of $1,000,000 in our business to ensure that we are relevant to the fresh produce industry and viable and sustainable long term. These are buzz words but the reality is that all horticultural enterprises need to operate in an very sophisticated and competitive market place and also mitigate the impact of climate change. In a nutshell we must have the acumen to drive the best return on our farming and present a strong business case for industry in the region.

Our investment in valued added practices on farm such as environmental netting, soil moisture technology, packing facilities, automated packaging equipment, electronic weight grading, cold storage, solar systems, own brand, and supply chain certification was a strategic ten year plan to ensure we are competitive and can access high value markets.

After ten years of investment and sweat equity, commercial crops are distributed in Australia in the major Wholesale Produce Markets in Sydney, Brisbane, Melbourne and Adelaide with a strong customer base including Woolworths and Coles.
Our property and facility has recently achieved HARPS certification ensuring we have the highest standards required to access all five major chains – Woolworths, Coles, Aldi, Costco and Metcash (IGA). Each market has product specifications for all crops to ensure food is safe and reaches consumer expectations which means our produce requires significant washing due to the heavy dust in comparison to competitors and our machinery has required engineering modifications by the manufacturer to achieve this outcome. However, although we can meet the product specification for market access the significant washing creates further quality assurance issues in the washing process that risks our competitiveness, increases costs, and creates waste.

Our business model has a focus on return on natural resources (i.e. water and land) so to have produce classed as 2nds, 3rds or waste as a result of any practice or element is a waste of finite natural resources. Our investment in environmental netting to reduce hail damage, sun burn, wind burn, bird damage and maximise irrigation efficiencies and increase yields can so easily be undermined by dust that settles across our property from Shortt Road.

On a final note, we are currently in the process of registering our packing facility with Department of Agriculture and Water for export which will enable us to develop export markets for our produce and similarly the dust will impact the process/packing and export market access requirements.

Thank you again for attaching this email to our letter. We hope the information provides a stronger overview of the commercial investment and opportunity that sits with our horticultural enterprise.

Many thanks,

Bill Efrosinis and Sandy Iosefellis

---

From: Karyn Burton <kburton@bbc.sa.gov.au>
Sent: Tuesday, 8 January 2019 1:54 PM
To: 'Autumn Fruits' <autumnfruits@bigpond.com>
Cc: Ella Winnall <crwinnall@bbc.sa.gov.au>; Peter Hunt <mayorhunt@bbc.sa.gov.au>; Berri Barmera Council Mail <bbc@bbc.sa.gov.au>
Subject: RE: Letter Re: Shortt Road Glossop

Hi Bill,

thanks for your letter – all received ok.
I have spoken with Mr Thurmer just today who will also be submitting his own letter in the next day or so.

I intend for both letters to be presented to Council this month along with a report from our Acting Manager of Infrastructure, we will be in touch shortly thereafter.

Regards
From: Autumn Fruits [mailto:autumnfruits@bigpond.com]
Sent: Tuesday, 8 January 2019 1:13 PM
To: Karyn Burton
Subject: FW: Letter Re: Shortt Road Glossop

Kind regards,

From: Autumn Fruits <autumnfruits@bigpond.com>
Sent: Tuesday, 8 January 2019 1:12 PM
To: 'ceo@berribarmera.sa.gov.au' <ceo@berribarmera.sa.gov.au>
Cc: 'crwinall@bbc.sa.gov.au' <crwinall@bbc.sa.gov.au>; 'mayorhunt@bbc.sa.gov.au' <mayorhunt@bbc.sa.gov.au>
Subject: Letter Re: Shortt Road Glossop

Dear CEO (Acting),

Please find a letter regarding Shortt Road, Glossop.

We look forward to your reply and feedback.

Kind regards,
Vasilios (Bill) Efrosinis
# MetroCount Traffic Executive
## Weekly Vehicle Counts

**Datasets:**
- **Site:** [Shortt Road] 10 West of Jury Road
- **Direction:** 2 - East bound, A hit first. **Lane:** 0
- **Survey Duration:** 12:59 Friday, 2 August 2013 => 11:07 Friday, 16 August 2013
- **Zone:**
- **File:** Shortt Road16Aug2013.EC0 (Plus)
- **Identifier:** B216JPJQ MC56-1 [MC55] (c)Microcom 07/06/99
- **Algorithm:** Factory default (v3.21 - 15315)
- **Data type:** Axle sensors - Paired (Class/Speed/Count)

**Profile:**
- **Filter time:** 0:00 Monday, 5 August 2013 => 0:00 Monday, 12 August 2013
- **Included classes:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
- **Speed range:** 10 - 160 km/h.
- **Direction:** North, East, South, West (bound)
- **Separation:** All - (Headway)
- **Name:** Default Profile
- **Scheme:** Vehicle classification (AustRoads94)
- **Units:** Metric (meter, kilometer, m/s, km/h, kg, tonne)
- **In profile:** Vehicles = 183 / 397 (46.10%)
## Weekly Vehicle Counts

### Site:
Shortt Road.0.0E

### Description:
10 West of Jury Road

### Filter Time:
0:00 Monday, 5 August 2013 => 0:00 Monday, 12 August 2013

### Scheme:
Vehicle classification (AustRoads94)

### Filter:
Cls(1 2 3 4 5 6 7 8 9 10 11 12 ) Dir(NESW) Sp(10,160) Headway(>0)

### Weekly Vehicle Count Table

<table>
<thead>
<tr>
<th>Hour</th>
<th>Mon 05 Aug</th>
<th>Tue 06 Aug</th>
<th>Wed 07 Aug</th>
<th>Thu 08 Aug</th>
<th>Fri 09 Aug</th>
<th>Sat 10 Aug</th>
<th>Sun 11 Aug</th>
<th>Averages 1 - 5</th>
<th>Averages 1 - 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-0100</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0100-0200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.2</td>
<td>0.1</td>
</tr>
<tr>
<td>0200-0300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2&lt;</td>
<td>0.0</td>
<td>0.3</td>
</tr>
<tr>
<td>0300-0400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0400-0500</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.4</td>
<td>0.3</td>
</tr>
<tr>
<td>0500-0600</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>1.6</td>
<td>1.4</td>
</tr>
<tr>
<td>0600-0700</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0.2</td>
<td>0.4</td>
</tr>
<tr>
<td>0700-0800</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1.0</td>
<td>0.7</td>
</tr>
<tr>
<td>0800-0900</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>2.2</td>
<td>1.6</td>
</tr>
<tr>
<td>0900-1000</td>
<td>3&lt;</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1.4</td>
<td>1.3</td>
</tr>
<tr>
<td>1000-1100</td>
<td>1</td>
<td>4&lt;</td>
<td>3</td>
<td>4&lt;</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>3.0</td>
<td>2.4</td>
</tr>
<tr>
<td>1100-1200</td>
<td>0</td>
<td>3</td>
<td>4&lt;</td>
<td>3</td>
<td>5&lt;</td>
<td>2&lt;</td>
<td>0</td>
<td>3.0&lt;</td>
<td>2.4&lt;</td>
</tr>
<tr>
<td>1200-1300</td>
<td>6&lt;</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>5</td>
<td>2</td>
<td>2.6</td>
<td>2.9</td>
</tr>
<tr>
<td>1300-1400</td>
<td>2</td>
<td>6&lt;</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>3.6</td>
<td>3.1</td>
</tr>
<tr>
<td>1400-1500</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>6&lt;</td>
<td>2&lt;</td>
<td>1.2</td>
<td>2.0</td>
</tr>
<tr>
<td>1500-1600</td>
<td>4</td>
<td>1</td>
<td>5</td>
<td>6&lt;</td>
<td>6&lt;</td>
<td>1</td>
<td>1</td>
<td>4.4&lt;</td>
<td>3.4&lt;</td>
</tr>
<tr>
<td>1600-1700</td>
<td>5</td>
<td>2</td>
<td>6&lt;</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>3.2</td>
<td>3.0</td>
</tr>
<tr>
<td>1700-1800</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.2</td>
<td>0.4</td>
</tr>
<tr>
<td>1800-1900</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.4</td>
<td>0.3</td>
</tr>
<tr>
<td>1900-2000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2000-2100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2100-2200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2200-2300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2300-2400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

### Totals

<table>
<thead>
<tr>
<th></th>
<th>0700-1900</th>
<th>0600-2200</th>
<th>0600-0000</th>
<th>0000-0000</th>
<th>AM Peak</th>
<th>PM Peak</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>27</td>
<td>23</td>
<td>29</td>
<td>32</td>
<td>0900</td>
<td>1200</td>
</tr>
<tr>
<td>0700-1900</td>
<td>26.2</td>
<td>23.6</td>
<td>26.4</td>
<td>24.0</td>
<td>0900</td>
<td>1200</td>
</tr>
<tr>
<td>0600-2200</td>
<td>26.4</td>
<td>24.0</td>
<td>26.4</td>
<td>24.0</td>
<td>1000</td>
<td>1300</td>
</tr>
<tr>
<td>0600-0000</td>
<td>26.4</td>
<td>24.0</td>
<td>26.4</td>
<td>24.0</td>
<td>1100</td>
<td>1500</td>
</tr>
<tr>
<td>0000-0000</td>
<td>26.4</td>
<td>24.0</td>
<td>26.4</td>
<td>24.0</td>
<td>1100</td>
<td>1500</td>
</tr>
<tr>
<td></td>
<td>27</td>
<td>23</td>
<td>27</td>
<td>27</td>
<td>29</td>
<td>1500</td>
</tr>
<tr>
<td></td>
<td>26</td>
<td>26</td>
<td>26</td>
<td>26</td>
<td>28</td>
<td>1500</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>25</td>
<td>26</td>
<td>26</td>
<td>28</td>
<td>1400</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>12</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0200</td>
<td>1400</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>2</td>
<td>6</td>
</tr>
</tbody>
</table>

* - No data.
MetroCount Traffic Executive  
Weekly Vehicle Counts

WeeklyVehicle-104 -- English (ENA)

Datasets:
Site: [Shorty Road] 10m to Jury RoD  
Direction: 2 - East bound, A hit first. Lane: 1  
Survey Duration: 10:12 Friday, 16 November 2018 => 14:51 Friday, 14 December 2018  
Zone:
File: Shorty Road14Dec2018.EC1 (Plus)  
Identifier: U250MEA5 MC56-L5 [MC55] (c)Microcom 19Oct04  
Algorithm: Factory default (v3.21 - 15315)  
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:
Filter time: 0:00 Monday, 19 November 2018 => 14:51 Friday, 14 December 2018  
Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12  
Speed range: 10 - 160 km/h.  
Direction: North, East, South, West (bound)  
Separation: All - (Headway)  
Name: Default Profile  
Scheme: Vehicle classification (AustRoads94)  
Units: Metric (meter, kilometer, m/s, km/h, kg, tonne)  
In profile: Vehicles = 502 / 594 (84.51%)
# Weekly Vehicle Counts

**Site:** Shorty Road, 1.0E  
**Description:** 10m to Jury RoD  
**Filter time:** 0:00 Monday, 19 November 2018 => 14:51 Friday, 14 December 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0)

<table>
<thead>
<tr>
<th>Mon Nov 19</th>
<th>Tue Nov 20</th>
<th>Wed Nov 21</th>
<th>Thu Nov 22</th>
<th>Fri Nov 23</th>
<th>Sat Nov 24</th>
<th>Sun Nov 25</th>
<th>Averages 1 - 5</th>
<th>Averages 1 - 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-0100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0100-0200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0200-0300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0300-0400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0400-0500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0500-0600</td>
<td>2&lt;</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.4</td>
</tr>
<tr>
<td>0600-0700</td>
<td>0</td>
<td>2&lt;</td>
<td>2</td>
<td>2</td>
<td>3&lt;</td>
<td>0</td>
<td></td>
<td>1.6&lt;</td>
</tr>
<tr>
<td>0700-0800</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.2</td>
<td>0.1</td>
</tr>
<tr>
<td>0800-0900</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>1.0</td>
<td>0.9</td>
</tr>
<tr>
<td>0900-1000</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0.6</td>
<td>0.4</td>
</tr>
<tr>
<td>1000-1100</td>
<td>1</td>
<td>0</td>
<td>4&lt;</td>
<td>2</td>
<td>2&lt;</td>
<td>0</td>
<td>0</td>
<td>1.8&lt;</td>
</tr>
<tr>
<td>1100-1200</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>2&lt;</td>
<td>1</td>
<td>0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>1200-1300</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0.6</td>
<td>0.6</td>
</tr>
<tr>
<td>1300-1400</td>
<td>5</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1.2</td>
<td>1.0</td>
</tr>
<tr>
<td>1400-1500</td>
<td>0</td>
<td>2&lt;</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>1.2</td>
<td>1.0</td>
</tr>
<tr>
<td>1500-1600</td>
<td>5&lt;</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>3&lt;</td>
<td>2</td>
<td>0</td>
<td>1.8&lt;</td>
</tr>
<tr>
<td>1600-1700</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>3&lt;</td>
<td>0</td>
<td>0.6</td>
</tr>
<tr>
<td>1700-1800</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>3&lt;</td>
<td>0</td>
<td>1</td>
<td>1.2</td>
<td>1.0</td>
</tr>
<tr>
<td>1800-1900</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0.4</td>
<td>0.3</td>
</tr>
<tr>
<td>1900-2000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0.2</td>
<td>0.1</td>
</tr>
<tr>
<td>2000-2100</td>
<td>0</td>
<td>0</td>
<td>2&lt;</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0.8</td>
<td>0.6</td>
</tr>
<tr>
<td>2100-2200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0.2</td>
<td>0.1</td>
</tr>
<tr>
<td>2200-2300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2300-2400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**Totals**

| 0700-1900  | 15         | 8          | 10         | 10         | 15         | 8          | 4            | 11.6          | 10.0          |
| 0600-2200  | 15         | 10         | 14         | 12         | 21         | 11         | 4            | 14.4          | 12.4          |
| 0600-0000  | 15         | 10         | 14         | 12         | 21         | 11         | 4            | 14.4          | 12.4          |
| 0000-0500  | 17         | 10         | 14         | 12         | 21         | 11         | 6            | 14.8          | 13.0          |

**AM Peak**

| 0500      | 2          | 2          | 4          | 2          | 2          | 3          | 2            |

**PM Peak**

| 1500      | 2          | 2          | 3          | 3          | 3          | 3          | 1            |

* - No data.
## Weekly Vehicle Counts

**Site:** Shorty Road, 1.0E  
**Description:** 10m to Jury RoD  
**Filter time:** 0:00 Monday, 19 November 2018 => 14:51 Friday, 14 December 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0)

<table>
<thead>
<tr>
<th>Mon 26 Nov</th>
<th>Tue 27 Nov</th>
<th>Wed 28 Nov</th>
<th>Thu 29 Nov</th>
<th>Fri 30 Nov</th>
<th>Sat 01 Dec</th>
<th>Sun 02 Dec</th>
<th>Averages 1 - 5</th>
<th>Averages 1 - 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-0100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0100-0200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0200-0300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0300-0400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0400-0500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0500-0600</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0600-0700</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>2&lt;</td>
<td>2.4</td>
<td>2.0</td>
</tr>
<tr>
<td>0700-0800</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>0.4</td>
<td>0.4</td>
</tr>
<tr>
<td>0800-0900</td>
<td>3&lt;</td>
<td>4&lt;</td>
<td>2</td>
<td>1</td>
<td>7</td>
<td>0</td>
<td>3.4&lt;</td>
<td>2.4&lt;</td>
</tr>
<tr>
<td>0900-1000</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>6</td>
<td>0</td>
<td>2.0</td>
<td>1.4</td>
</tr>
<tr>
<td>1000-1100</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>8&lt;</td>
<td>1</td>
<td>1.8</td>
<td>1.4</td>
</tr>
<tr>
<td>1100-1200</td>
<td>0</td>
<td>0</td>
<td>5&lt;</td>
<td>3&lt;</td>
<td>1</td>
<td>0</td>
<td>1.8</td>
<td>1.4</td>
</tr>
<tr>
<td>1200-1300</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>1.4</td>
<td>1.4</td>
</tr>
<tr>
<td>1300-1400</td>
<td>5&lt;</td>
<td>0</td>
<td>3</td>
<td>4</td>
<td>7&lt;</td>
<td>1</td>
<td>3.8&lt;</td>
<td>3.3&lt;</td>
</tr>
<tr>
<td>1400-1500</td>
<td>0</td>
<td>3&lt;</td>
<td>0</td>
<td>2</td>
<td>6</td>
<td>2</td>
<td>2.2</td>
<td>1.9</td>
</tr>
<tr>
<td>1500-1600</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>1.4</td>
<td>1.0</td>
</tr>
<tr>
<td>1600-1700</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>1.2</td>
<td>0.9</td>
</tr>
<tr>
<td>1700-1800</td>
<td>0</td>
<td>2</td>
<td>3&lt;</td>
<td>5&lt;</td>
<td>1</td>
<td>2</td>
<td>2.2</td>
<td>1.9</td>
</tr>
<tr>
<td>1800-1900</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>2&lt;</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>1900-2000</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0.4</td>
<td>0.4</td>
</tr>
<tr>
<td>2000-2100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>0.4</td>
<td>0.4</td>
</tr>
<tr>
<td>2100-2200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0.4</td>
<td>0.3</td>
</tr>
<tr>
<td>2200-2300</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0.6</td>
<td>0.4</td>
</tr>
<tr>
<td>2300-2400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0.4</td>
<td>0.3</td>
</tr>
</tbody>
</table>

| Totals     | 0700-1900  | 18          | 14          | 16          | 21          | 44          | 10          | 6              | 22.6           | 18.4         |
|           | 0600-2200  | 20          | 16          | 19          | 24          | 52          | 14          | 6              | 26.2           | 21.6         |
|           | 0500-0000  | 20          | 18          | 19          | 24          | 55          | 14          | 8              | 27.2           | 22.3         |
| AM Peak    | 0800-1100  | 3           | 4           | 5           | 3           | 8           | 2           | 2              |                |              |
| PM Peak    | 1300-1700  | 5           | 3           | 3           | 5           | 7           | 2           | 3              |                |              |

* - No data.
### Weekly Vehicle Counts

**Site:** Shorty Road, 1.0E  
**Description:** 10m to Jury RoD  
**Filter time:** 0:00 Monday, 19 November 2018 => 14:51 Friday, 14 December 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0)

<table>
<thead>
<tr>
<th>Hour</th>
<th>Mon 03 Dec</th>
<th>Tue 04 Dec</th>
<th>Wed 05 Dec</th>
<th>Thu 06 Dec</th>
<th>Fri 07 Dec</th>
<th>Sat 08 Dec</th>
<th>Sun 09 Dec</th>
<th>Averages</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-0100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0100-0200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0200-0300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0300-0400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0400-0500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0500-0600</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>0600-0700</td>
<td>2&lt;</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>3&lt;</td>
<td>3</td>
<td>2</td>
<td>2.2 2.3</td>
</tr>
<tr>
<td>0700-0800</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.6 0.4</td>
</tr>
<tr>
<td>0800-0900</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1.0 1.0</td>
</tr>
<tr>
<td>0900-1000</td>
<td>0</td>
<td>3&lt;</td>
<td>3&lt;</td>
<td>4&lt;</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>2.4&lt; 2.3&lt;</td>
</tr>
<tr>
<td>1000-1100</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>5&lt;</td>
<td>2</td>
<td>0.8 1.6</td>
</tr>
<tr>
<td>1100-1200</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>4&lt;</td>
<td>0.8 1.7</td>
</tr>
<tr>
<td>1200-1300</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1.0 0.9</td>
</tr>
<tr>
<td>1300-1400</td>
<td>5</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1.6 1.1</td>
</tr>
<tr>
<td>1400-1500</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>3&lt;</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>1.4 1.6</td>
</tr>
<tr>
<td>1500-1600</td>
<td>7&lt;</td>
<td>3</td>
<td>6&lt;</td>
<td>2</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>4.2&lt; 3.6&lt;</td>
</tr>
<tr>
<td>1600-1700</td>
<td>5</td>
<td>5&lt;</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>4&lt;</td>
<td>0</td>
<td>2.2 2.1</td>
</tr>
<tr>
<td>1700-1800</td>
<td>5</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>3&lt;</td>
<td>1</td>
<td>2</td>
<td>2.4 2.1</td>
</tr>
<tr>
<td>1800-1900</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1.0 0.7</td>
</tr>
<tr>
<td>1900-2000</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2&lt;</td>
<td>0.6 0.7</td>
</tr>
<tr>
<td>2000-2100</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0.4 0.6</td>
</tr>
<tr>
<td>2100-2200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>2200-2300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
<tr>
<td>2300-2400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0 0.0</td>
</tr>
</tbody>
</table>

**Totals**

<table>
<thead>
<tr>
<th></th>
<th>Mon 03 Dec</th>
<th>Tue 04 Dec</th>
<th>Wed 05 Dec</th>
<th>Thu 06 Dec</th>
<th>Fri 07 Dec</th>
<th>Sat 08 Dec</th>
<th>Sun 09 Dec</th>
<th>Averages</th>
</tr>
</thead>
<tbody>
<tr>
<td>0700-1900</td>
<td>30</td>
<td>18</td>
<td>20</td>
<td>17</td>
<td>12</td>
<td>27</td>
<td>10</td>
<td>19.4 19.1</td>
</tr>
<tr>
<td>0600-2200</td>
<td>33</td>
<td>22</td>
<td>22</td>
<td>21</td>
<td>15</td>
<td>31</td>
<td>15</td>
<td>22.6 22.7</td>
</tr>
<tr>
<td>0600-0000</td>
<td>33</td>
<td>22</td>
<td>22</td>
<td>21</td>
<td>15</td>
<td>31</td>
<td>15</td>
<td>22.6 22.7</td>
</tr>
<tr>
<td>0000-0000</td>
<td>33</td>
<td>22</td>
<td>22</td>
<td>21</td>
<td>15</td>
<td>31</td>
<td>15</td>
<td><strong>22.7</strong></td>
</tr>
<tr>
<td><strong>AM Peak</strong></td>
<td><strong>0600</strong></td>
<td><strong>0900</strong></td>
<td><strong>0900</strong></td>
<td><strong>0900</strong></td>
<td><strong>0600</strong></td>
<td><strong>1000</strong></td>
<td><strong>1100</strong></td>
<td>2 3 4 5 4</td>
</tr>
<tr>
<td><strong>PM Peak</strong></td>
<td><strong>1500</strong></td>
<td><strong>1600</strong></td>
<td><strong>1500</strong></td>
<td><strong>1400</strong></td>
<td><strong>1700</strong></td>
<td><strong>1600</strong></td>
<td><strong>1900</strong></td>
<td>7 5 6 3 4 2</td>
</tr>
</tbody>
</table>

* - No data.
## Weekly Vehicle Counts

**Site:** Shorty Road.1.0E  
**Description:** 10m to Jury RoD  
**Filter time:** 0:00 Monday, 19 November 2018 => 14:51 Friday, 14 December 2018  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1 2 3 4 5 6 7 8 9 10 11 12) Dir(NESW) Sp(10,160) Headway(>0)

<table>
<thead>
<tr>
<th>Hour</th>
<th>Mon 10 Dec</th>
<th>Tue 11 Dec</th>
<th>Wed 12 Dec</th>
<th>Thu 13 Dec</th>
<th>Fri 14 Dec</th>
<th>Sat 15 Dec</th>
<th>Sun 16 Dec</th>
<th>Averages 1 - 5</th>
<th>Averages 1 - 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000-0100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0100-0200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0200-0300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0300-0400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0400-0500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0500-0600</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.4</td>
</tr>
<tr>
<td>0600-0700</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>*</td>
<td>*</td>
<td>1.6</td>
<td>1.6</td>
</tr>
<tr>
<td>0700-0800</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>0800-0900</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>*</td>
<td>*</td>
<td>0.4</td>
</tr>
<tr>
<td>0900-1000</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>3&lt;</td>
<td>1</td>
<td>*</td>
<td>*</td>
<td>1.4</td>
<td>1.4</td>
</tr>
<tr>
<td>1000-1100</td>
<td>5&lt;</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>6&lt;</td>
<td>*</td>
<td>*</td>
<td>2.6&lt;</td>
<td>2.6&lt;</td>
</tr>
<tr>
<td>1100-1200</td>
<td>3</td>
<td>2&lt;</td>
<td>2&lt;</td>
<td>0</td>
<td>2</td>
<td>*</td>
<td>*</td>
<td>1.8</td>
<td>1.8</td>
</tr>
<tr>
<td>1200-1300</td>
<td>7&lt;</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>*</td>
<td>*</td>
<td>2.8&lt;</td>
<td>2.8&lt;</td>
</tr>
<tr>
<td>1300-1400</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>*</td>
<td>*</td>
<td>1.6</td>
<td>1.6</td>
</tr>
<tr>
<td>1400-1500</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>*</td>
<td>*</td>
<td>2.0</td>
<td>2.0</td>
</tr>
<tr>
<td>1500-1600</td>
<td>0</td>
<td>1</td>
<td>3&lt;</td>
<td>4</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>2.0</td>
<td>2.0</td>
</tr>
<tr>
<td>1600-1700</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>1700-1800</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4&lt;</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>1800-1900</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>1900-2000</td>
<td>0</td>
<td>2&lt;</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>2000-2100</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.8</td>
<td>0.8</td>
</tr>
<tr>
<td>2100-2200</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2200-2300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2300-2400</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

### Totals

<table>
<thead>
<tr>
<th>Hour</th>
<th>Totals 10 Dec</th>
<th>Totals 11 Dec</th>
<th>Totals 12 Dec</th>
<th>Totals 13 Dec</th>
<th>Totals 14 Dec</th>
<th>Totals 15 Dec</th>
<th>Totals 16 Dec</th>
<th>Averages 1 - 5</th>
<th>Averages 1 - 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>0700-1900</td>
<td>17</td>
<td>12</td>
<td>15</td>
<td>17</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>16.6</td>
<td>16.6</td>
</tr>
<tr>
<td>0600-2200</td>
<td>19</td>
<td>16</td>
<td>19</td>
<td>18</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>19.4</td>
<td>19.4</td>
</tr>
<tr>
<td>0600-0000</td>
<td>19</td>
<td>16</td>
<td>19</td>
<td>18</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>19.4</td>
<td>19.4</td>
</tr>
<tr>
<td>0000-0000</td>
<td>19</td>
<td>16</td>
<td>19</td>
<td>20</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>19.9</td>
<td>19.9</td>
</tr>
</tbody>
</table>

### AM Peak

<table>
<thead>
<tr>
<th>Hour</th>
<th>AM Peak 1000</th>
<th>AM Peak 1100</th>
<th>AM Peak 1100</th>
<th>AM Peak 0900</th>
<th>AM Peak 1000</th>
<th>AM Peak *</th>
<th>AM Peak *</th>
</tr>
</thead>
<tbody>
<tr>
<td>0700-1900</td>
<td>1000</td>
<td>1100</td>
<td>1100</td>
<td>0900</td>
<td>1000</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>15</td>
<td>5</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>6</td>
<td>*</td>
<td>*</td>
</tr>
</tbody>
</table>

### PM Peak

<table>
<thead>
<tr>
<th>Hour</th>
<th>PM Peak 1200</th>
<th>PM Peak 1300</th>
<th>PM Peak 1500</th>
<th>PM Peak 1700</th>
<th>PM Peak *</th>
<th>PM Peak *</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>1200</td>
<td>1900</td>
<td>1500</td>
<td>1700</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>16</td>
<td>7</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>*</td>
<td>*</td>
</tr>
</tbody>
</table>

* - No data.
| Road ID | Name             | From         | To           | Length | Weaving Surface Utilisation | Road Condition | Re-Shoothing Cost (AUD) | Re-Shooting Year | Traffic Counter | Rural Access No | Farming Area | Potential | School Bus Route | Nominal These Rating Points | Sealing Priority Points | Sealing Cost (AUD) | Order by Upgrading Year | Notes | Recommendation for Sealing |
|--------|------------------|--------------|--------------|--------|----------------------------|----------------|-------------------------|-------------------|----------------|----------------|---------------|-------------|-----------|---------------|-----------------------------|-------------------------|---------------------|--------------------------|-------|-------------------------|
| 6026001 | Monarto Road     | North Monarto| South Monarto| 359    | 6                          |                | 10,054                  | 2018              | 1              | 2              | 302          | 113         |           |               |                            |                        |                     |                          |       |                        |
| 6027001 | Montague Street  | Montague St. | Montague St. | 556    | 6                          |                | 16,128                  | 2018              | 1              | 2              | 302          | 113         |           |               |                            |                        |                     |                          |       |                        |
| 6028001 | Montague Street  | Montague St. | Montague St. | 556    | 6                          |                | 16,128                  | 2018              | 1              | 2              | 302          | 113         |           |               |                            |                        |                     |                          |       |                        |
Berri Rowing Club Inc. – Letter of appreciation regarding RowingSA Regatta

REPORT AUTHOR: PA MIS
RESPONSIBLE MANAGER: A/MIS
RECORDS REF: I190108-35, A7893
STRATEGIC LINKS: Yes; Confident and Contributing Community; Objective 7
FINANCIAL IMPLICATIONS: Impact Nil
Budget Description N/A
Allocation N/A
Expenditure to Date N/A

SUMMARY:
Thank you for support

REPORT:
A letter of thanks has been received from the Berri Rowing Club Inc. expressing appreciation to the Berri Barmera Council and its infrastructure staff for their assistance with the biennial RowingSA Regatta.

The contents of the letter is as follows:

“Once again our biennial RowingSA Regatta on the 8th & 9th December was an outstanding success. With the inclusion of the 2nd Grade State Championship into the program (12 state titles), we had a Riverland regatta record of 665 athletes. Over the 2 days we had a total of 189 races with again a record of 2,938 seats.

22 Clubs from South Australia, Victoria and Western Australia attended as well as an Umpire from Rowing Victorian (under invitation from RowingSA Officials).

The committee & members would like to thank you and your infrastructure Staff for your support and assistance during the year and in the leadup to the regatta, via supplying bins, electric cable poles, lawn mowing and bollards etc, which all play a big part in making this the successful event it has now become.”

RECOMMENDATION:
That Council:
1. having considered Report 15.2 titled “Berri Rowing Club Inc. – Letter of appreciation regarding RowingSA Regatta” as presented to the Council meeting, receive and note the report.

ATTACHMENTS: No
15.3 Street Bin Audit

REPORT AUTHOR: ICT Trainee
RESPONSIBLE MANAGER: A/MIS
RECORDS REF: N/A
STRATEGIC LINKS: Yes; Smart Infrastructure; Objective 4
FINANCIAL IMPLICATIONS:
- Impact: Nil
- Budget Description: N/A
- Allocation: N/A
- Expenditure to Date: N/A

SUMMARY:
To reduce collection costs for street bins throughout the Council area.

REPORT:
It has now been verified through an internal audit that the collection structure of Council’s street bins could be controlled differently.

Street bins are strategically placed around Council’s district, but the question has been raised if we are in need of all these bins throughout the whole year. Locations such as Football Ovals and the Lakefront are a couple of places that street bins can be reduced throughout certain times of the year.

The Berri Football Oval has 17 bins around the oval area but during the off season of football, these bins are used less frequently. If some of these bins were to be removed until football recommences, Council costs for the collection of street bins would be reduced.

Our current cost is $3.22 for each street bin to be emptied and they are emptied twice a week, on Mondays and Fridays. We currently have 189 street bins throughout our Council District. If we were to leave only 3 bins around the Berri Football Oval from September (when football finishes) to middle of April (when football recommences), Council would have saved over $2,500 just from removing 14 bins and keeping the other 3 on the normal schedule. There are also a number of bins around the council district that can be removed all year round due to an oversupply of bins in the one area. Some street bins can also be reduced to be picked up only once a week instead of twice a week.

If Council notices an increase in rubbish in areas where bins have been reduced, bins can easily be reinstated. This is simply a money saving situation that can easily be achieved with minimal effort.

The attached plans show existing bin placements. By removing bins from the Berri and Barmera Football Ovals during the off season, reducing the pickup frequency to once a week along the Lakefront during the winter period and removing and reducing the frequency of bins in some other low use areas, Council will be able to save over $6,000 each year. Although this doesn’t seem a significant saving, over a 10 year period savings could amount to $60,000 for very little effort; therefore doing something very minimal is very beneficial.

RECOMMENDATION:
That Council:
1. having considered Report 15.3 titled “Street Bin Audit” as presented to the Council meeting, receive and note the report.
2. that Street Bins within the Council area be removed during certain times of the year to reduce costs.
<table>
<thead>
<tr>
<th>ATTACHMENTS:</th>
<th>Yes</th>
<th>List</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment 1</td>
<td>– Barmera Bin Photo Overall</td>
<td></td>
</tr>
<tr>
<td>Attachment 2</td>
<td>– Berri Bin Photo Overall</td>
<td></td>
</tr>
<tr>
<td>Attachment 3</td>
<td>– Monash Bin Photo Overall</td>
<td></td>
</tr>
</tbody>
</table>
16: ENVIRONMENTAL SERVICES:

16.1 Environmental Services and Major Projects – December / January Activity Report

REPORT AUTHOR: MES/MP
RESPONSIBLE MANAGER: MES/MP
RECORDS REF: N/A
STRATEGIC LINKS: Goal 5: Strong Internal Capability & Capacity Objectives 2 & 4
FINANCIAL IMPLICATIONS: Impact No
Budget Description Various
Allocation $ various
Expenditure to Date $ multiple

SUMMARY:
The following represents key activities being undertaken by Environmental Services and Major Projects Team over the December / January period. The list does not include general ‘business as usual activities’, rather it highlights additional activities and issues which reflect upon resource needs and community expectations.

REPORT:
Discussion:

Berri Youth Club demolition
- Demolition progressed significantly with building demolished bar steel frame by end 2018.
- Demolition expected to be completed by the end of Jan 2019.
- Future of site and surrounds to be subject of Master Planning during 2019.
Riverland Regional Innovation & Sports Precinct
- Key issue being managed apart from various minor defects is air conditioning for Basketball/Netball area. A reasonable solution has been identified however it is unlikely to be rectified before the end of summer given significant lead times and activity including both air conditioner installations and power system augmentations.
- The progress and expected timeframes have been communicated to the clubs involved.

Lake Bonney Caring for Country Management Plan
- An application for funding of $289,000 through Building Better Regions Funding Program (Federal Government) was lodged on November 15th.
- It is anticipated the funding announcements will be made around March 2019. If successful the additional funding would allow Council to bring forward the intended actions and utilise contractors for a considerable portion of works.
- An application will also be lodged with Department of Planning Transport and Infrastructure under the Open Spaces Grant Program at the end of January.

Compliance Officer Position (shared with Renmark Paringa Council)
- The vacancy for a shared Compliance Officer position with Renmark Paringa Council has been advertised and closes at the end of January. It is anticipated the position will be filled by mid March.

Project Officer position-internal transition
- In order to meet current expectations and also provide resources for future activity Tracey Alexander is transitioning from a full time Administration Officer position to a Project Officer position. Tracey has undertaken extensive study and in combination with long service for Council is very well positioned to contribute significantly working alongside Senior Managers delivering often complex and demanding projects.
- During 2019 Tracey will transition from her current role to full time Project Officer Position. This in turn provides Trainee Administration Officer Chloe Stidiford an opportunity to transition to full time permanent Administration Officer for Environmental Services Department.

Berri Solar Farm
- Meetings with consultants to continue progress including completion of business model and drafting presentations to Power Purchase Agreement customer and Council for intended delivery 1st February 2019.
- Issuing Select Request for Tender for Project Manager Services, which would be awarded subject to Council approving the project to advance to PPA signing and tendering for design, construction and maintenance.

Joint Planning Board Business Case
- Presentation to G3 CEO Committee on Business Case progress and identification of ‘next steps’.
- Intended to present to each Riverland Councils in late March 2019 and seek confirmation on objectives and directions for 2019. Given newly elected Members it is important that they be fully briefed on the history of this issue and the collective views of the Councils be reaffirmed.

Riverland Regional Assessment Panel
The minutes of the December meeting of the RAP are attached for members information.
Building Rules Consents:
The following table provides statistics for development approvals to the end of December 2018.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>No.</th>
<th>Value $</th>
<th>YEAR TO DATE</th>
<th>VALUE $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dwellings</td>
<td>1</td>
<td>360,000</td>
<td>31</td>
<td>8,986,874</td>
</tr>
<tr>
<td>Dwelling Extensions/Renovations</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>59,110</td>
</tr>
<tr>
<td>Commercial</td>
<td>13</td>
<td>45,329,765</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Commercial Extensions/Renovations</td>
<td>9</td>
<td>368,800</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Health Services</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Industrial &amp; Wine Storage</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Industrial Extensions/Renovations</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Verandah/Carports</td>
<td>8</td>
<td>41,967</td>
<td>53</td>
<td>295,265</td>
</tr>
<tr>
<td>Verandah/Carport Extensions</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Garages/Sheds</td>
<td>2</td>
<td>45,689</td>
<td>35</td>
<td>401,922</td>
</tr>
<tr>
<td>Garage/Shed Extensions</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>30,243</td>
</tr>
<tr>
<td>Swimming/Spa Pools</td>
<td>5</td>
<td>-</td>
<td>-</td>
<td>275,215</td>
</tr>
<tr>
<td>Signs</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>29,135</td>
</tr>
<tr>
<td>Churches</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Special</td>
<td>4</td>
<td>-</td>
<td>-</td>
<td>119,800</td>
</tr>
<tr>
<td>Demolition</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>2,000</td>
</tr>
</tbody>
</table>

**TOTAL:** 11  437,646  158  $55,567,729

Development Plan Consents:
The following applications were granted development plan consent in December 2018.

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Applicant Name</th>
<th>Address</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>752/148/18</td>
<td>Spiros Vithoulkas</td>
<td>44 Nookamka Terrace Barmera</td>
<td>Verandah attached to dwelling and abutting eastern boundary (11.6m x 4.93m x 3.0m)</td>
</tr>
<tr>
<td>752/096/18</td>
<td>Horsfall Builders</td>
<td>9e Queen Elizabeth Drive Barmera</td>
<td>Two-storey detached dwelling with roof mounted solar photovoltaic panels freestanding double garage and associated landscaping.</td>
</tr>
<tr>
<td>752/152/18</td>
<td>Ian Van Der Biezen</td>
<td>26 Foreman Road Berri</td>
<td>Verandah</td>
</tr>
<tr>
<td>752/149/18</td>
<td>Betty Dawn Collins</td>
<td>22 Bosman Drive Berri</td>
<td>Verandah attached to dwelling (Steel Framed / Colorbond)</td>
</tr>
<tr>
<td>752/143/18</td>
<td>Stanley Victor Jericho</td>
<td>28 Forward Avenue Loveday</td>
<td>Freestanding Carport (6.0m x 6.0m x 4.7m)</td>
</tr>
<tr>
<td>752/140/18</td>
<td>Michael Kregar Building Pty Ltd</td>
<td>87 Riverview Drive Berri</td>
<td>Two (2) shipping containers - one (1) for use as a cafe and one (1) for use as amenities facilities and erection of a shade sail.</td>
</tr>
<tr>
<td>752/137/18</td>
<td>Stratco Pty Ltd Riverland</td>
<td>239 Winkle Road Winkie</td>
<td>Outbuilding and freestanding carport</td>
</tr>
<tr>
<td>52/106/18</td>
<td>Robert &amp; Irene Ward</td>
<td>46 Nookamka Terrace Barmera</td>
<td>Demolition of existing outbuilding and construction of a two-storied detached dwelling with double garage (under main roof) balcony lower level alfresco and rumpus room and separate domestic outbuilding (on rear boundary).</td>
</tr>
<tr>
<td>752/156/18</td>
<td>Gregory Ian Perry</td>
<td>30 Sunrise Court Berri</td>
<td>Carport</td>
</tr>
<tr>
<td>752/150/18</td>
<td>Creative Roofing Systems</td>
<td>38 Dolan Street Cobdogla</td>
<td>Two verandahs attached to dwelling</td>
</tr>
<tr>
<td>752/144/18</td>
<td>Stanley Victor Jericho</td>
<td>Lot 2 Forward Avenue Loveday</td>
<td>Farm building</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
That Council having considered Report “16.2” titled “Environmental Services and Major Projects December / January” as presented to the Council meeting, receive and note the report.

ATTACHMENTS: Yes  List
Attachment 1 – RAP minutes
ITEM 1  WELCOME:
Mr Ballantyne welcomed the Panel members and Council staff, and members of the public who were present.

ITEM 2  PRESENT:
Panel members
Council staff
Messrs D Grieve (Senior Development Officer – Planning, Berri Barmera Council), J. Hunt (Development Officer – Planning, District Council of Loxton Waikerie), R. Semrau (Principal Planner, Renmark Paringa Council), M.J. Somers (Assessment Manager), Mrs C.G. Pedler (Manager Environmental Services, District Council of Loxton Waikerie) (minutes).

ITEM 3  APOLOGIES:
Nil

ITEM 4  CONFIRMATION OF MINUTES
MOTION (RRAP 033/18):
That the minutes of the meeting held November 15 2018 be taken as read and confirmed.
Mr G.D. Parsons / Mrs R.L. Centofanti  CARRIED

ITEM 5  BUSINESS ARISING FROM THE PREVIOUS MINUTES
Nil

ITEM 6  DECLARATION OF INTEREST BY MEMBERS OF PANEL:
Nil

ITEM 7  HEARING OF REPRESENTATIONS:
Nil

ITEM 8  REPORTS:
Item 8.1 Development application 551/180/18 – Size and Motlik

<table>
<thead>
<tr>
<th>Application No:</th>
<th>551/180/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Robyn Size &amp; Vince Motlik</td>
</tr>
<tr>
<td>Owner:</td>
<td>Robyn Size</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>6 August 2018</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Domestic outbuilding</td>
</tr>
<tr>
<td>Property details:</td>
<td>24 McMillan Street, Loxton, as contained in Certificate of Title Volume 5406 Folio 859</td>
</tr>
<tr>
<td>Officer:</td>
<td>Jordan Hunt</td>
</tr>
<tr>
<td>File reference:</td>
<td></td>
</tr>
</tbody>
</table>

**MOTION (RRAP 034/18):**

1. The Riverland Regional Development Assessment Panel determines that Development Application 551/180/18 is not seriously at variance with the Loxton Waikerie Development Plan.
2. The Riverland Regional Development Assessment Panel determines to grant Development Plan Consent to Development Application 551/180/18, subject to the following conditions and notes:

**Council conditions:**

1. Development is to take place in accordance with the supporting documentation and plans relating to Development Application Number 551/180/2018, except as modified by any conditions attached to this Decision Notification, specifically:

<table>
<thead>
<tr>
<th>Plan type</th>
<th>Reference</th>
<th>Dated</th>
<th>Received</th>
<th>Prepared By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Plan</td>
<td>18048 (Sheet 2)</td>
<td>22/10/18</td>
<td>27/11/18</td>
<td>SA Design Drafting</td>
</tr>
<tr>
<td>Shed and Retaining Plan</td>
<td>18048 (Sheet 3)</td>
<td>12/09/18</td>
<td>27/11/18</td>
<td>SA Design Drafting</td>
</tr>
<tr>
<td>Shed Retaining Section</td>
<td>18048 (Sheet 4)</td>
<td>12/09/18</td>
<td>27/11/18</td>
<td>SA Design Drafting</td>
</tr>
<tr>
<td>Elevations Plan</td>
<td>-</td>
<td>27/11/18</td>
<td>27/11/18</td>
<td>Better Built Industries</td>
</tr>
</tbody>
</table>

2. The landscaping shall be established upon the land within three (3) months of the completion of construction of the outbuilding, to the satisfaction of Council.
3. The roof, posts guttering and trim of the proposed development be constructed of similar materials, or painted to match or complement the principal dwelling.
4. Stormwater run-off from all roof Drainage systems must be directed to a storage tank or tanks. Overflow from the tank/s to be contained on site or directed to Council’s stormwater system to the satisfaction of Council. Stormwater contained on site shall be managed in a manner to prevent erosion or pollution of the site and be directed away from wastewater disposal areas and buildings.
5. The outbuilding shall only be used for domestic storage associated with the use of the detached dwelling erected on the said land.

**Notes:**

1. The development must be substantially commenced within 12 months of the date of this Notification, unless this period has been extended by Council.
2. You are advised that any act or work authorised or required by this Notification must be completed within three years of the date of the Notification unless this period is extended by the Council.
3. The applicant is reminded of its general environmental duty, as required by section 25 of the Environment Protection Act 1993, to take all reasonable and practical measures to ensure that the
activities on the whole site, including during construction, do not pollute the environment in a way which causes or may cause environmental harm.

4. The River Murray and many of its tributaries and overflow areas have abundant evidence of Aboriginal occupation. Under Section 20 of the Aboriginal Heritage Act 1988 (The Act), as an owner or occupier of private land, or an employee or agent of such an owner or occupier, must report the discovery on the land of any Aboriginal sites, objects and remains to the Minister for Aboriginal Affairs and Reconciliation, as soon as practicable, giving the particulars of the nature and location of the Aboriginal sites, objects or remains. Penalties may apply for failure to comply with the Act.

It is an offence to damage, disturb or interfere with any Aboriginal site or damage any Aboriginal object (registered or not) without the authority of the Minister for Aboriginal Affairs and Reconciliation (the Minister). If the planned activity is likely to damage, disturb or interfere with a site or object, authorisation of the activity must be first obtained from the Minister under Section 23 of the Act.

Mrs R.L. Centofanti/ Mr G.D. Parsons  CARRIED

Item 8.2 Development application 551/D014/18 – Mr K Nitschke

<table>
<thead>
<tr>
<th>Application No:</th>
<th>551/D014/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Kenneth Nitschke</td>
</tr>
<tr>
<td>Owner:</td>
<td>Kenneth Nitschke</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>18 May 2018</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Land Division (one allotment into two)</td>
</tr>
<tr>
<td>Property details:</td>
<td>14077 Sturt Highway, Pieces 870 &amp; 880, Good Hope Landing, Hundred of Holder as contained in Certificate of Title Volume 6171 Folio 980</td>
</tr>
<tr>
<td>Officer:</td>
<td>Jordan Hunt</td>
</tr>
<tr>
<td>File reference:</td>
<td></td>
</tr>
</tbody>
</table>

MOTION (RRAP 035/18):

1. The Riverland Regional Assessment Panel determines that Development Application 551/D014/18 is not seriously at variance with the Loxton Waikerie Development Plan.
2. The Riverland Regional Assessment Panel determines to grant Development Plan Consent and Land Division Consent to Development Application 551/D014/18 subject to the following conditions and notes:

Council conditions:

1. Development is to take place in accordance with the supporting documentation and plans relating to Development Application Number 551/D014/18, except as modified by any conditions attached to this Decision Notification, specifically:

<table>
<thead>
<tr>
<th>Plan type</th>
<th>Reference</th>
<th>Dated</th>
<th>Received</th>
<th>Prepared By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan of Division</td>
<td>6929/19</td>
<td>1/5/18</td>
<td></td>
<td>Sawley Lock O’Callaghan</td>
</tr>
</tbody>
</table>

DEW Condition

2. During any works or construction activities associated with the land division, the subject land must be managed to prevent erosion and pollution of the site and the environment, including keeping the area in a tidy state and ensuring any waste materials are appropriately contained, to ensure no pollutants (including excavation or fill material) enter the River Murray system.
Land division conditions:

SCAP Condition

1. A final plan complying with the requirements for plans as set out in the Manual of Survey Practice Volume 1 (Plan Presentation and Guidelines) issued by the Registrar General to be lodged with the State Commission Assessment Panel for Land Division Certificate purposes.

Notes:

1. The development must be substantially commenced within 12 months of the date of this Notification, unless this period has been extended by Council.
2. You are advised that any act or work authorised or required by this Notification must be completed within three years of the date of the Notification unless this period is extended by the Council.

The following notes are attached at the request of the Department for Water:

3. Kenneth Nitschke holds Crown Land License to Occupy OL030288 over a portion of Allotment 89, Hundred of Holder for pump and pipeline purposes. The license is tied inseparably to Certificate of Title Volume 6171 Folio 980. Should a new allotment be created, a new license may be required if an additional pump and pipeline is required to service the allotments.
4. The applicant is reminded of its general environmental duty, as required by section 25 of the Environment Protection Act 1993, to take all reasonable and practical measures to ensure that the activities on the whole site, including during construction, do not pollute the environment in a way which causes or may cause environmental harm.
5. The applicant is advised of their general duty of care to take all reasonable measures to prevent any harm to the River Murray through his or her actions or activities.
6. If there is an intention to clear native vegetation on the land at any time, the applicant should consult the Native Vegetation Council to determine relevant requirements under the Native Vegetation Act 1991 and its Regulations. Note that ‘clearance’ means any activity that could cause any substantial damage to native plants, including cutting down and removing plants, burning, poisoning, slashing of understorey, removal of branches, drainage and reclamation of wetlands, and in some circumstances grazing by animals. For further information contact the Native Vegetation Council on telephone 8303 9777 or visit: http://www.nvc.sa.gov.au
7. If there is any use of water from the River Murray Prescribed Watercourse or wells that may be affected by the land division, or if it is intended to use water from these resources to service the new allotments, the interested parties should contact the Department of Environment, Water and Natural Resources to ensure relevant requirements under the Natural resources Management Act 2004 are met. Further, a permit is required from the Department for any work to be carried out on a well or new wells to be drilled. For further information contact the Department on 8595 2053 or visit: http://www.environment.sa.gov.au/licenses-and-permits/water-licence-and-permits-forms.
8. Section 144 of the Natural Resources Management Act 2004 required the occupiers of the land on which a well is situated to ensure that the well (including the casing, lining and screen of the well and any mechanism used to cap the well) is properly maintained. A permit is required from the Department for Environment and Water (DEW) for any work to be carried out on a well or for new wells to be drilled. Information on specific wells can be obtained from www.waterconnect.sa.gov.au. For information regarding permit applications contact DEW on telephone 8735 1134 or visit: http://www.environment.sa.gov.au/licenses-and-permits/water-license-and-permit-forms.
9. The River Murray and many of its tributaries and overflow areas have abundant evidence of Aboriginal occupation. Under Section 20 of the Aboriginal Heritage Act 1988 (The Act), as an owner or occupier of private land, or an employee or agent of such an owner or occupier, must report the discovery on the land of any Aboriginal sites, objects and remains to the Minister for Aboriginal Affairs and Reconciliation, as soon as practicable, giving the particulars of the nature and location of the Aboriginal sites, objects or remains. Penalties may apply for failure to comply with the Act.
10. It is an offence to damage, disturb or interfere with any Aboriginal site or damage any Aboriginal...
object (registered or not) without the authority of the Minister for Aboriginal Affairs and Reconciliation (the Minister). If the planned activity is likely to damage, disturb or interfere with a site or object, authorisation of the activity must be first obtained from the Minister under Section 23 of the Act.

Ms J. Lewis / Mr J.B. McVicar  CARRIED

### Item 8.3 Development application 551/D017/17 – J Dellazoppa

<table>
<thead>
<tr>
<th>Application No:</th>
<th>551/D017/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Applicant:</td>
<td>John Dellazoppa</td>
</tr>
<tr>
<td>Owner:</td>
<td>J E &amp; R D Dellazoppa Pty Ltd</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>30 June 2017</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Land Division (2 into 3)</td>
</tr>
</tbody>
</table>
| Property details: | 62 Taylorville Road, Taylorville, as contained in Certificate of Title Volume 6007 Folio 525  
37 Taylorville Road, Taylorville, as contained in Certificate of Title Volume 6007 Folio 521 |
| Officer:       | Jordan Hunt |
| File reference: | |

**MOTION (RRAP 036/18):**

The Riverland Regional Assessment Panel determines to DEFER consideration of Development Application 551/D017/17 to allow for further discussion with the applicant for further information.

Mrs R.L. Centofanti / Ms J. Lewis  CARRIED

### Item 8.4 Development application 551/246/18 – Selecta Homes and Building Company Pty Ltd

<table>
<thead>
<tr>
<th>Application No:</th>
<th>551/246/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>District Council of Loxton Waikerie</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Selecta Homes &amp; Building Company Pty Ltd</td>
</tr>
<tr>
<td>Owner:</td>
<td>Ricardo Gauci</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>10/10/18</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Elevated detached dwelling</td>
</tr>
<tr>
<td>Property details:</td>
<td>Lot 37 River Drive, Paisley, as contained in Certificate of Title Volume 5891 Folio 865</td>
</tr>
<tr>
<td>Officer:</td>
<td>Jordan Hunt</td>
</tr>
<tr>
<td>File reference:</td>
<td>551/246/18</td>
</tr>
</tbody>
</table>

**MOTION (RRAP 037/18):**

The Riverland Regional Assessment Panel resolves to determine to proceed with an assessment of Development Application 551/246/18 pursuant to the Development Act 1993 and Regulation 17(3)(b) of the Development Regulations 2008, and that a Statement of Effect be requested in accordance with Regulation 17(4) and 17(5).

Messrs J.B. McVicar / G.D. Parsons  CARRIED
**Item 8.5  Development Application 753/D015/17 – C Rover**

<table>
<thead>
<tr>
<th>Application No:</th>
<th>753/D015/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>Renmark Paringa Council</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>Renmark Paringa Council</td>
</tr>
<tr>
<td>Applicant:</td>
<td>C Rover</td>
</tr>
<tr>
<td>Owner:</td>
<td>C Rover</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>29 June 2017</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Land division (1 into 2)</td>
</tr>
<tr>
<td>Property details:</td>
<td>Section 13 Hundred of Paringa, 266 Lindsay Point Road, Paringa</td>
</tr>
<tr>
<td>Officer:</td>
<td>David Altmann/Ralph Semrau</td>
</tr>
<tr>
<td>File reference:</td>
<td>753/D015/17</td>
</tr>
</tbody>
</table>

**MOTION (RRAP 037/18):**

The Riverland Regional Assessment Panel determines to DEFER consideration of Development Application 753/D015/17 to allow for further discussion with the applicant for further information, regarding the following:

An amended plan of division, showing the following:

1. Location of the waste water system, including the location of the septic tank and extent of the waste water disposal area and setback from the boundary, and
2. Location of access to proposed allotments 101 and 102.

Mr G.D. Parsons / Mrs R.L. Centofanti  **CARRIED**
Item 8.6 Development Application 753/D003/18 – P Karvountzis

<table>
<thead>
<tr>
<th>Application No:</th>
<th>753/D003/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council:</td>
<td>Renmark Paringa Council</td>
</tr>
<tr>
<td>Relevant Authority:</td>
<td>Renmark Paringa Council</td>
</tr>
<tr>
<td>Applicant:</td>
<td>P Karvountzis</td>
</tr>
<tr>
<td>Owner:</td>
<td>P and V Karvountzis</td>
</tr>
<tr>
<td>Lodgement date:</td>
<td>15 February 2018</td>
</tr>
<tr>
<td>Description of development:</td>
<td>Land division (1 into 2)</td>
</tr>
<tr>
<td>Property details:</td>
<td>Lot 4 in DP 35146, 467 Chowilla Street, Renmark West</td>
</tr>
<tr>
<td>Officer:</td>
<td>David Altmann/Ralph Semrau</td>
</tr>
<tr>
<td>File reference:</td>
<td>753/D003/18</td>
</tr>
</tbody>
</table>

MOTION (RRAP 038/18):

The Riverland Regional Assessment Panel determines to DEFER consideration of Development Application 753/D003/18 to allow for further discussion with the applicant for further information, regarding the following:

1. An amended plan of division, showing the following:
   a) layout and configuration of the allotments, and the allotment sizes.
   b) setback of the dwelling from the allotment boundaries.
   c) access to the proposed allotments.
   d) location of the access to proposed allotments 15 and 16.
   e) location of the waste water system, including the extent of the waste water disposal area, including setback from the boundary.

2. Clarification of the notation registered in the Certificate of Title under Conditions: *Subject to the reservations provisions and conditions still subsisting and capable of taking effect contained in land grant Vol: 563 Folio 90.*

Messrs G.D. Parsons / J.B. McVicar  CARRIED

ITEM 9 OTHER BUSINESS:

ITEM 10 NEXT MEETING:

The next scheduled meeting of the RRAP is February 21 2019.

ITEM 11 CLOSE: 2.20pm

Date: ___________________________2019  Signed  ___________________________________________________________________

Mr B.G. Ballantyne
16.2 Master Planning (3 community precincts) 2019/2020

REPORT AUTHOR: AO-ENVS
RESPONSIBLE MANAGER: MES
RECORDS REF: A4252, A5982, A5944, A5088, A7040
STRATEGIC LINKS: Yes, Diverse Economy, Objective 6
FINANCIAL IMPLICATIONS:
- Impact: Yes
- Budget Description: Glassey/Riverfront/Swimming Master Planning
- Allocation: $176,000
- Expenditure to Date: $-

SUMMARY:
A Request for Quote has been created to seek to engage suitably qualified and experienced consultant to prepare detailed Master Planning, with 20-25 year vision for 3 community precincts.

REPORT:
A Request for Quote has been created for the Master Planning (3 community precincts) 2019/2020. The specification of the request for quote are listed below;

Specifications
The Services
The Council seeks to engage suitably qualified and experienced consultants to prepare detailed Master Plans, with a 20-25 year vision, for the following Council lands identified below:

- Swimming pool and recreational parklands - Coombe Street, Berri
- Alan Glassey Park - Chilton Road, Berri
- Riverfront Reserve, Berri

More specific details regarding the locational context, ownership and usage is illustrated in the graphics below.
Alan Glassey Park - Lot 47 and 15, Chilton Road, Berri – CT 6203/841 and CT 5150/55 – Owned by the Council.

Riverfront Reserve
The project will assist the whole community in identifying its vision and goals for the sites (both short and long term) to promote community, social, recreational, tourism and investment opportunities - with the aim of establishing projects and initiatives to revitalise public and private spaces that contribute to the social, recreational, cultural and economic life of the community.

The Master Plans would be significantly led and formulated with upfront community engagement, along with a needs analysis.

The Master Plans will address the aspects of current and future usability; appeal of public spaces; sense of place; aesthetics, beautification; vitality; services and infrastructure; and economic development opportunities inclusive of relationship between public and private spaces (e.g. the riverfront, CBD, urban parks, streets and residential areas).

Key outcomes will have a focus on place creation, people, activity and investment attraction – including factors such as, but not limited to:

- Site analysis - constraints and opportunities
- Improved gateway entrances and linkages
- Streetscaping, beautification and urban design initiatives
- Linkages (pedestrian, bicycles, mobility impaired and transport) and integration with Town Centre and other precincts
- Landscape design
- Traffic, infrastructure and services
- ESD principles and climate change
- Opportunity for public art, culture and music
- Retention and enhancement of open space and recreational areas – Regional Sports Hub
- New and or renewed community, social and sporting facilities, possibly such as a regional aquatic centre
- Marketing and investment strategies – welcoming business and investment.

These and other outcomes would be considered, researched, prioritised and costed through the Master Plans.

The Master Plans will establish key projects (short and long term) that assist in achieving the community vision – inclusive of an implementation plan, with identifiable projects (as prioritised), costed and timeframes established.

The implementation plan would identify potential funding sources for future capital works.

The stakeholders for the project would include, but not be limited to:

- The community
- Local and regional businesses
- Commercial/business operators
- Community, sporting and business groups
- Young people/schools
- Service groups
- The Council
- Agencies
- Land owners
- The environment.
The Master Plans to consider and address various governance aspects, including but not limited to:-

Local Government Act
- Local Government Community Land
- Crown land dedications, trusts and the like
- Strategic Management Plan, Annual Business Plan, long term financial plan and asset and infrastructure plan
- Prudential requirements
- Development Act – Planning, Development and Infrastructure Act
- Development Plan – Planning and Design Code
- Region plan
- Crown Lands Management Act
- River Murray Act
- Any current leases, licensing, tenure aspects.

It is anticipated that the Master Plans would be undertaken with the following tasks, underpinned by a thorough upfront Community Engagement stage – please note Council is keen to be guided by the consultant accordingly.

<table>
<thead>
<tr>
<th>Task 1</th>
<th>Project initialisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 2</td>
<td>Literature review and gap analysis</td>
</tr>
<tr>
<td>Task 3</td>
<td>Site review and appraisal – getting to know and absorb the place</td>
</tr>
<tr>
<td>Task 4</td>
<td>Community engagement – detailed engagement program via variety of strategies</td>
</tr>
<tr>
<td>Task 5</td>
<td>Council and agency engagement</td>
</tr>
<tr>
<td>Task 6</td>
<td>Develop draft Master Plans, inclusive of detailed reports, research, analysis, findings, Master Plan options, graphic and spatial presentation, costings, implementation and funding options.</td>
</tr>
<tr>
<td>Task 7</td>
<td>Presentation to, and review by, Council</td>
</tr>
<tr>
<td>Task 8</td>
<td>Community review and consultation</td>
</tr>
<tr>
<td>Task 9</td>
<td>Finalisation of Master Plans following consultation.</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
That Council, endorse the issuing of the Request for Quote for the Master Planning (3 community precincts) 2019/2020

**ATTACHMENTS:**
No
Growth Strategy – Berri and Barmera townships 2019/2020

REPORT AUTHOR: AO-ENVS
RESPONSIBLE MANAGER: MES
RECORDS REF: N/A
STRATEGIC LINKS: Yes, Diverse Economy, Objective 6
FINANCIAL IMPLICATIONS: Impact: Yes, Budget Description: Not yet allocated, Allocation: $-, Expenditure to Date: $-

SUMMARY:
A Request for Quote has been created to seek to undertake a comprehensive Growth Strategy for the townships of Berri and Barmera and environs for 2019/2020.

REPORT:
A Request for Quote has been created for the Growth Strategy – Berri and Barmera townships 2019/2020. The specification of the request for quote are listed below;

Specifications
Background
The Council wishes to undertake a comprehensive Growth Strategy for the townships of Berri and Barmera and environs.

The study area is the townships of Berri and Barmera (inclusive of residential, business, commercial/industrial, retail, recreational and community development) and environs within a regional context.

It is Council’s aim to look forward 25 years and plan for townships it desires to achieve at that point in time - being vibrant, inviting, well serviced and investment ready townships to promote community, business and residential growth to benefit the region and the state.
The Strategy would include research, considerations and planning, inclusive of management of current and future predicted growth, spatial contents, visioning, community/social service needs, infrastructure requirements, and financial/cost delivery models.

The timing for the Strategy is important in light of current, proposed and emerging community needs. It will assist Council and its community with short, medium and long term planning for land availability, services and infrastructure and community facilities – and enable Council to market and promote the opportunities to investors and new residents.

The Strategy would be significantly led and formulated with upfront community and stakeholder engagement.

Scope
The purpose and role of the Growth Strategy is to provide an overarching planning framework for the management of future growth, changes within the spatial contexts and infrastructure requirements.

This helps to ensure Council, agencies and the Community are equipped to manage change, to capitalise on growth opportunities by providing services in a coordinated and sustainable manner – and to set a vision that the Council and the Community desires to achieve, not one that will simply happen by natural means.

The Growth Strategy would highlight, based on analysis and consultation, the likely demand for development based on industry trends and population scenarios - and establish a conceptual blueprint based on a realistic assessment of infrastructure, environmental assets, future trends and the principles of good town planning.

The Growth Strategy shall provide:
- A review of existing Local, Regional and State Government policies as it relates to the Strategy, such as but not limited to:
  - State Strategic Plan
  - Region Plan
  - Strategic Management Plan
  - Asset and Infrastructure Management Plan
  - Strategic Directions Report
  - Development Plan
  - Local Plans – infrastructure, transport, open space, riverfront, tourism, environmental, heritage and the like
- An assessment of the town’s existing capacity (land supply, services and infrastructure)
- The identification of opportunities and constraints for future growth based on various scenarios and economic analysis
- A high-level spatial representation of the amount and location of suitable urban land for development and redevelopment
- Identification of current and future demand scenarios having regard to social, economic, environmental and infrastructure factors
- Reflect on the key features and drivers - economic base (agriculture, horticulture, tourism etc.), the River Murray, Conservation Parks, regional linkages/gateways and strong community values
- Consideration of Commonwealth Migration / Regional Population Growth Strategies
- Consideration of affordable housing needs and strategies
- A sound basis for fostering investment attraction.

The Growth Strategy will provide the blueprint for enacting a 25 year vision.
The Growth Strategy will address the areas vitality, enhancement, usability and appeal of public spaces, sense of place, aesthetics, beautification, services and infrastructure, and economic development opportunities.

The Growth Strategy will guide Council, agencies and the Community with future planning in relation to:

- Informing its Strategic Management Plan and budget priorities
- Assisting with Infrastructure Planning
- Assisting with Community Planning
- Assisting with marketing and investment attraction
- Helping to underpin grant submissions
- Informing a new Regional Plan
- Subsequent Development Plan and/or Planning and Design Code amendments.

The approach to involve:

- Project scoping and initialization
- Detailed research and investigations
- Initial upfront community and stakeholder engagement
- Preparation of a draft Growth Strategy
- Community consultation
- Review and adoption
- Implementation.

The Growth Strategy shall establish key projects (short and long term) that assist in achieving the vision – inclusive of an implementation plan, with identifiable projects (as prioritised) and timeframes established.

The implementation plan would identify potential funding sources for future capital works, such as from the State Places for People program and for consideration for funding from Council’s capital works program.

The structure of the Growth Strategy to include (but not be limited to) the following:

1. Introduction
2. Background
3. Research and document review
4. Vision – inclusive of early Community engagement
5. Opportunities and Constraints
6. Understanding Demand and Supply
7. Infrastructure analysis
   - Current state of play
   - Future needs
8. Future Land Supply and Demand
   - Assessing land supply
   - Direction for growth and development
   - Facilitating economic development and employment growth
   - Demand analysis
   - Planning for infrastructure and services
9. Open space
   - Demand and supply
   - Value added activity/enhancement
10. Growth Strategy Report, plans, recommendations, staging and release, and priorities
11. Implementation and marketing plan, incentives, and short and long term funding options.

Other benefits that would be targeted/delivered through the Growth Strategy would include:

- **Environmental**
  - Opportunity for WSUD initiatives via reuse of stormwater and wastewater
  - Innovation in building and open space design for new development and buildings e.g. solar, water reuse
  - Design and layout of public spaces and streets.

- **Economic**
  - An investment attraction strategy
  - Provision of infrastructure
  - Economic spin-offs benefits and jobs creation
  - Tourism.

- **Social**
  - Walking trails, health and well being
  - Create sense of place and pride
  - Promote and foster Indigenous and European heritage links
  - Provision of community infrastructure
  - Community involvement in planning for the future.

**RECOMMENDATION:**
That Council, endorse the issuing of the Request for Quote for the Growth Strategy – Berri and Barmera townships 2019/2020

**ATTACHMENTS:** No
16.4 Proposed road closure under Section 10 of the Roads (Opening and Closing) Act 1991

REPORT AUTHOR
RESPONSIBLE MANAGER: PO
RECORDS REF: LIAISON-GOV, A6105, I170714-1433
STRATEGIC LINKS: N/A
FINANCIAL IMPLICATIONS:
Impact No
Budget Description N/A
Allocation $-
Expenditure to Date $-

SUMMARY:
The Department of Environment and Water (formally DEWNR) are proposing to proclaim Sections 1165 and 146, Berri Irrigation area as well as the portion of Public Road Reserve adjacent to sections 1781, Q4 D23536 and Section 130, in the Berri Irrigation Area as additions to the Murray River National Park.

REPORT:
Background:
The Department of Environment and Water (DEW) contacted Council in 2017 with the proposal to proclaim Sections 1165 and 146, Berri Irrigation area as well as a portion of Public Road Reserve as addition to the Murray River National Park.

They also made the request of Council to agree to the closure of portions of Eckerts and Draper Roads, to allow them to be transferred back to the crown. This would therefore enable these sections and portions, to be included in the Murray River National Park.

A report went to council in March 2017 the following motion was carried;

<table>
<thead>
<tr>
<th>MOTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
</tbody>
</table>

FORMAL MOTION: (4681/17)
That this item lies on the table
Crs Kassebaum/Evans

CARRIED

The item was lifted from the table at the April 2017 and the following motion was carried

<table>
<thead>
<tr>
<th>MOTION: (4693/17)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
</tbody>
</table>

Crs Lynch/Waterman
CARRIED
In July 2017 an additional report went to council regard the formal notification to adjacent
landowners by council and advertisement in the local paper. The following motion was carried;

<table>
<thead>
<tr>
<th>MOTION: (4778/17)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
</tbody>
</table>

The adjoining owners have been contacted and the following comments made;

- SA Power network have no requirements
- SA Water has requested an easement be included – this has been added to the plan.

No other responses were received.

As no other responses were received Council can proceed with the road closure and raise a road process order. The road process order will be prepared by DEW and that in addition to the plan, will require the signature of Council’s Chief Executive Officer

RECOMMENDATION:
1. That Council agrees to the revocation of the dedication to Council, of Sections 1165 and 1464, Berri Irrigation Area, Crown Record Volume 5754 Folio 939.
2. That Council agree to the closure of the portions Eckerts and Draper Road as shown on the attached map, adjacent to Sections 1781, Q4 D23536 and 130.
3. That the Acting Chief Executive Officer sign the road process order and the final plan

ATTACHMENTS: Yes
List
Attachment 1 – Copy of proposed plan
<table>
<thead>
<tr>
<th>PURPOSE:</th>
<th>ROADS (OPENING &amp; CLOSING) ACT 1991</th>
<th>AREA NAME:</th>
<th>WINKIE, GLOSSOP</th>
<th>APPROVED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAP REF:</td>
<td>7029/31, 7029/30</td>
<td>COUNCIL:</td>
<td>THE BERRI BARMERA COUNCIL</td>
<td>DEPOSITED/FILED:</td>
</tr>
<tr>
<td>LAST PLAN:</td>
<td>DEVELOPMENT NO:</td>
<td></td>
<td></td>
<td>SHEET 1 OF 2</td>
</tr>
</tbody>
</table>

**AGENT DETAILS:**
- AGENT CODE: ANSUP
- AGENT DETAILS: ANDERSON SURVEYORS PTY LTD 26 EVANS STREET RENMARK SA 5341 PH: (08) 85635342 FAX: 
- SURVEYORS CERTIFICATION:

**SUBJECT TITLE DETAILS:**
- PREFIX: CLOSED ROAD
- VOLUME: ADJACENT TO SECTIONS
- FOLIO: 130.1165.1791
- OTHER: PIE
- RTD: 0 IN D23638, PIECES 12-14 IN D118099
- NUMBER: BERRIA

**OTHER TITLES AFFECTED:**

**EASEMENT DETAILS:**
- STATUS: NEW
- LAND BURDENED: 24
- FORM: SHORT
- CATEGORY: FREE AND UNRESTRICTED RIGHT(S)
- IDENTIFIER: A
- PURPOSE: SOUTHERN AUSTRALIAN WATER CORPORATION OF WAY
- IN FAVOUR OF: CREATION

**ANNOTATIONS:**

---

317
### Hawdon Chambers Community Lease

<table>
<thead>
<tr>
<th><strong>REPORT AUTHOR</strong></th>
<th><strong>RESPONSIBLE MANAGER:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>PO</td>
<td>MES/MP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>RECORDS REF:</strong></th>
<th><strong>STRATEGIC LINKS:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Yes Confident and Contributing Community Objectives 1 &amp; 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>FINANCIAL IMPLICATIONS:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget Description</strong></td>
</tr>
<tr>
<td>N/A</td>
</tr>
<tr>
<td><strong>Expenditure to Date</strong></td>
</tr>
</tbody>
</table>

### SUMMARY:
The lease for Hawdon Chambers as result of the Expression of Interest is ready to be signed and the common seal affixed.

### REPORT:
Expressions of Interest were requested for Hawdon Chambers in June 2018, a submission was received from Alysha Herrmann. Alyssa proposed to use the space as a community hub.

This was presented at the Friends of Bonney Theatre (FOBTC) meeting on the 9 August 2018. The minutes of the Friends of Bonney Theatre were tabled at the August 2018 Council meeting and the following motion was carried:

#### MOTION: (5079/18)
That the Minutes of the Friend of Bonney Theatre Complex Committee Meeting held on 9 August 2018 be noted.

**Item 5.1 (FOBTC 24/18)**
That Council enters into a lease arrangement with Alysha Herrmann in accordance with her submission and expression of interest. That Council Manager Community Development is authorised to negotiate reasonable terms and support for the proposed use of Hawdon Chambers.

**Item 5.5 (FOBTC 25/18)**
That Council re-allocates a further $5,000 from SA Planning Portal contributions towards Friends of Bonney Theatre Complex Committee Project Budget totalling $10,000 for 2018/19.

**Item 5.6 (FOBTC 26/18)**
That Council engages Bronte Heuzenroeder to progress a design for the leadlight replacement of glass in doors facing void and Library wall. That the design activity be expanded to include windows at ceiling height and that an advanced design is provided to the Committee for approval prior to works commencing.

Crs Fuller/Waterman CARRIED

The lease documentation is now ready for the Mayor and the Acting Chief Executive Officer to sign and affix the common seal.

The lease is for 2 years with a lease fee of $600 per year with the first year being discounted by 50% to assist with the project setup, due to the first 6 months being primarily information gathering and consultation. The leasee will be liable for outgoings.
RECOMMENDATION:
That Council, authorises the Mayor and Acting Chief Executive Officer to sign and affix the common seal to the lease documentation for Hawdon Chambers between Council and Ms Alysha Herrmann.

ATTACHMENTS: No
17: QUESTIONS WITHOUT NOTICE:

18: MOTIONS WITHOUT NOTICE:
19: **CONFIDENTIAL ITEMS:** Nil

20: **CLOSURE:**